

DRAFT

# INLET TOWN BOARD AGENDA

**Tuesday October 11<sup>th</sup> 2022**

Zoom Link <https://us02web.zoom.us/j/82054368906?pwd=RDJyTTJxeElhQVB3OVFJaEpIalVDQT09>

**7:30 P.M. - Call Regular Meeting to order**

**Pledge of Allegiance**

**Minute's Review** – 9/13/2022 Town Board meeting minutes

*See attached pages 2 – 4*

**Public Comment** – Steve Cole -Water run off issue on private Gaiety Road

**Communications** - T-Mobile, AT&T, Tarpon Towers. work continues – blasting & drilling

**Planning Board** - Proposed Short-Term Rental Regulations – Schedule open ended public hearing

*See attached pages 9 & 10*

**Assessor/Codes, Parks/Building/Information**

*See attached pages 5 – 9*

**Parks** – Winter work force ....

**Highway Department** – Fall work – prep for winter

**Transfer/Recycling** - Hours open - 7 days a week 8-11:45 ,1-6:45

**Town Clerk Report** – Rental & revenue reports, letters

**Supervisors Report** – Schedule 2023 budget hearing

- Boat launch closure work moving forward fast .....

- Town hall parking lot extension

**Public Comment** –

**Executive Session** – none

**Audit Bills** - Highway, General & Sewer

**Next Regular Meeting– 11-8-2022** – 7:15 Bills & updates, 7:30 Meeting

**Regular Meeting  
September 13, 2022  
Inlet Town Board**

The Regular Meeting was called to order by Supervisor Frey, at 7:30 p.m. with the Pledge of Allegiance.

Present were: Parks Supervisor Mike Bartolotti, Codes/Zoning Aimee VanWie, IT, Dennis Hudson, John Maestri, Peter Funk, Peggy Brownell, Julie Meeks, Tommy Hugh, Dan Kieferbach, Snow Supervisor Chip Sauer, and Sgt. Toby Lindfield.

Official's present were Supervisor Frey, Councilman Levi, Councilman Townsend, Councilman, Councilman Brownsell and Town Clerk Yvonne Lutz.

**MINUTES REVIEW** – Supervisor Frey asked if there were any additions or corrections to the August meeting minutes. Julie Meeks pointed out a sentence in the paragraph discussing the boat launch, that a pronoun was incorrect. It said he and should be she. Noted.

**PUBLIC COMMENT –**

**TOWNSEND TRAIL** – Peggy Brownell stated she is happy to see progress started on the Townsend Trail and wanted to know if we are still putting money in the budget each year to continue the project. Supervisor Frey stated that \$15,000 is still being budgeted. Peggy asked if blacktop will be laid on the entire trail. Supervisor Frey stated that as long as there is enough in the budget because the grant money will also be used for Eagle Cliff Trail, however, Townsend Trails is the first priority. The Town Clerk spoke that she has personally spoken with Jane at the County and about having trouble obtaining social security numbers for the easements. An affidavit stating that they will not provide a social security number will be sufficient.

**FERN PARK/RECREATION GRANT** – Dan Keiferbach spoke on the progress of the grant for recreational items at Fern Park. Mike Bartolotti has been continually sending prices for the different recreational needs and Dan is looking to make it fit within the grant guidelines.

**SUMMER PARKING POTENTIAL ISSUES** – Supervisor Frey stated that he appreciates the online discussions regarding the parking in Inlet, mostly from Julie Meeks and Adele Burnett. The Town is looking at the options of extending the parking lot further by the bathrooms. Julie Meeks stated that she had talked to Sue Huber and that they do notice an increase in usage in their parking lot. Supervisor Frey stated that the Town will help with maintenance of the different lots being used for overflow municipal parking. Discussion followed. There was discussion on whether the lines in front of the Caboose and Mary's could be removed to allow people to park there, because they are no longer using those driveways. Supervisor Frey stated that those are State decisions and future use might affect those decisions. The parking issue in front of the Post Office was also discussed. People are staying too long in front of the post office, even though there is a sign to limit it to 15 minutes. The location of the sign was discussed, that it was a poor location because of visibility. Frey stated that it was a decision that the State made.

