

DRAFT

INLET TOWN BOARD AGENDA

Tuesday June 14th 2022

7:30 P.M. - Call Regular Meeting to order

Pledge of Allegiance

Minute's Review – 5/10/2021 Town Board meeting minutes

See attached pages 2 – 4

Public Comment – Summer Parking

Communications - T-Mobile, AT&T, Tarpon Towers. Schedule of work -

Assessor/Codes, Parks/Building/Information

See attached pages 5 – 9

Parks – Install tubing under new stairs and sidewalks at the Town Hall for future ice & snow removal

Highway Department – Summer Projects - sidewalk work

Transfer/Recycling - Hours open - 7 days a week 8-11:45 ,1-6:45

Town Clerk Report – Rental & revenue reports

Supervisors Report – Fireworks – noise level

- IRS milage rate has increased to 62.5 per mile

- Grant work with Living ADK – Towers, Casino pavilion, Eagle cliff project

- 911 cell phone calls on all Towers need to feed to Herkimer

Public Comment –

Executive Session – none

Audit Bills - Highway, General & Sewer

Next Regular Meeting– 7-12-2022 – 7:15 Bills & updates, 7:30 Meeting

**Regular Meeting
May 10, 2022
Inlet Town Board**

The Regular Meeting was called to order by Supervisor Frey, at 7:30 p.m. with the Pledge of Allegiance.

Present were: Connie Perry, Gary Zawatski, Peggy Brownell, Dan Kiefer-Bach from Living ADK, Dennis Hudson from IT, Aimee VanWie Codes/Assessor Via Zoom and Highway Superintendent Shawn Hansen.

Official's present were Supervisor Frey, Councilman Levi, Councilman Townsend, Councilman, Councilman Brownsell and Town Clerk Yvonne Lutz VIA Zoom.

MINUTES REVIEW – Supervisor Frey asked if there were any additions or corrections to the April meeting minutes. No changes noted.

PUBLIC COMMENT –

COVID – Covid seems to be back in Inlet. The Hamilton County DMV has limited hours due to problem with staffing. Make sure to check with the office before going to the offices.

COMMUNICATIONS –

As Councilman Schmid reported at the last Board meeting, Supervisor Frey announced again that the APA has approved the two towers on Corasanti Hill. Discussed the importance of the 911 communications going through Herkimer. Someone is going to lose a life with the calls being misdirected.

PUBLIC COMMENT

TOWN SEND TRAIL – Peggy Brownell asked about the status of the Townsend Trail. The Town Clerk is still working on securing the easements that were not yet secured and obtaining the form on the ones that were needed. These should all be secured and recorded before the Highway Department can begin construction again this Fall.

RECREATIONAL GRANT – Peggy asked about the grant we were looking into and the different ideas at Fern Park. She emphasized how popular pickle ball is and would like to see something at Fern Park. Dan Keifer-Bach spoke for Mike because he is helping with the grant and Mike is at Fire Essential training. He explained that they are applying for 3 different recreational grants. Supervisor Frey stated that himself and Mike will set up a time to meet with Peggy to discuss the possibilities that she is interested in.

BATHROOMS SIGN – Gary Zawatski asked about signs to direct people to public restrooms.

INFORMATION OFFICE - Dennis Hudson mentioned that the Black Fly Challenge is the second Saturday in June and they are always looking for volunteers. Fire and Spice was a huge success and the new venue worked great. Publicity Director, Adele Burnett gives a detailed monthly report which is available online and attached to the Agenda package each month.

FUNDRAISER – Connie Perry mentioned that \$1622 was raised at Fire and Spice for Lee Schultz Haynes.

PARKS DEPARTMENT – Park's Supervisor, Mike Bartolotti had provided estimates for the clay in the ball fields of \$1765 and Fern Park Pavilion siding of \$985. He had reported that they would like to do more work on the bike trails and use the funds that were budgeted. A full report is attached to the Agenda package.

ASSESSOR/CODES - Assessor and Codes/Zoning Officer, Aimee VanWie provides a report each month and is available online and attached to the agenda packet.

