

# INLET TOWN BOARD AGENDA

**Tuesday May 10<sup>th</sup> 2022**

Zoom Invite link - <https://us02web.zoom.us/j/2919845334>

**7:30 P.M. - Call Regular Meeting to order**

**Pledge of Allegiance**

**Minute's Review** – 4/19/2021 Town Board meeting minutes

*See attached pages 2 – 4*

**Public Comment** – Covid updates

**Communications** - T-Mobile, AT&T, Tarpon Towers. Schedule of work has been asked for.

**Assessor/Codes, Parks/Building/Information**

*See attached pages 5 – 10*

**Parks** – Request Clay bags for ball fields, plywood to replace siding on fern pavilion. Both are within budget

**Trails** – Request for \$2,500 to be added back to Bike funding level for work project. Townsend trail update

**Highway Department** – Moose River plains road to open Mem. weekend ? -Spring work load - Projects

**Transfer/Recycling** - Hours open - 7 days a week 8-11:45 ,1-6:45

**Town Clerk Report** – Rental & revenue reports

**Supervisors Report** – Climate smart - composting initiative - community drums for food scraps.

- Grant work with Living ADK – Towers, Casino pavilion, Eagle cliff project

- 911 cell phone calls on all Towers need to feed to Herkimer

**Public Comment** –

**Executive Session** – none

**Audit Bills** - Highway, General & Sewer

**Next Regular Meeting– 6-14-2022** – 7:15 Bills & updates, 7:30 Meeting



**Regular Meeting  
April 19, 2022  
Inlet Town Board**

The Regular Meeting was called to order by Councilman Schmid, at 7:30 p.m. with the Pledge of Allegiance.

Present were: Snowmobile, Chip Sauer, Patrick Quinn, Peter Funk Parks Supervisor Mike Bartolotti, VIA Zoom , IT, Dennis Hudson, and Julie Nelson.

Official's present were Supervisor Frey VIA Zoom, Councilman Levi, Councilman Townsend, Councilman, Councilman Brownsell and Town Clerk Yvonne Lutz.

**MINUTES REVIEW** – Councilman Schmid asked if there were any additions or corrections to the March meeting minutes. Councilman Townsend pointed out that there was no second shown for the resolution for the new tandem truck. Clerk will review and add the second.

**PUBLIC COMMENT –**

**COMMUNICATIONS –**

The APA has approved the two towers on Corasanti Hill. The process has been in the works for 14 years and initially started working on it 25 years ago. Supervisor Frey added a huge thank you to everyone that sent comments to the APA, all the donors and everyone that had a hand in helping make this happen. Councilman Brownsell asked if the Northern Borders grant is still in place and Supervisor Frey responded that it is. Finances for the towers was discussed.

**INFORMATION OFFICE** - Publicity Director, Adele Burnett gave a detailed monthly report attached to the agenda packet and online. She added that she is still anxious to get a shopping cart online for snowmobile permits and a better system. She would love to see a stronger relationship with Town of Webb and work closer and jointly with the entire process. Discussion followed.

**PARKS DEPARTMENT** – Park's Supervisor, Mike Bartolotti reported that the new windows were installed in Adele's office and the men's bathroom remodeled. Currently waiting on supplies for the women's bathrooms. The Park's department is losing Frank for several weeks for medical reasons. Stephen Cole will fill in most of May, but it may be difficult in June. Adele added that the Black Fly Challenge is taking place this June and is starting in Inlet, which will be a little less work for the Park's Department.

**ASSESSOR/CODES** - Assessor and Codes/Zoning Officer, Aimee VanWie provides a report each month and is available online and attached to the agenda packet. Councilman Schmid had some questions on the wording of her report, which was clarified.

**HIGHWAY**

Garage door quotes were presented again and Adk Garage Doors was the lowest quote, however, there were some questions if the doors were all comparable or if some had differences. Councilman Townsend made a MOTION to purchase the best door choice and one that matches the others as best as possible, not to exceed \$8,000. Councilman Levi SECONDED.