**COMMUNICATIONS –**

Supervisor Frey reported that blasting and drilling for the towers has started. National Grid has not confirmed when they will bury cable and do the boxes. Tarpon still plans on having the tower up by year end. Supervisor Frey needs permission to accept quotes for the work for the shelter, etc. The Town will utilize the Northern Borders grant for these expenses.

Councilman Schmid made a **MOTION** to allow the Supervisor to approve bids/quotes for the work being done, Councilman Levi **SECONDED** .

**5 AYES 0 NAYS MOTION CARRIED**

**INFORMATION OFFICE** - Publicity Director, Adele Burnett gave a detailed monthly report attached to the agenda packet and online.

**PARKS DEPARTMENT** – Park's Supervisor, Mike Bartolotti's report is attached to the Agenda. Mike stated that he had been looking for temporary help, however, have been unsuccessful.

**HIGHWAY**

Report was attached to the Agenda. Shawn is looking at one candidate for the open position. November 1<sup>st</sup> the hours for the transfer station will change to the winter hours.

**JUSTICE -**

**RESOLUTION #22.44  
JUSTICE GRANT APPLICATION**

The Town of Inlet Justice Court hereby requests the following resolution by the Town Board of Inlet:

On a **motion** offered by Councilman Townsend, **seconded** by Councilman Brownsell, the following motion was ADOPTED.

**WHEREAS**, the Unified Court System has a grant program to assist towns and villages in the operation of their Justice Courts and betterment of the offices, AND THEREFORE BE IT

**RESOLVED**, The Board of the Town of Inlet authorizes the Inlet Town Court to apply for a JCAP grant in the 2022-23 grant cycle up to \$10,000.

5 AYES 0 NAYS Motion carried

**CHARGING STATIONS** – Aimee reported that she met in regard to the charging stations for EV. She gave the Board the presentation and quotes. Discussion followed regarding the different options, locations and grant money available. With the grant money, the Town of Inlet’s cost is estimated at \$5,700. Supervisor Frey made a **MOTION** to support the EV charging stations not to exceed \$6,000. Councilman Levi **SECONDED**.

5 AYES 0 NAYS **MOTION CARRIED**

**HIGHWAY TRAILER** – The Highway needs a new trailer and is obtaining quotes.

**PROPANE TANKS -**

Shawn would like to replace the two propane tanks. He is being offered an even trade for the two above-ground tanks for one tank underground. Councilman Townsend made a **MOTION** to accept the trade. Councilman Brownsell **SECONDED**.

5 AYES 0 NAYS **MOTION CARRIED**

**POLICE** – A representative at Four Rivers Alliance has offered a Narcan box to the Inlet Police. They have installed one in Speculator and two in Indian Lake. Sgt. Lindfield would like the Board opinion on this. The use of this Narcan is covered under the good Samaritan law. Sgt. Lindfield explained what Narcan does and the reason there is a need. Peggy Brownell expressed concern that we would encourage drug use, however, Lindfield explained that it is an addiction and a loved one of the person addicted would find comfort in this being available. Discussion followed on who would oversee this box and how more Narcan is obtained. The box is at no cost to the Town. Councilman Brownsell made a **MOTION** to get a box for the Town of Inlet and Councilman Levi **SECONDED**.

5 AYES 0 NAYS **MOTION CARRIED**

Supervisor Frey introduced Sgt. Lindfield and added he is an asset to the Town. Sgt. Lindfield is teaching a hunter safety course on October 1<sup>st</sup> at the Fire Hall.

**SNOWMOBILE** – Chip Sauer stated he needs a heater for snowmobile garage. Has a quote from Helmers for \$2,700. He would put the wood splitter out to bid. Councilman Schmid made a **MOTION** to purchase the heater and have a minimum bid of \$1,000 for the wood splitter. Councilman Levi **SECONDED**.

5 AYES 0 NAYS **MOTION CARRIED**

Chip also stated that he is working on the lower trail toward Moose River Plains and needs planking for bridges and trail work. He has an estimate of \$1500. Councilman Schmid made a **MOTION** to purchase the lumber and Councilman Levi **SECONDED**.