HIGHWAY

Plowed snow

Hauled Garbage and recyclables

Cleaned up brush on sides of roadways after snow

Storm

Swept Rt 28, town and county roads. Only road left is Uncas and we are on that today. Have parking lots left to do

Started to break down equipment coming out of winter

Raked the gravel section of Uncas Rd, Evans Dr, and Gilbert Rd

Put the dock in at 4 th lake boat launch

Coming Up

- Haul garbage and recyclables
- Finish our sweeping, Uncas Rd, Parking lots.
- Clean up Townsend trail and freshen up the trail surface where needed
- Going to head into the Moose River Plains to clean up the road and get it raked in hopes of gates opening on time. The gates usually open on the Wednesday before Memorial Day
- Have a culvert on Uncas Rd to replace
- Regrade the beach at Arrowhead Park
- Repair a culvert on Gilbert Rd gravel section
- I have been in contact with Scott Irish from Rocky Point about a location to hang the banners instead of overhead. It sounds like we will get the nod to do this. The plan is to set two posts with cables attached so that they can be put up easily.
- Storm damage brush pick up will be the week of June 6 th . Please have brush out by the road and call the Highway Department office (315-357-4541) to get on the list.

Transfer Station

- Open 7 days a week from 8 AM – 11:45 then 1PM to 6:45 PM. Closed from 12 PM til 1 PM daily for lunch.
- We are still waiting for the hydraulic cylinder for the garbage compactor to finish being repaired so we can put it back together. I would like to apologize for the inconvenience.

TOWN CLERK -

Reported revenues for the month of April

OTTER BROOK BRIDGE – The Town Clerk mentioned she spoke to Dave Corr and he would like support in having the bridge at Otter Brook repaired for vehicles. The Board stated they are in full support.

MAINTAIN THE CHAIN - The Clerk read some information from Maintain the Chain and asked if the Board would help support the cause financially. Councilman Brownsell made a **MOTION** to give the organization \$1,000 and Councilman Levi **SECONDED** the motion.

5 AYES 0 NAYS **MOTION CARRIED**

CLIMATE SMART - Connie spoke about the initiatives for community composting. She attended a meeting in Saranac Lake and there is a huge push for communities to start composting. She spoke that there are groups that offer assistance in getting started and it is a great way for restaurants to get rid of their food waste for food prep, etc. There was a second presentation on May 17 regarding the heating and cooling initiatives, which also can offer a free energy audits. More information is also available through Living ADK.

SUPERVISOR

GRANT IDEAS – Supervisor Frey mentioned to Dan Keifer-Bach that he would like to meet regarding some grant options.

PUBLIC COMMENT- Denny mentioned that the Eagle is open again.

A **MOTION** to pay highway bills as presented was made by Councilman Levi, **SECONDED** by Councilman Townsend

5 AYES 0 NAYS **MOTION CARRIED**

A **MOTION** to pay General/Wastewater bills presented was made by Councilman Schmid **SECONDED** by Councilman Brownsell

5 AYES 0 NAYS **MOTION CARRIED**

All business having come before this Board, Councilman Townsend made the **MOTION** to adjourn the meeting at 8:06 pm. Councilman Levi **SECONDED**. Next meeting will be held June 14, 2022 at 7:30 pm.

Respectfully submitted,
Yvonne Lutz, Town Clerk

**ASSESSOR/CODES
MONTHLY REPORT
May 2022**

CODE ENFORCEMENT

A copy of the monthly report for permit activity is on file in the Town Clerk's office.

Construction will be starting soon on 2 more of the homes on the Gilbert Road subdivision lots. There is also 2 lots being cleared on Uncas Road one of those lots has construction starting by the end of June.

ASSESSOR

Grievance day went smoothly, there were 11 challenges to their properties assessed value, one owner filed for all three of his properties. There were 8 complaints in person and 3 by mail. There were to adjustments made by the Board of Assessment Review.

