

# INLET TOWN BOARD AGENDA

**Tuesday October 12<sup>th</sup> 2021**

**7:30 P.M. - Call Meeting to order**

**Pledge of Allegiance**

**Minute's Review** – 9/14/2021 Town Board meeting minutes

*See attached pages 2 - 5*

**Public Comment** – Regional covid-19 updates – Testing & Vaccination schedule

**Communications** - Verizon Tower work continues - Tarpon Towers APA permit submitted & under review

**Assessor/Codes, Parks/Building/Information**

*See attached pages 6 – 8*

**Highway Department** – Fall projects

**Transfer/Recycling** - Fall Hours 7 days a week 8-11:45 ,1-6:45

**Town Clerk Report** – Rental & revenue reports, youth commission report

**Supervisors Report** – Set 2022 Budget Hearing

- Townsends - land swap with town.
- Acceptance of Hamilton County hazard plan

*See attached page 9*

**Public Comment** –

**Executive Session** – none

**Audit Bills** - Highway, General & Sewer

**Next Regular Meeting– 11-9-2021** – 7:15 Bills & updates, 7:30 Meeting

## Regular Meeting September 14, 2021 Inlet Town Board

The Regular Meeting was called to order by Supervisor Frey, at 7:30 p.m. with the Pledge of Allegiance.

Present: Highway Superintendent, Shawn Hansen, Codes/Assessor, Aimee VanWie, Tourism Director, Adele Burnett, Peter Funk, John Maestri, Gary Zawatski, Peggy Brownell, Toni Rudd, Chris Holt and Dennis Hudson.

Officials present were: Supervisor Frey, Councilman Levi, Councilman Townsend, Councilman Schmid, Councilman Brownsell and Town Clerk Yvonne Lutz.

**MINUTES REVIEW** – Supervisor Frey asked if there were any additions or corrections to the August meeting minutes. Hearing none.

### **PUBLIC COMMENT –**

**INLET SCHOOL BUILDING USAGE** – Dan Kieferbach introduced himself and stated he was looking forward to working with the Board. He presented the idea that they are looking at for the usage of the Inlet School. They are investigating the idea of using the building for desk rental space. There would be a printer and office supplies. He stated that this is needed in many areas around because of the lack of good internet. They would like to have the “sign-up” available online and utilize Adele to help monitor and book people if the Board approved. Dan mentioned that they are looking for the Town to possibly help with the cleaning of the restroom because of the increased usage. Supervisor Frey stated that he felt our current cleaning crew and Park’s Staff is too busy to add extra duties, however, might be a possibility to help with cost of cleaning staff.

**TOWNSEND TRAIL** – Peggy Brownell asked the status of the Townsend trail. Town Clerk stated that there are easements that need to be corrected and re-recorded with an additional form on all of them that we did not have. All easements have to have a TP-584 form, which requires each property owner to provide additional information and signatures. Town Clerk is working on obtaining all of these for the easements.

**REAL ESTATE MARKET** - John Maestri had some questions on the assessor report. He mentioned his experience as a banker and he feels that we are on the same path as 2008 and the market will fall making mortgages/values being a problem in the future. Aimee VanWie mentioned that the loss won’t be realized until the property is sold. Maestri commented that the rental restrictions may cause problems with people paying their mortgages.

### **COMMUNICATIONS –**

Supervisor Frey stated he would like to enter into agreement with Eagle Wireless for IT needs and working on obtaining more bandwidth. Having some issues with Reverus not being onsite and more local for our needs. Labor Day weekend we the phones were not working, and we cannot experience this again. We would use Eagle Wireless on a contract basis, not as employees.

Verizon Tower should be put up around September 28 and services put onto the tower shortly thereafter.

Tarpon Towers is still working on the Corasanti Hill Towers. Items are being sent to renew the Northern Borders grant. Submitting for a 2-year extension and it should not be a problem. The proposal for the towers will be posted online and if you wanted an idea what they would look like, look at the Raquette Lake towers.