5 AYES 0 NAYS **MOTION CARRIED**

**PARKS -**

Employee from parks is still out. Would like to possibly sell the snowmobile groomer and get a groomer similar to what the snowmobile dept. has. It could be used on all the trails. Dave Corasanti is investing a significant amount of money to improve the trails. The single tract trails are being used quite a bit. This groomer would help them take care of the trails in a more efficient manner significantly.

**TOWN CLERK -**

Reported revenues for the month of August.

**SUPERVISOR –**

Supervisor Frey highlighted some areas of the rough draft budget for 2023. He mentioned that sale values have increased our valuation significantly, therefore, should not see any increase in Town taxes. Cannot speak for County. NYS requires that each town have 100% valuation, which is what the Town of Inlet is at. The snowmobile permit program was discussed and the options we may have. He discussed the proposal to increase employee’s salaries by 7.5%, which is below the federal level for COLA, which is 9-11%. Even the County is looking and changing the entire pay scale. Councilman Schmid spoke about the Fire and EMS budget. They started a program that someone is on call most days 24/7 either at the station or on call elsewhere. It is very difficult to get volunteers. This coverage is costing the ambulance \$110,000/year, which is a huge increase. He is suggesting that the Board consider increasing the support to the agencies.

**BOAT LAUNCH -** The boat launch is closed. There had been a sailboat there after closure, however, were told to remove it and has. Julie Meeks stated that she was informed that it would be open for snowmobile passage. Supervisor Frey wanted to stress that the Town cannot advertise or report that there is access to the lake.

**DEDICATION PICNIC –** Supervisor Frey reported that the picnic will be postponed until Spring.

**SIDEWALKS –** The cost of the sidewalk in front of the Town building is higher than anticipated. Hopefully there will be some grant money to help with that. The sidewalk in front of the Town Clerk office should be grinded down.

**911 CALLS –** Still working on the problem with 911 calls being routed incorrectly. Councilman Schmid stated possibly a letter with a cc to all involved would be appropriate to get some action. Supervisor Frey commented that possibly passing a local law to enforce the use of the correct 911 call center.

**PUBLIC COMMENT-**

**SPEED STUDY –** Peggy Brownell asked if we have any news on the speed study. Town Clerk stated we have not heard back yet, however, eliminating the passing zone between Drake’s and Deerwoods has been approved.

Mike thanked the DEC for replacing the outhouse.

Supervisor Frey thanked all the staff, IABA, the Board for all the hard work. He added he loves Inlet.

A **MOTION** to pay highway bills as presented was made by Councilman Levi, **SECONDED** by Councilman Townsend

5 AYES 0 NAYS **MOTION CARRIED**

A **MOTION** to pay General/Wastewater bills presented was made by Councilman Schmid **SECONDED** by Councilman Brownsell.

5 AYES 0 NAYS **MOTION CARRIED**

All business having come before this Board, Councilman Levi made the **MOTION** to adjourn the meeting at 8:50 pm. Councilman Schmid **SECONDED**. Next meeting will be held October 11, 2022, at 7:30 pm.

Respectfully submitted,  
Yvonne Lutz, Town Clerk

**ASSESSOR/CODES  
MONTHLY REPORT  
September 2022**

**CODE ENFORCEMENT**

John R. has gotten registered for all of his basic Codes classes, his first class starts October 31<sup>st</sup>. I have a Energy class in Saranac lake 10/19, this course will give me CEO credits and is the course for Climate Smart credits also. John has also attended 2 of the classes I took by Zoom for my continued education classes.

**ASSESSOR**

I completed The required assessor training for the year via zoom instead of attending the conference. So far this year there have only been a few property sales but all of them have still been for over this years assessed value, especially prime water front parcels.

