

DRAFT

INLET TOWN BOARD AGENDA

Tuesday November 8th 2022

Zoom Link <https://us02web.zoom.us/j/84946936624?pwd=c3BTdE9GcmVmbzRqbTJYYWhXc1BHQT09>

7:00 P.M. – 2023 Budget session - updates

7:30 P.M. - Call Regular Meeting to order

Pledge of Allegiance

Minute's Review – 10/11/2022 Town Board meeting minutes

See attached pages 2 – 6

Public Comment – Steve Cole -Water run off issue on private Gaiety Road

Communications - T-Mobile, AT&T, Tarpon Towers. work continues – Concrete poured and towers delivered

Planning Board - Proposed Short-Term Rental Regulations –open ended public hearing

Public hearing – 7:45pm Short-Term Rental Regulations

Public hearing – 7:45pm 2023 Town Budget

Assessor/Codes, Parks/Building/Information

See attached pages 7 – 11

Parks – Winter work forceequipment update

Highway Department –prep for winter staff replacements needed!

Transfer/Recycling - open 4 days a week 8-11:45 ,1-6:45, closed Tuesday, Wednesday and Friday

Town Clerk Report – Rental & revenue reports, letters

Supervisors Report – 911 cell calls still an issue at the Hamilton County seat

Public Comment –

Executive Session – none

Audit Bills - Highway, General & Sewer

Next Regular Meeting– 12-13-2022 – 7:15 Bills & updates, 7:30 Meeting

Regular Meeting

October 11, 2022 7:30 pm

Inlet Town Board

The Regular Meeting was called to order by Supervisor Frey, at 7:30 p.m. with the Pledge of Allegiance.

Present were: Highway Superintendent Shawn Hansen, Codes/Assessor Aimee VanWie, IT Dennis Hudson, Publicity Director Adele Burnett, Park's Superintendent, Mike Bartolotti, Peggy Brownell, George Peterson, Jr, Jennifer Blakeman, Steve Young, Julie Meeks, Tommy Hugh, Michael Harris, Maureen Harris, Stephen Cole, Pete Funk, ZBA Chairman Ray Kopp, and Lynn Durkin.

Officials present were: Supervisor Frey, Councilman Levi, Councilman Townsend, Councilman Schmid, Councilman Brownsell and Town Clerk Yvonne Lutz.

MINUTES REVIEW – Supervisor Frey asked if there were any additions or corrections to the September, 2022 Meeting minutes. Hearing none.

PUBLIC COMMENT –

WATER/FLOODING ISSUES - Stephen Cole spoke on his concerns of the water that runs down from the Church in Town right into his basement and is causing flooding. He said that The Tamarack had a sink hole open up due to the excessive water. Stephen plans on putting more gravel down, however, that would potentially cause problems with Burkhard-Evans property. The issue has been going on for years. He asked if Inlet had any plans on helping, or can they? Discussion followed on the extent of the problems and Supervisor Frey stated that the Town has gone to DOT before. The only place to force the water is the storm drains. This has been an issue for 20 years and nothing has been done to help. Stephen would love a point of contact for the DOT.

PICKLEBALL – Peggy asked the status of the pickleball grant. Mike will investigate it.

EAGLE CLIFF TRAIL – Several residents of Uncas Road were present and expressed that they would all like to know what the plans are for this trail on Eagle Cliff, as they are worried about the number of vehicles, parking, logging, etc. There were several concerns expressed and they were looking for more information. Supervisor Frey explained that John Deming had donated the land on Eagle Cliff with the stipulation that a handicap access trail be constructed on the land. Supervisor Frey continued to explain the ideas/plans they were thinking, including gated access. The concerned residents are worried that there will be a parking problem at the trailhead, similar to Rocky Mountain. The residents read about the trail in the minutes, but there were no details. Supervisor Frey explained that there would be adequate signage. Mr. Harris questioned how handicap people would be able to access Eagle Cliff without a significant amount of work and several switchbacks. Frey explained there would be about seven switchbacks. Frey referred to the John Dillon Park in Long Lake that is for handicap people to still enjoy trails and camping. This was an inspiration to the ideas on this project. Frey expressed that it is not the Town of Inlet's intention to "step on anyone's toes" or create issues for any residents. He also stated that there is no design on paper at this time and no engineer has looked at the project. A resident of Uncas Road further inquired as to what the plans are on the cul de sac. Supervisor Frey

explained that it needs to be wider and extended to allow for easier plow truck access. He added that they do not intend on cutting any trees. Peggy asked the history of the John Dillon Park. Supervisor Frey told as much as he knew. Discussion followed.