5 AYES 0 NAYS **Motion Carried**

Town clerk presented the highway report on Shawn Hansen's behalf:

- Plowed snow
- Hauled garbage and recyclables
- Started sweeping downtown and Rt 28 corridor

- Installed new yard lights on ends of transfer station building
- Continued servicing trucks and equipment
- Patrolled Moose River Plains Road

#### Coming Up

- Plow snow
- Continue sweeping
- Haul garbage and recyclables
- Cleaning up roadsides after this storm
- Paint the chipper and plows
- Fix spots that plows dug up

#### **Transfer Station**

Open 4 days a week from 8 AM to 11:45 then 1 PM to 6:45 PM Closed on Tuesday, Wednesday and Friday

- Starting on the first week of May the Transfer Station will be open 7 days a week with the same hours
- As many of you know we have the garbage compactor apart to repair a leaking hydraulic cylinder and repair some other components on it before the busy summer season kicks in. We are currently waiting for the hydraulic cylinder to be rebuilt so it can be put back together. We apologize for the inconvenience but this is a necessary repair that is better done now and not in an emergency.
- We sent out a load of bailed cardboard

**PARKS** – Mike presented a quote for the new pillars in front of the town hall. The others are rotting. The quote is for 4 installed cedar posts (that match the pavilion). Councilman Brownsell made a MOTION to approve the quote for the new cedar pillars and Councilman Townsend SECONDED.

**5 AYES 0 NAYS MOTION CARRIED**

**LIQUOR LICENSE 30-DAY WAITING PERIOD** – Tom Greco requested a waiver for the 30-day waiver for the NYS liquor Board. Councilman Brownsell made a MOTION to waive the requirement for a 30-day waiting period. Councilman Levi SECONDED the motion.

**5 AYES 0 NAYS MOTION CARRIED**

**POLICE** – The waiver for Officer Shean to be permitted to earn over the maximum allowed for a retired civil service position was approved, however, has to be looked at again January 31, 2023 to make sure there are no eligible applicants for the civil service. Supervisor Frey thanked Clerk Lutz and Chief Johnston for the work on the waiver.

#### **TOWN CLERK -**

Reported revenues for the month of March and reported that the Epilepsy Foundation sent the Town a thank you letter for help with their silent auction.

**SUPERVISOR** – Supervisor Frey wanted to clarify that the employee at the transfer station that has been using the CTS vehicle has the permission to do so. It is owned by Hamilton County and they also insure the vehicle. There is no abuse of the privilege, however, may have to clarify and remind the employee how many days it can be used.

**911** – Supervisor Frey said they are still working on the issue that if you call 911 with your cell phone in the Town of Inlet, it is directed to the wrong 911 call center. People need to tell the call center that they should be directed to Herkimer County call center and exactly where they are.

**SNOWMOBILE GROOMER** – Chip Sauer presented the quote for a new snowmobile groomer. The issues the current one could have in the near future because of its age was discussed and availability of new machines is very limited. There is one payment left on the newer of the two groomers we own, which will be paid in May. Need to get an order in asap if we are going to see a new one this Fall. They were offered \$55,000 for a trade-in value on the older groomer, but would get more money if sold outright and will explore that avenue. Will consider using Bank of Greene for the financing instead of Key Govt Finance. Councilman Townsend made a **MOTION** to purchase the new groomer at a cost of \$262,000 less trade-in guaranteed of the \$55,000 for the 2010 Pisten Bully. Councilman Levi **SECONDED** the motion.

**5 AYES 0 NAYS MOTION CARRIED**

**PUBLIC COMMENT-** Julie Meeks asked what the status was of Officer Terpening with Officer Shean getting the waiver and the hiring of the new full-time Sergeant? Supervisor Frey explained the several avenues were explored for Officer Terpening to obtain a waiver and he is not eligible. He explained that he was always hired as a part-time officer, and we appreciate all his time. Julie expressed that she was concerned there would not be enough hours for him and thanked Supervisor Frey for the clarification.

**STORM** – Mike Bartolotti stated that the firewall is open to anyone and has heat, internet and phone. Adele mentioned that Inlet Community Church was also. Bonnie added that Water’s Edge was offering rooms to people without power/heat for \$25/night. Supervisor Frey stated it could be days before the power was restored.