Respectfully submitted,

Aimee VanWie

Inlet Parks Department Report for May 2022

Michael Bartolotti - Parks Department Supervisor

1. Finished the remodel of the women's bathroom in Town Hall
2. Finished spring clean up of Arrowhead Park
3. Arrowhead Park beach was cleaned up and regraded, Thank you Shawn and Highway for the assistance
4. Arrowhead public bathrooms start up maintenance was completed and bathrooms are now open
5. Repaired drinking fountain in Arrowhead Park
6. All benches, picnic tables, and garbage/recycle bins are out
7. Put out all buoys and floating docks
8. Opened up and cleaned out the tennis courts at Arrowhead
9. The baseball field in Arrowhead Park has had new clay spread on it
10. All split rail fence has been reinstalled in Arrowhead Park and Town Hall parking area
11. New Town Hall sign has been installed
12. New electrical lines have been run to the water fountain and Legion Pavilion
13. ABC Fire came to do maintenance on all our fire extinguishers and lighted exit signs
14. All new blinds have been installed in Cottage 1 and 2
15. Back decks of Cottage 2 and 3 were painted
16. Cottage 1 and 2 are ready for the rental season
17. Maintenance was done on the Toro/watering cart and it is ready to water flowers
18. Mowed and weed wacked all properties
19. Opened up the sides and cleaned out the pavilion at Fern Park, pickle ball net is out
20. Trail work was started in Fern Park, still a lot of downed trees and branches to be removed
21. Covered the WWTP plant while Don was on vacation

**Information Office Report
Submitted by Department Head**

**of the month May 2022
Inlet Tourism Director Adele Burnett**

1. Balance in **Petty Cash** on May 31 was \$**27.67**.
2. From April 1, 2022 to May 31, 2022 this office processed 0 **snowmobile permits** for the 2021/22 season The Information Office will continue to sell 2021/22 Snowmobile Permits for the preseason rate of \$80 each until November 15, 2022. Permits can also be purchased at the Town of Webb Visitor Center and online at OldForgeNY.com. Stickers will be printed sometime in September and will be then be mailed to anyone who has purchased one prior to printing. **I am still hoping Inlet might be able to offer an online shopping cart for snowmobile permits. I am also hoping that Webb and Inlet will get together before the new season starts to discuss the whole permit program. There is much in this program that is broken (not just Filemaker), and I am hoping we can work together to fix it for all involved – sellers, purchasers, groomers, enforcers, etc.**
3. During May 2022, \$100 was collected towards the **summer concert series**; and was given to the clerk to be deposited into the Publicity account 6410.412.
4. During May 2022, \$200 was collected for Arts in the Park and \$180 was collected for Fall Festival. A total of \$380 was deposited into the Concessions Account 2024.000. At the end of May there was 17 spaces available for “Arts in the Park” and 21 spaces available for Fall Festival (including 2 indoors, 2 food and 2 non-profit.) Applications are available and can be found online at www.inletartsinthepark.com and www.inletfallfestival.com.
5. **The IABA’s regular meeting will be Tuesday, June 7th meeting and will start at Inlet Town Hall with stuffing of 1,000 bags for Black Fly Challenge, then move to Screamen Eagle. The IABA does not usually meet in July or August. I am still looking for a location for December.** There currently are 122 paid members, with 100 of them paid for 2022. Dues can be paid online at www.goinletny.com, sent in by mail, or dropped off in person to my office.
6. Inlet’s **Memorial Day Ceremony** was nice, and well attended. Thank you to all who participated.
7. The **Black Fly Challenge** Committee is excited for the 25th anniversary running of this race on June 11th. A full report will be available upon request.
8. Hamilton County Department of Public Health will be **distributing bike helmets** to children in need on Monday, June 27 at Inlet Town Hall at 11:00 a.m.
9. The first performance of the **“Sunsets by the Lake” summer concert series** will be Tom O’Carroll on Saturday, July 2. The full series can be found at www.inletconcertseries.com.
10. The Inlet Area Climate Smart Task Force is working with LivingADK to bring Banks Farm to the Inlet Common School this summer – offering free range, organically produced bread and eggs, beef and pork, vegetables, cut flowers. They will be set up at the school from 3:00-6:00 p.m. on July 3, 12 26 and August 9, 23.
11. The American Legion is planning to hold a **Flag Burning Ceremony** at Fern Park on July 4th @ 1:00 p.m. This will be educational and family friendly.
12. The Fulton Chain of Lakes Performing Arts Council are making plans for the 23rd **“Evening with the Symphony.”** The Rochester Philharmonic Orchestra is planning to play under the tent at Arrowhead Park on Friday, July 29. Tickets are available at the Inlet Information Office, the Town of Webb Visitors Center and online at www.eveningwiththesymphony.com.
13. Hamilton County Soil & Water is working on their **Waterfest** event in Arrowhead Park on Thursday, August 4th. They plan to invite vendors to set up on the ball field with informational booths about Adirondack Park and activities for children and adults. They may ask permission to have a couple snack vendors as well. This will be the day before **Maintain the Chain** starts their week of lake clean up. www.maintainthechain.net