ELECTRICITY STOCKS LANE – A resident of Stock’s Lane spoke that she has been trying to work with the electricity company to get power to her residence on Stocks Lane. She had a fire last July and was determined to be propane refrigerator. She wants to see electric also for health issues. The electrical company wanted \$30,000 for construction of the pole and 2 residents are fighting the easement. She stated that it is NYSEG, not National Grid, and it was realized that she lives in the Town of Long Lake, not the Town of Inlet. Supervisor Frey stated he would be happy to assist, along with Long Lake to help see progress on Stocks Lane but being that it is not the Town of Inlet, his hands are tied.

COMMUNICATIONS – Supervisor Frey reported that blasting had started, however, it could be 9 months before they can get power for the towers. T-Mobile and the contractor expressed that they will have the tower up by the end of the year, but will have to wait for power.

PLANNING BOARD – The Planning Board has prepared proposed changes to the Short Term Rental law in the Town of Inlet that will bring more regulation to the law. Supervisor Frey stated he would like to schedule a public hearing and keep it open until May or June. Lynn Durkin asked for comments/concerns from the Board. Supervisor Frey thinks things are headed in the right direction to preserve the residential community. Lynn Durkin added that it was proposed because they are looking to make sure safety measures are in place for both the homeowner and the renter. Councilman Brownsell questioned that our R1 law covers this already. It was clarified that the current law does not cover the entire Town of Inlet. Councilman Schmid stated he has already met with the Planning Board and expressed his concerns, he added that he is strongly against some of the items in the proposed change. Ray Kopp added that this new regulation would clean up the process more and make it more streamlined. The new regulation reads better. Lengthy discussion followed on the reading of the regulation and intent. Councilman Schmid added that he is strongly against the moratorium idea. Discussion followed on the pros/cons of that proposal. Supervisor Frey added that the long-term rentals are better for the community. Councilman Levi feels that we are trying to “slow tourism down” and is against some of the language in the law. Adele said it is intended to be able to house people to work in the area. Councilman Townsend stated he doesn’t have anything against the proposed regulations. Peggy Brownell asked where she could review the differences in the current local law opposed to the new proposed law. It is available online. Julie Meeks stated that there are hotel/cottages with vacancy, and it is our responsibility to the locals to help this situation.

Supervisor Frey asked for a Resolution to open a public hearing for the public to have a chance to review the proposal and everyone to weigh in on the proposed change to the current local law. Will keep the public hearing open until May or June. Supervisor Frey made the MOTION and Councilman Townsend SECONDED.

5 AYES 0 NAYS MOTION CARRIED

INFORMATION OFFICE - Report is attached to the agenda package. Publicity Director, Adele Burnett added that she has been talking to Old Forge Information about ideas on selling snowmobile permits

online and also possibly working with a person that was recommended that might be able to help Inlet have a shopping cart to sell permits. The Town Clerk added that this was a good time to bring up that she has a letter from the Town of Webb that they would like to pay Inlet a flat revenue of \$50,000, less expenses for sales of snowmobile permits, instead of the current 14%. Discussion followed. It was decided that the Board would have to meet with the Town of Webb Board.

PARKS DEPARTMENT – Park’s Supervisor, Mike Bartolotti provided a monthly report attached to the agenda and added that the Park’s side by side is ordered. He would like to put the drag and snowmobile on Auctions International. No outside rink is planned this year. Town of Webb is donating side boards for the rink. IF the outdoor rink happens, it will be a lot of extra work and would need help with maintenance. Youth Commission Director, Mary Marleau agreed to a new shed and to have Park’s Department keep the current one that was the Youth Commissions. The sheds are now in the neighborhood of \$12,000-\$14,000. Mike added he wouldn’t know about return of the injured employee that has been out until October 17. Stephen Cole said he can work full-time in the absence to help cover all the work that needs to be done.