**COVID** – Long Lake, Indian Lake and Lake Pleasant are still doing testing and vaccination clinics. **PARKS DEPARTMENT** – Park’s Department report attached to agenda and available online.

**ASSESSOR/CODES** - Assessor and Codes/Zoning Officer, Aimee VanWie provides a report each month and is available online and attached to the agenda packet.

**INFORMATION OFFICE** – Publicity Director, Adele Burnett provides a detailed monthly report online and is attached to agenda packet. In addition to past events and information about her department, this report will detail upcoming events.

### **HIGHWAY**

Superintendent Hansen reported on the numerous projects that they have been working on. In addition:

- Swept downtown, sidewalks, and Tobie every Thursday

- Hauled garbage and recyclables
  - Cut grass along roadsides, TOBIE and Townsend trails
  - Repaired Townsend trails when washouts happened
- Took down Symphony banner and put up Fall Festival banner. Would still like to find a different place to hang these banners. Somewhere on the side of the road vs overhead.

- Graded Uncas Rd and pulled some rocks out of the road.
- Installed a couple culverts on the dirt section of the Uncas Rd
- Hauled in gravel for shoulders and to put on the dirt section of

the road

- Ditched and reshaped the hill on Evans Dr.
  - Ditched and prepped Uncas Road for paving
  - Paved a section of Uncas Rd. Like to thank the Towns of Webb, Indian Lake, Long Lake, Lake Pleasant, Arietta, and Hamilton County for their trucks and men hauling the blacktop. Shared service is a great thing!
  - Flushed some culverts for the county on Limekiln Rd.
  - Patched pot holes on South Shore Rd
  - Shored up the foot bridge at Falls Pond outlet. And fixed some spots on the roads in MRP
  - Helped the church out by removing an old Kerosene tank from the side of one of their buildings
  - Helped Parks by planting new poles for their lighted loop Coming Up
  - Haul garbage and recyclables
  - We plan on sweeping every other week until Columbus Day
- Pick up the band shell for Fall Festival and take back to Old Forge after the event
  - Going to be repaying the favor to other towns and county by hauling blacktop for them for their paving projects
  - Going to be backing up driveways on Uncas Rd
  - Going to be putting shoulders on Uncas Rd when County road widener becomes available Transfer Station
- Open 7 days a week from 8 AM until 11:45 then 1PM until 6:45PM. Closed from 12-1 daily for lunch
  - Our part time help has gone back to school. They did a really good job working at the transfer station this summer. All the transfer staff has done a great job this summer. It was very busy.
  - Things are neat and clean
  - Sorting and bailing has been kept up with throughout the summer
  - We sent out a load of bailed cardboard a couple weeks ago

#### **TOWN CLERK -**

Reported revenues for the month of August.

Town Clerk read a letter from Letty Haynes to Charles Herr stating she will need to retire as Historian for the Town of Inlet. Supervisor Frey thanked Letty for you many years. Adele Burnett added that if anyone is interested in being the historian, please inquire.

#### **SUPERVISOR –**

**TOWN HALL** - Supervisor Frey stated that there are many projects in the Town Hall that need to be done. Priority are the windows in the information office.

**TOWNSEND LAND SWAP** – Supervisor Frey stated he spoke to the Townsend's attorney, and they are continuing to work on this.

**BUDGET MEETINGS** - First budget meeting will be October 12<sup>th</sup>, at 5:00 pm before the regular meeting. Only change at this point would be to do a 4% COLA for employees. Still in draft form. At this point, the tax rate will remain the same. Aimee added that ORPS is coming to discuss how to stay at 100% because of the significant rise in values. Discussion followed.

Councilman Townsend made a **MOTION** to accept the Unified Solar Permit Resolution as written, Councilman Levi **SECONDED**.

5 AYES 0 NAYS **MOTION CARRIED**

TAX CAP OVERRIDE – Councilman Schmid made a **MOTION** to Override the Tax Cap for the year 2022. Councilman Brownsell **SECONDED**.