A **MOTION** to pay highway bills as presented was made by Councilman Levi, **SECONDED** by Councilman Townsend

**5 AYES 0 NAYS MOTION CARRIED**

A **MOTION** to pay General/Wastewater bills presented was made by Councilman Levi **SECONDED** by Councilman Brownsell

**5 AYES 0 NAYS MOTION CARRIED**

**EMPLOYEE VEHICLE DAMAGE** - Councilman Brownsell asked what the decision is on reimbursing the employee for their deductible for the damage the personal truck sustained while working for the Town of Inlet. Discussion followed. Supervisor Frey made a **MOTION** that we reimburse the employee, paid to the body shop, for the deductible on his auto insurance not to exceed \$500. Councilman Levi **SECONDED** but clarified for just this case.

**3 AYES 2 NAYS MOTION CARRIED**

All business having come before this Board, Councilman Levi made the **MOTION** to adjourn the meeting at 8:25 pm. Councilman Townsend **SECONDED**. Next meeting will be held May 10, 2022, at 7:30 pm.

Respectfully submitted,  
Yvonne Lutz, Town Clerk

**ASSESSOR/CODES  
MONTHLY REPORT  
April 2022**

**CODE ENFORCEMENT**

A copy of the monthly report for permit activity is on file in the Town Clerk's office.

The Code Office has become increasingly busy this year to the point that it is hard to do both my jobs without help. Usually construction slows down in the winter months but that has not been the case since 2019. I know there is a small amount in the budget for a Data Collector but I would like to meet with the Board about hiring a full time Code Office assistant to start taking courses to become a certified Code Officer so there will be a replacement for me when I retire (Spring of 2024).

**ASSESSOR**

The Assessor part of my job has also been very demanding this year. John Stack ORPTS representative reported that the changes I made to the Assessment Roll was enough to keep the Town's equalization rate at 100%. If a Code Officer replacement is found I would be happy to stay on with the Town part time (after Spring of 2024) to continue as Assessor for a few more years until someone can complete the Assessor training or a qualified replacement is found.

Respectfully submitted,

Aimee VanWie

## Inlet Parks Department Report for April 2022

Michael Bartolotti - Parks Department Supervisor

1. Finish the remodel of the men's bathroom in Town Hall and started the remodel of the women's bathroom
2. Shoveled and removed snow from Town Hall, Library, and Post Office
3. Picked up storm damage in Arrowhead Park and Fern Park. Thank you Shawn and Highway for bringing down the chipper for us
4. Started raking/clean up Arrowhead park and picked up all the debris from the Fire and Lights fireworks display
5. All grills in the park have been repainted
6. Installed the new water line for the public bathrooms and got our new water pump installed and running
7. Cottage 1 and Cottage 2 interior painting is done, Cottage 3 is underway
8. Well for the cottages has gone through its yearly start up procedure and all start up water samples have been submitted
9. New windows were installed in the Information Office and all the flower boxes on Town Hall were painted
10. Painted and replaced the ceiling in the Clerk's Office
11. All new LED lighting was installed in the pavilion at Fern Park
12. Yearly maintenance of the Fern Park water system was completed
13. Trail work was done on the lighted loop and lower single track trails, removing downed trees, branches and clearing culverts
14. Changed the oil in the Parks Department truck and fixed its brake lights
15. Covered the WWTP plant while Don was on vacation