ASSESSOR/CODES - Assessor and Codes/Zoning Officer, Aimee VanWie provides a report each month and is available online and attached to the agenda packet. Aimee added that her and John Rouse, who is the new Codes/Zoning Officer and still in training, covered all the jobs today and John Rouse is working out great.

HIGHWAY - Superintendent Hansen’s report provided is as follows:

Hauled garbage and recyclables.

Hauled garbage and recyclables for Long Lake as their trailer is still out of service

Took down Fall Festival banner and put up Kids Day banner

Picked up and took back Town of Webb’s band shell for Fall Festival. Thank you Town of Webb for the use of the bandshell

Worked on the Townsend Trail

Installed a new culvert up on Uncas Rd

Assisted Long Lake with the installation of a large culvert up on Browns Tract Rd

Graded Uncas Rd

Fixed a washout up on Jones Rd

Started to blow leaves off roadways

Regraded and added some gravel on road around waste water plant

Helped Webb with some paving and hauling sand

Met with Lenny from Soil and Water for culvert up on Parkhurst Rd

Painting our plows, chipper, and rakes.

Coming Up

Haul garbage and recyclables

Haul Long Lake’s garbage and recyclables until they get their trailer back

Start getting snow equipment ready for winter

Still waiting on the county’s shoulder machine to put shoulders on Uncas Rd

Blow leaves off town roads and walkways

take down Kids day banner, put up posts for roadside banners for events

Transfer Station

As of right now we're open seven days a week from 8 AM until 11:45 AM and 1 PM until 6:45 PM. Closed from 12 to 1 Daily for lunch

Starting November 1st we will be open 4 days a week same hours as before but closed on Tuesday, Wednesday and Friday

Hamilton County has gone to single stream recycling which means we are taking all plastic containers, tin cans, and all paper in one container. Cardboard and glass are to be separate. There are three containers in the transfer station for all these recyclables. This whole thing is a work in progress, and we will adjust when necessary. If anyone has questions on where anything goes in the facility, please don't hesitate to ask the attendant. We are here to help. Supervisor Frey added that the single stream came on suddenly and will be an adjustment.

TOWN CLERK - Reported revenues for the month of September.

Town Clerk requested a resolution that the Town Board recognized that the Climate Smart Task Force was created.

RESOLUTION #22.55

RESOLUTION ACKNOWLEDGING THE ESTABLISHMENT OF A CLIMATE SMART COMMUNITIES TASK FORCE

On a **MOTION** by Supervisor Frey, **SECONDED** by Councilman Townsend, the following resolution was **ADOPTED**,

WHEREAS, The Town of Inlet, New York, formally adopted a "Climate Smart Communities" Pledge on July 19, 2019, recognizing the threat of climate change to our Town operations, citizens, and the planet and outlining initial steps that should be taken to mitigate this threat, increase energy, efficiency, and build resilience and sustainability in our Town, and

RESOLVED, The Town Board of the Town of Inlet, hereby recognizes that the Task Force was established on July 19, 2019, and recognizes all tasks and adoptions done by the Task Force from that date, hence forth.

FURTHER RESOLVED, the Task Force has no termination date. It will continue to function as long as there are sustainability issues worth reviewing and projects to implement for Climate Smart Community certifications.

5 AYES 0 NAYS **MOTION CARRIED**

BY: Yvonne Lutz, Town Clerk

SUPERVISOR:

BUDGET HEARING - The Next budget hearing for the Town of Inlet proposed budget of 2023 will be November 8th at 7:00 pm.

BOAT LAUNCH - The Boat launch work is moving forward. The plant that was going to do the paving closed early, therefore, cannot pave until Spring. They also may not be able to finish fencing, just the posts. Supervisor Frey added that he hopes that the State will make it clear that it will not be safe for snowmobiles. Julie Meeks stated that she had guests complain about the noise and disturbance and is hoping that the State will get it done before Memorial Day Weekend.

PARKING – The Town Board is still looking at extending the parking lot at the end toward the bathrooms. Councilman Dan has been working on getting the electrical pole removed and will need the help from Highway for the heavy equipment.

5 AYES 0 NAYS **MOTION CARRIED**

PUBLIC COMMENT -

George Peterson asked if we have to close the public hearing each meeting. Supervisor Frey stated that the public hearing would just stay open until there has been adequate time and the original code will not be amended unless the proposed changes are passed.