Respectfully submitted,

Aimee VanWie

## Inlet Parks Department Report for September 2022

Michael Bartolotti - Parks Department Supervisor

1. Cleaned public bathrooms and picked up garbage daily
2. Mowed and weed wacked regularly
3. Fixed electrical issues at Fern Park by replacing breakers and outlets
4. Painted some of the interior of the ice skating rink at Fern
5. Set up/Clean up for Fall Festival at Fern Park
6. Fixed electrical issues at Fern Park, by replacing breakers and outlets
7. Set up /Clean up for Adirondack Kids Day
8. Moved the floating docks and stored them for the winter season
9. Pulled all beach buoys
10. Replaced emergency lights in cottage 3
11. Repaired a few screen doors on the cottages
12. Rebuilt the garbage/recycling shed for cottage 1
13. Started to bring in benches that need repair and painting
14. Installed new boardwalk boards
15. Removed all downed trees on the lower trails and single track bike trails in Fern Park
16. Flowers have been removed from Downtown and Town hall has been decorated with mums and pumpkins

**Information Office Report  
Submitted by Department Head**

**of the month September 2022  
Inlet Tourism Director Adele Burnett**

1. Balance in **Petty Cash** on September 30 was \$28.92.
2. From April 1, 2022 to September 30, 2022 this office processed 38 **snowmobile permits** for the 2022/23 season (24 of which were sold in March.) Old Forge processed 1,318 (642 sold in March.) The Information Office will continue to sell 2022/23 Snowmobile Permits for the pre-season rate of \$80 each until November 15, 2022. Permits can also be purchased at the Town of Webb Visitor Center and online at OldForgeNY.com. Stickers were received at the end of the month. **I am still hoping Inlet might be able to offer an online shopping cart for snowmobile permits. I am also hoping that Webb and Inlet will get together before the new season starts to discuss the whole permit program. There is much in this program that is broken (not just Filemaker), and I am hoping we can work together to fix it for all involved – sellers, purchasers, groomers, enforcers, etc.**
3. During September 2022, \$2,029 was collected towards the **summer concert series**; and was given to the clerk to be deposited into the Publicity account 6410.412. This included the grant of \$1,850 awarded through ALCA.
4. During September 2022, \$115 was collected for **Fall Festival** and deposited into the Concessions Account 2024.000.
5. During 2022's Fall Festival, \$2,670 was collected from 43 vendors to reserve 48 spaces in the **2023 Fall Festival**. \$80 was also collected from a late **2023 "Arts in the Park"** vendor.
6. **The IABA's regular meeting will be Tuesday, October 4 at Screamen Eagle.** The November 1 meeting will be at The Birches. Reminder – **You do not need to be a member to attend these meetings. You also do not need to live in Inlet, nor do you need to own a business. All are welcome!** There currently are 122 paid members with 4 of them paid for 2023. Dues can be paid online at [www.goinletny.com](http://www.goinletny.com), sent in by mail, or dropped off in person to my office.
7. The 29<sup>th</sup> annual **Inlet Fall Festival** was very successful! We had 3 food vendors (2 of which paid for next year and the third said they would also most likely return) and the weather on Saturday was perfect. Sunday started with a little rain, but cleared up in time for the Dancing Witches, who will also come back next year, but then came down hard while the band tried to play their first set. The rest of the day was with little to no rain but went on with no music. Full report available upon request.
8. **Adirondack Kids Day** was scheduled for October 1. A full report will be available upon request, but the event went well with over 200 children attending.
9. **Events coming up** that my office is working on or helping with include Halloween Parade & Party, Adirondack Christmas on Main Street, Holiday Open House and Frozen Fire & Lights. I have also started booking bands for the 2023 "Sunsets by the Lake" Summer Concerts.
10. Due to lack of available 2023 snowmobiles, this year's **New York Shootout has been cancelled.** Plans will be made for this event to return in December 2023.
11. The **Banks Farm Stand at the Inlet Common School** plans to continue setting up every Tuesday 3:00-6:00 p.m. through fall and into the winter. They will move inside the building when it gets too cold.
12. The Inlet Area Climate Smart Task Force has created a **Free Wifi Space** at the Inlet Common School that is available for people who need a good connection and a semiprivate space to work from – can also be used for telemedicine visits, etc. Keys can be signed out at the Inlet Information Office after reading and signing a Community Use of School Facilities form. IACTF is also having a **Harvest Dinner** featuring some produce from their community garden at Seventh Lake House on Monday, October 17 @ 6:30 p.m. All are welcome, bring a dish to pass. Stop by to

find out more about the community garden, the free wifi space and other projects IACTF is working on.