**Information Office Report  
Submitted by Department Head**

**of the month April 2022  
Inlet Tourism Director Adele Burnett**

- Balance in **Petty Cash** on April 30 was \$27.67.
- From April 1, 2021 to March 31, 2022 this office processed **\*\*This is here, because I was not able to update this for March's report.\*\*** 809 **snowmobile permits** for the 2020/21 season (305 Preseason (24 sold in March for next season) 348 Seasonal, 23 Weekday, 119 Weekly, 14 Replacement.) Old Forge processed 12,731 permits (8,237 Preseason (358 in March for next season), 2,869 Seasonal, 138 Weekday, 1,328 Weekly, 57 Upgrade, 102 Replacement.) Old Forge Camping Resort processed 78 permits (27 Seasonal, 1 Weekday, 50 Weekly.) Water's Edge processed 182 permits (47 Seasonal, 25 Weekday, 110 Weekly.) Starting March 1, anyone who purchases a permit for 22/23 at the preseason rate of \$80 will also be given a permit to ride out the rest of this season. As of March 1<sup>st</sup>, permits are being sold at preseason rate of \$80 for the 2022/23 season and included a sticker to ride out the rest of the 2021/22 season. **I am still hoping Inlet might be able to offer an online shopping cart for snowmobile permits. I am also hoping that Webb and Inlet will get together before the new season starts to discuss the whole permit program. There is much in this program that is broken (not just Filemaker), and I am hoping we can work together to fix it for all involved – sellers, purchasers, groomers, enforcers, etc.** Below totals are from Inlet only:

Year	Preseason	Season	Weekly	Deal	Upgrade	Total*
96/97	906	438	532	NA	NA	1876
97/98	1022	462	403	NA	NA	1887
98/99	1065	332	353	NA	NA	1750
99/00	974	510	402	NA	NA	1886
00/01	1245	564	642	NA	NA	2451
01/02	1266	709	532	NA	NA	2507
02/03	1283	632	518	NA	NA	2433
03/04	1278	494	436	45	7	2260
04/05	1241	206	362	30	8	1847
05/06	1094	361	320	28	13	1816
06/07	949	352	404	18	19	1742
07/08	1048	403	369	34	23	1877
08/09	869	355	326	14	30	1594
09/10	600	433	385	46	33	1497
10/11	585	274	270	24	25	1178
11/12	510	169	299	18	21	1017
12/13	454	347	340	20	20	1181
13/14	453	241	274	25	19	1012
14/15	420	302	304	23	8	1080
15/16	385	218	105	17	0	725
16/17	347	489	250	31	13	1030
17/18	343	371	216	24	9	963
18/19	476	405	226	28	14	1149
19/20	367	310	208	29	10	924
20/21	342	394	160	70	4	970
21/22	305	348	119	23	0	795

- During April 2022, \$0 was collected towards the **summer concert series**; and was given to the clerk to be deposited into the Publicity account 6410.412.
- During April 2022, \$360 was collected for Arts in the Park and \$125 was collected for Fall Festival. A total of \$485 was deposited into the Concessions Account 2024.000. At the end of

April there was 17 spaces available for "Arts in the Park" and 21 spaces available for Fall Festival (including 2 indoors, 2 food and 2 non-profit.) Applications are available and can be found online at [www.inletartsinthepark.com](http://www.inletartsinthepark.com) and [www.inletfallfestival.com](http://www.inletfallfestival.com).