George asked if trees would be cut on Eagle Cliff until a plan is proposed and made public. Supervisor Frey stated that it was correct.

YOUTH COMMISSION – Councilman Levi made a **MOTION** to accept the nomination of Melissa Quinn and Sarah Kukko to the Youth Commission Board. Councilman Townsend **SECONDED**.

5 AYES 0 NAYS **MOTION CARRIED**

A **MOTION** to pay highway bills, was made by Councilman Levi, **SECONDED** by Councilman Townsend

5 AYES 0 NAYS **MOTION CARRIED**

A **MOTION** to pay General/Wastewater bills, was made by Councilman Schmid, **SECONDED** by Councilman Brownsell.

5 AYES 0 NAYS **MOTION CARRIED**

All business having come before this Board, Councilman Schmid made the **MOTION** to adjourn the meeting at 8:48 pm. Councilman Townsend **SECONDED**.

Next regular meeting will be held **November 7, 2022** at 7:30. It will include the 2023 Budget hearing.

Respectfully submitted,

Yvonne Lutz, Town Clerk

**ASSESSOR/CODES
MONTHLY REPORT
November 2022**

CODE ENFORCEMENT

I have processed 6 new permits for the month of October. I have completed a course in Saranac Lake for the IATF climate smart so the town will receive \$5000 credit once the paperwork is completed. John has started his training through NYS, and will have continuing courses for the next five months.

ASSESSOR

We will be having a County Assessor meeting sometime later in November with John Stack from ORPTS, the date hasn't been set yet. There have been very few sales this year but prices of those sales continue to be very high still exceeding assessed values in almost all cases.

Respectfully submitted,

Aimee VanWie

Inlet Parks Department Report for October 2022

Michael Bartolotti - Parks Department Supervisor

Most of the month of October was spent getting ready for winter. We winterized all three cottages, the Arrowhead public bathrooms and the water systems for both. We also winterized our equipment that is not used in the winter. We started clean up of Arrowhead Park by raking leaves and pine needles and got all the town benches and picnic tables into storage. All split rail fencing was removed from the Town Hall parking area to making plowing easier.

Fern Park trails were leaf blown multiple times and all main trails were cleared of downed trees. All culverts were cleaned out and material was brought in to cover a few wet spots. We also got the new liner installed for the ice skating rink at Fern, closed all the sides and opened up the warming room.

We assisted the Snowmobile Department by installing snow fence throughout town.

As of November 2nd Patrick has moved up to Snowmobile for the winter and Parks is happy to have Frank back at work!