13. Hamilton County Public Health will be holding a **Flu Shot & COVID Booster Clinic** at Inlet Town Hall on Wednesday, October 26 from 10:00-11:30 a.m. Call them at 518-648-6497 to reserve a flu shot. To register for a COVID booster do so at [www.hcphcovid.com](http://www.hcphcovid.com).
14. Reminder - In addition to the calendar that hangs outside my office, there is a **google calendar** that shows when the **meeting room and the senior room** are being used. This makes it easy for those who have access to schedule meetings from anywhere without conflict. There is also a **Vacations/Out of the Office calendar** where it can be posted when employees will be out on vacation. This also is helpful, when it is used, for other departments. All department heads have been sent an invite to these calendars. **These calendars are very helpful, especially for those of us who are in the office every day. If you need me to resend the invite, just let me know.**
15. There is also a **calendar on Google** that is visible to the public that I plan to keep updated with all Inlet events, meetings, etc. Click here to add it to your calendar: <https://calendar.google.com/calendar/u/0?cid=aW5sZXRueS5jb21fNTRvamJyN2YxNWtmZ25qc3ZrdTjlb21pbDRAZ3JvdXAuY2FsZW5kYXIuZ29vZ2xlLmNvbQ>
16. **Information Office Window Hours** for October will be: Saturday 9:00 a.m.-6:00 p.m., Sunday & Monday 8:00 a.m.-4:30 p.m., Tuesday 8:30 a.m.-6:00 p.m., Wednesday & Thursday 8:30 a.m.-5:00 p.m. and Friday 8:30 a.m.-6:00 p.m.
17. **Margie** will continue to fill in as needed.
18. Some **ongoing events/activities**:
  - 10:00 a.m. on 2<sup>nd</sup> Tuesday of each month is **Water Sample Pickup @ Inlet Town Hall**
  - Tuesdays @ 3:00-6:00 p.m. **Farm Stand @ Inlet Common School**
19. Some of the **events & meetings** between this and the next town board meeting:
  - October 13 – Inlet Zoning Board of Appeals 7:30 p.m. @ Inlet Town Hall
  - October 16 – End of Season Pig Roast 12:00-6:00 p.m. @ Mountainside Smokehouse
  - October 17 – Community Garden Harvest Dinner 6:30 p.m. @ Seventh Lake House
  - October 20 – LivingADK Annual Meeting 6:00 p.m. @ Covey=Pashley American Legion Post
  - October 26 – Inlet Planning Board 7:00 p.m. @ Inlet Town Hall
  - October 28 – Trunk-or-Treat 5:30 p.m. @ Inlet Community Church
  - October 28 – Halloween Parade & Party 6:30 p.m. @ Downtown & IVES
  - October 31 – Trick-or-Treat 5:00-8:00 p.m. @ Inlet
  - November 1 – Inlet Area Business Association 6:30 p.m. @ The Birches

#### **Dates for 2022 and into 2023:**

- October 28 – Trunk-or-Treat @ Inlet Community Church
- October 28 – Halloween Parade & Party @ IVES Building
- November 25-27 – Adirondack Christmas on Main Street
- November 29 – Holiday Open House
- December 10 – New York Shootout @ Chip & Cindy's Track
- December 11 – Cookie Swap @ Inlet Town Hall
- December 31 – Champagne Bus
- February 25 – Frozen Fire & Lights
- March 11 – “Let’s Get Crooked!” @ Inlet Town Hall
- April 23 – Egg Hunt @ Arrowhead Park
- April 23 – Adult Egg Hunt @ Fern Park
- May 2-4 – Community Pride Day
- May 7 – Fire & Spice @ Double Eagle
- May 12-14 – The “Otter” Paddlesports Event @ Frisky Otter Tours