5. **The IABA's regular meeting will be Tuesday, May 3<sup>rd</sup>. (this meeting was moved to The Back Door.) The June 7<sup>th</sup> meeting will start at Inlet Town Hall with stuffing of 1,000 bags for Black Fly Challenge, then move to Screamen Eagle. The IABA does not usually meet in July or August. I am still looking for a location for December.** There currently are 117 paid members, with 79 of them paid for 2022. Dues can be paid online at [www.goinletny.com](http://www.goinletny.com), sent in by mail, or dropped off in person to my office.
6. The **Adult Egg Hunt** was another fun, successful event. We have plans to make the prize retrieval even better/easier next year. I have already begun collecting prizes for next year – keep in mind, if you want to win good prizes, someone has to give me good prizes!
7. The Inlet Youth Commission's **skating/hockey** program is planning to offer street hockey in May & June.
8. The 22<sup>nd</sup> annual **Community Pride Day** was scheduled for May 4<sup>th</sup>. A full report will be available upon request. We are looking at making this a 3-day event next year allowing people to pick a day Tuesday, Wednesday or Thursday to clean up with lunch scheduled on Wednesday only.
9. There will be an **AARP Defensive Drivers Course** in the Inlet Town Hall Meeting Room from 10:00 a.m.-4:00 p.m. on Tuesday, May 17. Contact Patty Lennon 315-733-3399 to sign up.
10. The Inlet Area Climate Smart Task Force has another **Clean Energy Presentation** planned for Tuesday, May 17. The presentation will be held in the Inlet Town hall Meeting Room and starts at 7:00 p.m. This event helps our town to qualify for Climate Smart Communities grants in the future and is part of their "green" initiatives.
11. The **Great Adirondack Garage Sale** will be May 27-29. Check out the website [www.greatadirondackgaragesale.com](http://www.greatadirondackgaragesale.com) to see where the sales are – or to list yours.
12. The American Legion Post #1402's **Wreath Laying Ceremony** at Legion Square will be May 30 @ 9:00 a.m.
13. I am hoping we can find a solution for the **road banners** soon. There are seven event banners. The first one to go up would be for the Black Fly Challenge which would be great to have hung before Memorial Day weekend. The best plan for the rest of the banners would be the Arts in the Park before Fourth of July, the Evening with the Symphony and the Inlet Classic Car Show before Arts in the Park, the Inlet Fall Festival before Labor Day weekend, the Adirondack Kids Day before Fall Festival and the New York Shootout before Thanksgiving weekend.
14. The **Black Fly Challenge** Committee is excited to be planning a 25<sup>th</sup> anniversary running of this race on June 11<sup>th</sup>. Information about sponsoring this event can be found at [www.blackflychallenge.com](http://www.blackflychallenge.com).
15. Hamilton County Soil & Water is moving ahead with plans to bring their **Waterfest** event to Arrowhead Park on Thursday, August 4<sup>th</sup>. They plan to invite vendors to set up on the ball field with informational booths about Adirondack Park and activities for children and adults. They may ask permission to have a couple snack vendors as well.
16. The new **sign for in front of the Town Hall building** from Luke Langworthy to replace the rotting one by the stairs is ready and just waiting for new posts to be installed.
17. The **webcams for Arrowhead Park** - one looking towards Legion Square, one looking at the beach and another looking at the baseball field/playground – will be installed this spring.
18. Reminder - In addition to the calendar that hangs outside my office, there is a **google calendar** that shows when the **meeting room and the senior room** are being used. This makes it easy for those who have access to schedule meetings from anywhere without conflict. There is also a **Vacations/Out of the Office calendar** where it can be posted when employees will be out on vacation. This also is helpful, when it is used, for other departments. All department heads have

been sent an invite to these calendars. Please use these! If you need me to resend the invite, just let me know.

19. There is also a **calendar on Google** that is visible to the public that I plan to keep updated with all Inlet events, meetings, etc. Click here to add it to your calendar:  
<https://calendar.google.com/calendar/u/0?cid=aW5sZXRueS5jb21fNTRvamJyN2YxNWtmZ25qc3ZrdTjlb21pbDRAZ3JvdXAuY2FsZW5kYXIuZ29vZ2xlLmNvbQ>
20. **Information Office Window Hours** for May will be: Saturday 9:00 a.m.-6:00 p.m., Sunday & Monday 8:00 a.m.-4:30 p.m., Tuesday 8:30 a.m.-6:00 p.m., Wednesday & Thursday 8:30 a.m.-5:00 p.m. and Friday 8:30 a.m.-6:00 p.m.
21. **Margie** will continue to fill in as needed. She will return to regular hours for July and August.
22. Some **ongoing events/activities**: 10:00 a.m. on Tuesdays is Water Sample Pickup @ Inlet Town Hall, 5:00 p.m. on Tuesdays is Family Night @ Inlet Common School, 6:00 p.m. on Wednesdays is Chess Night @ Inlet Common School.
23. Some of the **events & meetings** between this and the next town board meeting:
  - May 17 – AARP Defensive Driving Course 10:00 a.m.-4:00 p.m. @ Inlet Town Hall
  - May 17 – Inlet Common School Budget Vote & BOE Elections 2:00-8:00 p.m. @ IVES
  - May 17 – Inlet Mighty Loon 6:00 p.m. @ Mountainside
  - May 17 – Clean Energy Presentation 7:00 p.m. @ Inlet Town Hall
  - May 18 – Science Fair 5:00 p.m. @ TOW School Gym
  - May 19 – Book Club 4:00 p.m. @ Inlet Public Library
  - May 19 – Immunization Clinic 5:30-7:00 p.m. @ Old Forge Fire Department
  - May 19 – American Legion Post #1402 7:00 p.m. @ Inlet Town Hall
  - May 19 – Free Financial Workshop 7:00 p.m. @ Old Forge Library
  - May 24 – Grievance 2:00-4:00 p.m. & 6:00-8:00 p.m. @ Inlet Town Hall
  - May 25 – Inlet Planning Board 7:00 p.m. @ Inlet Town Hall
  - June 1 – Inlet Area Climate Smart Task Force 9:00 a.m. @ Inlet Town Hall
  - June 4 – Celebration of Life for Ron Hanretty 2:00 p.m. @ Eagle Bay Fire Hall
  - June 7 – Inlet Area Business Association 6:30 p.m. @ Inlet Town Hall & Screamen Eagle
  - June 8 – Inlet Common School BOE 6:15 p.m. @ Inlet Common School
  - June 11 – Black Fly Challenge 10:00 a.m. @ Arrowhead Park