**Information Office Report
Submitted by Department Head**

**of the month October 2022
Inlet Tourism Director Adele Burnett**

1. Balance in **Petty Cash** on October 31 was \$28.92.
2. From April 1, 2022 to October 31, 2022 this office processed 74 **snowmobile permits** for the 2022/23 season (24 of which were sold in March.) Old Forge processed 3,355 (642 sold in March.) The Information Office will continue to sell 2022/23 Snowmobile Permits for the pre-season rate of \$80 each until November 15, 2022. Permits can also be purchased at the Town of Webb Visitor Center and online at OldForgeNY.com. Stickers were received at the end of the month. **Bonnie, Dennis & I did meet with Mike Farmer, Alexis Bennet & Old Forge's IT person to discuss the Filemaker program. Bonnie, Dennis & I are also working on setting up a shopping cart for Inlet. However, I am still hoping that Webb and Inlet will get together before the trails open to discuss the whole program. There is much in this program that is broken (not just Filemaker), and I am hoping we can work together to fix it for all involved – sellers, purchasers, groomers, enforcers, etc. And I am still hoping Inlet might be able to offer an online shopping cart for snowmobile permits soon.**
3. During October 2022, \$0 was collected towards the **summer concert series**; and was given to the clerk to be deposited into the Publicity account 6410.412.
4. During October 2022, \$0 was collected and deposited into the Concessions Account 2024.000.
5. Eagle Wireless was able to update **Margie's desk (laptop)computer** making it good for at least another year.
6. **The IABA's November 1st meeting will be at The Birches.** The December 6 meeting will be at Tony Harper's in Inlet. Reminder – **You do not need to be a member to attend these meetings. You also do not need to live in Inlet, nor do you need to own a business. All are welcome!** There currently are 124 paid members (9 paid for 2023.) 14 of these are Associate Members and do not own a business. 57 of the businesses are located in the Town of Inlet, 11 in Eagle Bay, 5 in Big Moose, 25 in Old Forge, 4 in Raquette Lake, 4 in Blue Mountain Lake, 2 in Indian Lake, 1 in Tupper Lake and 1 in Pennsylvania (but has a camp in Eagle Bay.) Dues can be paid online at www.goinletny.com, sent in by mail, or dropped off in person to my office. The IABA will be putting out a couple **surveys** soon, trying to collect information on what is expected of this organization and what they can do to make it better.
7. A full report of **Adirondack Kids Day** can be made available upon request.
8. The Inlet Youth Commission's Halloween Parade & Party went well. The Trunk-or-Treat was also successful again. We will do both of these next year – on the Friday before Halloween. Trick-or-Treat was not like it used to be when the Inlet Common School was an operating school and Dan Murdock would drive a bus full of kids around. But we will do it again next year, with an earlier time of 4:00-7:00 p.m.
9. This year's **Adirondack Christmas on Main Street** is coming together well. Lots of activities and shopping being planned, including the lighting of the Town's Christmas Tree. Updated schedule and list of open shops can be found at www.inletchristmasonmainstreet.com. If you own a business in the Town of Inlet or are a paid IABA member outside of Inlet and you plan to be open Thanksgiving weekend, please let me know!
10. Downtown Inlet will once again host the **Holiday Open House** – a night of local shopping with downtown shops opening up and a bunch of home-based (and non-downtown) businesses setting up inside Screamen Eagle. This will be on Tuesday, November 29 from 4:00-8:00 p.m.
11. As an IABA board member, I am going to reach out to the bars/restaurants between Daikers & Drake's to see who will be open New Year's Eve and decide if they want to bring back the **Champagne Bus**.

12. Committees are starting to get together and work on plans for **Inlet's Frozen Fire & Lights**. Returning activities include Cardboard Sled Races, Kites, Outhouse Races & Fireworks! Check out www.frozenfireandlights.com for more information.
13. I have almost all the bands booked for 2023's "**Sunsets by the Lake**" **Summer Concert Series**. Find them listed at www.inletconcertseries.com.
14. Tuesday, December 20 @ 12:00 p.m. will be the **Town of Inlet Employee Christmas Party**.
15. The **Inlet Mighty Loons** have held three registration days and two equipment pickup days and are planning one more before the season starts. They already have over 40 children signed up for learn to skate, learn to play hockey, or figure skating. They are also planning a trip on December 11 to a Boston Sabres game. They have 300 seats blocked off that they plan to make available to anyone in the area that might be interested.
16. Mentioning this again, because conversations continue about it – The **New York Shootout** was cancelled due to a lack of available 2023 snowmobiles. It was not cancelled because of any sale or pending sale of property. The track the event takes place on is owned by Chip Sauer – it is not for sale and does not go with the sale of The Ole Barn if/when it is sold. The organizer of this event, Heinrich Kirschner, does not have any intentions of moving the event to another location.
17. Reminder - In addition to the calendar that hangs outside my office, there is a **google calendar** that shows when the **meeting room and the senior room** are being used. This makes it easy for those who have access to schedule meetings from anywhere without conflict. There is also a **Vacations/Out of the Office calendar** where it can be posted when employees will be out on vacation. This also is helpful, when it is used, for other departments. All department heads have been sent an invite to these calendars. **These calendars are very helpful, especially for those of us who are in the office every day. If you need me to resend the invite, just let me know.**
18. There is also a **calendar on Google** that is visible to the public that I plan to keep updated with all Inlet events, meetings, etc. Click here to add it to your calendar:
<https://calendar.google.com/calendar/u/0?cid=aW5sZXRueS5jb21fNTRvamJyN2YxNWtmZ25q c3ZrdTjB21pbDRAZ3JvdXAuY2FsZW5kYXluc29vZ2xlLmNvbQ>
19. **Information Office Window Hours** for November will be: Saturday 9:00 a.m.-6:00 p.m., Sunday & Monday 8:00 a.m.-4:30 p.m., Tuesday 8:30 a.m.-6:00 p.m., Wednesday & Thursday 8:30 a.m.-5:00 p.m. and Friday 8:30 a.m.-6:00 p.m. ***The office will be closed on Thursday, November 24 for Thanksgiving.**
20. **Margie** will continue to fill in as needed.
21. Some **ongoing events/activities**:
 - 10:00 a.m. on 2nd Tuesday of each month is **Water Sample Pickup** @ Inlet Town Hall
 - Tuesdays @ 3:00-6:00 p.m. **Banks Farm Stand** @ Inlet Common School (inside)
22. Some of the **events & meetings** between this and the next town board meeting:
 - November 25-27 – Adirondack Christmas on Main Street
 - November 29 – Holiday Open House 4:00-8:00 p.m.
 - November 30 – Inlet Planning Board 7:00 p.m. @ Inlet Town Hall
 - December 6 – Inlet Area Business Association 6:30 p.m. @ Tony Harper's in Inlet
 - December 7 – Inlet Area Climate Smart Task Force 10:00 a.m. @ Inlet Town Hall
 - December 10-12 – Snodeo @ North Street Pavilion
 - December 11 – Cookie Swap 3:00 p.m. @ Inlet Town Hall
 - December 20 – Town of Inlet Employee Christmas Party 12:00 p.m. @ Inlet Town Hall