- May 26-28 – Great Adirondack Garage Sale
- May 29 – Post #1402 Wreath Laying Ceremony @ Legion Square
- May 29 – Memorial Day Parade @ Inlet?
- June 10 – Black Fly Challenge @ Indian Lake & Inlet
- July 1 – Live Music @ Arrowhead Lakefront
- July 4 – Live Music & Fireworks @ Arrowhead Lakefront
- July 8 – Live Music @ Arrowhead Lakefront
- July 15-16 – “Arts in the Park” @ Arrowhead Park
- July 15 – Dan Duggan & Peggy Lynn @ Arrowhead Lakefront
- July 22 – Live Music @ Arrowhead Lakefront
- July 28 – “An Evening with the Symphony” @ Arrowhead Park
- July 29 – Inlet Classic Car Cruise & Show @ Arrowhead Park
- July 29 – Shakespeare in the Adirondack Park @ Arrowhead Lakefront
- July 29 – Live Music @ Arrowhead Lakefront
- August 4 – Aloha Friday @ Inlet
- August 4-13 – Maintain the Chain @ Fulton Chain of Lakes
- August 5 – 6<sup>th</sup> & 7<sup>th</sup> Lakes Meeting @ Fern Park & Fireworks over Seventh Lake
- August 5 – Live Music @ Arrowhead Lakefront
- August 6 – Ice Cream Social @ Inlet Public Library
- August 12 – Live Music @ Arrowhead Lakefront
- August 19 – Live Music @ Arrowhead Lakefront
- August 20 – Gary Rudd Memorial Golf Tournament
- August 26 – Live Music @ Arrowhead Lakefront
- September 2 – Live Music @ Arrowhead Lakefront
- September 9 – Adirondack Canoe Classic passes through Inlet
- September 16 & 17 – Inlet Fall Festival @ Fern Park
- September 30? – IVES BBQ & Clambake
- October 7 – Adirondack Kids Day @ Arrowhead Park

**RESOLUTION NO.**

**INTRODUCED BY:  
WHO MOVED ITS ADOPTION**

**SECONDED BY:**

**INLET TOWN BOARD**

**RESOLUTION SCHEDULING PUBLIC HEARING  
ON PROPOSED LOCAL LAW NO. 1 OF 2023  
AMENDING THE TOWN OF INLET TOWN CODE TO ESTABLISH REGULATIONS FOR SHORT-  
TERM RENTALS**

**WHEREAS,** the Town Board is considering adoption of proposed Local Law No.: 1 of 2023 entitled, “A LOCAL LAW TO AMEND CHAPTER 160 “ZONING” OF THE INLET TOWN CODE FOR

THE REGULATION OF SHORT TERM RENTALS AND TO REPEAL AND RESCIND ORDINANCE 1 OF 2002 OF THE TOWN OF INLET”; and

**WHEREAS**, adoption of this Local Law is authorized by New York Municipal Home Rule Law §10; and

**WHEREAS**, Municipal Home Rule Law §20 requires the Town Board to hold a Public Hearing prior to the adoption of any Local Law; and

**NOW, THEREFORE, BE IT**

**RESOLVED**, that the Inlet Town Board shall meet and hold a Public Hearing on November, 8th, 2022, beginning at 7:45 p.m. at the Inlet Town Hall, 160 Route 28, Inlet, New York, to hear all interested persons and take any necessary action provided by law concerning proposed Local Law No.: 1 of 2023, and be it

**FURTHER RESOLVED**, that the Town Board further authorizes and directs the Town Clerk to provide notice and/or referrals regarding the proposed Local Law as required by State and Local Laws; and be it

**FURTHER RESOLVED**, that the Town Board further authorizes and directs the Inlet Town Clerk to publish and post a Notice of Public Hearing concerning proposed Local Law No. 1 of 2023 in the manner provided by law and to make a copy of the proposed Local Law available for public inspection in the Town Clerk’s office following the adoption of this Resolution and until the Public Hearing is closed.

Duly adopted this 11<sup>th</sup> day of October, 2022, by the following vote:

AYES :  
NOES :  
ABSENT :