#### Dates for 2022 and into 2023:

- ~~May 13-15 – The “Otter” Paddlesports Event @ Frisky Otter Tours~~
- May 27-29 – Great Adirondack Garage Sale
- May 30 – Post #1402 Wreath Laying Ceremony @ Legion Square
- May 30 – Memorial Day Parade @ Inlet?
- June 11 – Black Fly Challenge @ Inlet & Indian Lake
- July 2 – Tom O’Carroll @ Arrowhead Lakefront
- July 4 – Jamie Notarthomas & Fireworks @ Arrowhead Lakefront
- July 9 – Karen Savoca & Pete Heitzman @ Arrowhead Lakefront
- July 16 & 17 – “Arts in the Park” @ Arrowhead Park
- July 16 – Dan Duggan & Peggy Lynn @ Arrowhead Lakefront
- July 23 – Live Music @ Arrowhead Lakefront
- July 29 – “An Evening with the Symphony” @ Arrowhead Park
- July 30 – Inlet Classic Car Cruise & Show @ Arrowhead Park
- July 30 – Shakespeare in the Adirondack Park @ Arrowhead Lakefront
- July 30 – Shrinking Violets @ Arrowhead Lakefront
- August 4 – Waterfest @ Arrowhead Park

- August 5 – Aloha Friday @ Inlet
- August 5-14 – Maintain the Chain @ Fulton Chain of Lakes
- August 6 – 6<sup>th</sup> & 7<sup>th</sup> Lakes Improvement Association Picnic @ Fern Park & Fireworks over Seventh Lake
- August 6 – Annie & the Hedonists @ Arrowhead Lakefront
- August 7 – Ice Cream Social @ Inlet Public Library
- August 13 – Dan Berggren @ Arrowhead Lakefront
- August 14 – Gary Rudd Memorial Golf Tournament
- August 20 – The Marvelous Mojos @ Arrowhead Lakefront
- August 27 – Fritz Henry @ Arrowhead Lakefront
- September 3 – Donna Colton & Sam Patterelli @ Arrowhead Lakefront
- September 10 – Adirondack Canoe Classic passes through Inlet
- September 17 & 18 – Inlet Fall Festival @ Fern Park
- October 1 – Adirondack Kids Day @ Arrowhead Park
- October 1? – IVES BBQ & Clambake
- October 28 – Trunk-or-Treat @ Inlet Community Church
- October 28 – Halloween Parade & Party @ IVES Building
- November 25-27 – Adirondack Christmas on Main Street
- November 29 – Holiday Open House
- December 10 – New York Shootout @ Chip & Cindy's Track
- December 11 – Cookie Swap @ Inlet Town Hall
- December 31 – Champagne Bus
- February 25 – Frozen Fire & Lights
- March 11 – "Let's Get Crooked!" @ Inlet Town Hall
- April 23 – Egg Hunt @ Arrowhead Park
- April 23 – Adult Egg Hunt @ Fern Park
- May 2-4 – Community Pride Day
- May 7 – Fire & Spice @ Double Eagle