Dates for 2022 and into 2023:

- November 25-27 – Adirondack Christmas on Main Street
- November 29 – Holiday Open House
- **Cancelled - December 10 – New York Shootout @ Chip & Cindy's Track**

- December 11 – Cookie Swap @ Inlet Town Hall
- December 31 – Champagne Bus
- February 25 – Frozen Fire & Lights
- March 11 – “Let’s Get Crooked!” @ Inlet Town Hall
- April 23 – Egg Hunt @ Arrowhead Park
- April 23 – Adult Egg Hunt @ Fern Park
- May 2-4 – Community Pride Day
- May 7 – Fire & Spice @ Double Eagle
- May 12-14 – The “Otter” Paddlesports Event @ Frisky Otter Tours
- May 26-28 – Great Adirondack Garage Sale
- May 29 – Post #1402 Wreath Laying Ceremony @ Legion Square
- May 29 – Memorial Day Parade @ Inlet?
- June 10 – Black Fly Challenge @ Indian Lake & Inlet
- July 1 – Live Music @ Arrowhead Lakefront
- July 4 – Live Music & Fireworks @ Arrowhead Lakefront
- July 8 – Live Music @ Arrowhead Lakefront
- July 15-16 – “Arts in the Park” @ Arrowhead Park
- July 15 – Dan Duggan & Peggy Lynn @ Arrowhead Lakefront
- July 22 – Live Music @ Arrowhead Lakefront
- July 28 – “An Evening with the Symphony” @ Arrowhead Park
- July 29 – Inlet Classic Car Cruise & Show @ Arrowhead Park
- July 29 – Shakespeare in the Adirondack Park @ Arrowhead Lakefront
- July 29 – Live Music @ Arrowhead Lakefront
- August 4 – Aloha Friday @ Inlet
- August 4-13 – Maintain the Chain @ Fulton Chain of Lakes
- August 5 – 6th & 7th Lakes Meeting @ Fern Park & Fireworks over Seventh Lake
- August 5 – Live Music @ Arrowhead Lakefront
- August 6 – Ice Cream Social @ Inlet Public Library
- August 12 – Live Music @ Arrowhead Lakefront
- August 19 – Live Music @ Arrowhead Lakefront
- August 20 – Gary Rudd Memorial Golf Tournament
- August 26 – Live Music @ Arrowhead Lakefront
- September 2 – Live Music @ Arrowhead Lakefront
- September 9 – Adirondack Canoe Classic passes through Inlet
- September 16 & 17 – Inlet Fall Festival @ Fern Park
- September 30? – IVES BBQ & Clambake
- October 7 – Adirondack Kids Day @ Arrowhead Park
- October 27 – Trunk-or-Treat @ Inlet Community Church
- October 27 – Halloween Parade & Party @ IVES Building