14. The new **sign for in front of the Town Hall building** from Luke Langworthy to replace the rotting one by the stairs has been installed and looks great.
15. The **webcams for Arrowhead Park** - one looking towards Legion Square, one looking at the beach and another looking at the baseball field/playground – will hopefully be installed soon.
16. Reminder - In addition to the calendar that hangs outside my office, there is a **google calendar** that shows when the **meeting room and the senior room** are being used. This makes it easy for those who have access to schedule meetings from anywhere without conflict. There is also a **Vacations/Out of the Office calendar** where it can be posted when employees will be out on vacation. This also is helpful, when it is used, for other departments. All department heads have been sent an invite to these calendars. Please use these! If you need me to resend the invite, just let me know.
17. There is also a **calendar on Google** that is visible to the public that I plan to keep updated with all Inlet events, meetings, etc. ****Apparently the settings were wrong on this calendar, so only people with inletny.com accounts could see details of the events/activities. This has been fixed.** Click here to add it to your calendar:
<https://calendar.google.com/calendar/u/0?cid=aW5sZXRueS5jb21fNTRvamJyN2YxNWtmZ25qc3ZrdTjib21pbDRAZ3jvdXAuY2FsZW5kYXluZ29vZ2xlLmNvbQ>
18. **Information Office Window Hours** for June will be: Saturday 9:00 a.m.-6:00 p.m., Sunday & Monday 8:00 a.m.-4:30 p.m., Tuesday 8:30 a.m.-6:00 p.m., Wednesday & Thursday 8:30 a.m.-5:00 p.m. and Friday 8:30 a.m.-6:00 p.m.
19. **Margie** will continue to fill in as needed. She will return to regular hours for July and August.
20. Some **ongoing events/activities**: 10:00 a.m. on Tuesdays is Water Sample Pickup @ Inlet Town Hall, 5:00 p.m. on Tuesdays is Family Night @ Inlet Common School, 6:00 p.m. on Wednesdays is Chess Night @ Inlet Common School, 6:00 p.m. on Wednesdays is Street Hockey @ Fern Park.
21. Some of the **events & meetings** between this and the next town board meeting:
 - June 15 – Common Ground Alliance @ Gore Mountain
 - June 15 – Meet Your Neighbor 5:00 p.m. @ Tamarack Café
 - June 16 – Book Club 4:00 p.m. @ Inlet Public Library
 - June 16 – American Legion Post #1402 7:00 p.m. @ Inlet Town Hall
 - June 18 – The Longest Day Hike 11:00 a.m. @ Fern Park
 - June 24-26 – Vintage Snowmobile National Show @ Old Forge
 - June 24 – Highschool Graduation @ TOW UFSD
 - June 25 – Fulton Chain of Lakes Association @ Inlet Town Hall
 - June 27 – Bike Helmet Distribution 11:00 a.m. @ Inlet Town Hall
 - June 29 – Inlet Planning Board 7:00 p.m. @ Inlet Town Hall
 - June 30 – Inlet Zoning Board of Appeals 7:00 p.m. @ Inlet Town Hall
 - July 1 – Loon Program by Gary Lee 7:00 p.m. @ Inlet Town Hall
 - July 2 – IVES Coin Drop All Day @ Route 28 between Inlet & Eagle Bay
 - July 2 – Live Music 7:00-9:00 p.m. @ Arrowhead Lakefront
 - July 3 – Farm Stand 3:00-6:00 p.m. @ Inlet Common School
 - July 4 – Flag Burning Ceremony 1:00 p.m. @ Fern Park
 - July 4 – Live Music 7:30 p.m. & Fireworks Dusk @ Arrowhead Lakefront
 - July 5 – Inlet Area Climate Smart Task Force 7:00 p.m. @ Inlet Common School
 - July 9 – Live Music 7:00-9:00 p.m. @ Arrowhead Lakefront
 - July 12 – Farm Stand 3:00-6:00 p.m. @ Inlet Common School

Dates for 2022 and into 2023:

- July 2 – Tom O’Carroll @ Arrowhead Lakefront
- July 4 – Jamie Notarthomas & Fireworks @ Arrowhead Lakefront

- July 9 – Karen Savoca & Pete Heitzman @ Arrowhead Lakefront
- July 16 & 17 – “Arts in the Park” @ Arrowhead Park
- July 16 – Dan Duggan & Peggy Lynn @ Arrowhead Lakefront
- July 23 – Live Music @ Arrowhead Lakefront
- July 29 – “An Evening with the Symphony” @ Arrowhead Park
- July 30 – Inlet Classic Car Cruise & Show @ Arrowhead Park
- July 30 – Shakespeare in the Adirondack Park @ Arrowhead Lakefront
- July 30 – Shrinking Violets @ Arrowhead Lakefront
- August 4 – Waterfest @ Arrowhead Park
- August 5 – Aloha Friday @ Inlet
- August 5-14 – Maintain the Chain @ Fulton Chain of Lakes
- August 6 – 6th & 7th Lakes Improvement Association Picnic @ Fern Park & Fireworks over Seventh Lake
- August 6 – Annie & the Hedonists @ Arrowhead Lakefront
- August 7 – Ice Cream Social @ Inlet Public Library
- August 13 – Dan Berggren @ Arrowhead Lakefront
- August 14 – Gary Rudd Memorial Golf Tournament
- August 20 – The Marvelous Mojos @ Arrowhead Lakefront
- August 27 – Fritz Henry @ Arrowhead Lakefront
- September 3 – Donna Colton & Sam Patterelli @ Arrowhead Lakefront
- September 10 – Adirondack Canoe Classic passes through Inlet
- September 17 & 18 – Inlet Fall Festival @ Fern Park
- October 1 – Adirondack Kids Day @ Arrowhead Park
- October 1? – IVES BBQ & Clambake
- October 28 – Trunk-or-Treat @ Inlet Community Church
- October 28 – Halloween Parade & Party @ IVES Building
- November 25-27 – Adirondack Christmas on Main Street
- November 29 – Holiday Open House
- December 10 – New York Shootout @ Chip & Cindy’s Track
- December 11 – Cookie Swap @ Inlet Town Hall
- December 31 – Champagne Bus
- February 25 – Frozen Fire & Lights
- March 11 – “Let’s Get Crooked!” @ Inlet Town Hall
- April 23 – Egg Hunt @ Arrowhead Park
- April 23 – Adult Egg Hunt @ Fern Park
- May 2-4 – Community Pride Day
- May 7 – Fire & Spice @ Double Eagle
- May 12-14 – The “Otter” Paddlesports Event @ Frisky Otter Tours
- May 26-28 – Great Adirondack Garage Sale
- May 29 – Post #1402 Wreath Laying Ceremony @ Legion Square
- May 29 – Memorial Day Parade @ Inlet?
- June 10 – Black Fly Challenge @ Indian Lake & Inlet