FREY - AYE SCHMID AYE LEVI AYE BROWNSELL AYE TOWNSEND AYE

**MOTION CARRIED**

PUBLIC COMMENT-

Gary Zawatski asked what answers may be given to Mrs. Kandor for the problem with the water coming in her home. Aimee took video and a letter will be written. Supervisor Frey added that based on the video, much of the water is coming from the roof and sitting at the window. The construction design needs to be addressed.

John Maestri asked if the old “Coffee Cup” was purchased. He was advised it has been sold.

Peter Funk asked how far apart the towers are in Raquette Lake, they are about 50’. He had asked if the towers at Corasanti will be further apart. He was advised that the plans were similar.

A **MOTION** to pay highway bills presented was made by Councilman Levi, **SECONDED** by Councilman Townsend

5 AYES 0 NAYS **MOTION CARRIED**

A **MOTION** to pay General/Wastewater bills presented was made by Councilman Schmid **SECONDED**

by Councilman Levi.

5 AYES 0 NAYS **MOTION CARRIED**

**EXECUTIVE SESSION -**

A **MOTION** to enter Executive session to discuss a legal situation was offered by Councilman Schmid, **SECONDED** by Councilman Brownsell.

A **MOTION** was made my Councilman Schmid and **SECONDED** by Councilman Levi to move back into regular session. It was reported that there will have to be further discussion with the town attorney to decide how to respond to the legal dispute.

All business having come before this Board, Councilman Townsend made the **MOTION** to adjourn the meeting at 9:05 pm. Councilman Levi **SECONDED**. Next regular meeting will be held October 12, 2021 at 7:30 pm.

Respectfully submitted, Yvonne Lutz, Town Clerk

**ASSESSOR/CODES  
MONTHLY REPORT  
September 2021**

**CODE ENFORCEMENT**

A copy of the monthly report for permit activity is on file in the Town Clerk's office.

Construction activity remains busy. Two of the three new houses have poured their foundations in the last week. The Verizon tower is up with a few branches on it, National Grid still has to get the power to it.

**ASSESSOR**

Barry Baker and John Stack from ORPTS were notified that I will be doing Town wide reappraisal to try to maintain valuation at 100% for the coming year.

Respectfully submitted,

Aimee VanWie

## Inlet Parks Department Report for September 2021

Michael Bartolotti - Parks Department Supervisor

1. Cleaned bathrooms and picked up garbage daily
2. Mowed and weed wacked regularly
3. Replaced the electrical panel on the baseball field at Fern Park, this is used to power vendors and the stage for Fall Fest, old panel had water damage
4. Set up/Cleaned up Fern Park for Fall Fest
5. Set up/Cleaned up Arrowhead Park for Adirondack Kid's Day
6. Picked up hay bales, corn stocks, pumpkins, and mums to decorate Town Hall for the fall season
7. Pulled all the flower baskets from Main Street, Thank you John and Lynn for all the help this summer!
8. Replaced more boards on the Arrowhead Boardwalk
9. Installed new pavers in walkway at Arrowhead Park
10. The Lighted Loop has been totally restored, 2 new poles planted, 500ft of electrical was hooked back up, and new light fixtures were installed
11. A portion of the NE Perimeter Trail was reworked, stumps removed, rocks removed and the trail was flattened and widened in places. This work will lead to easier grooming in the winter and a safer trail for mountain bikers and hikers. Thank you Dan Levi for allowing us to work on this trail and Thank you Shawn and Highway for the use of equipment and manpower!
12. Rain /Storm cleanup in Fern park, removal of downed trees, culverts cleared, many washouts repaired
13. Trail work was done on the NW Perimeter Trail at Fern Park, trail has been cleared of downed trees, trimmed back and re-trail marked from intersection 28 to a few hundred feet before 46
14. Leaf blowing of the Fern Park Trails has been started
15. Fall Clean up of Arrowhead Park has been started

**Information Office Report  
Submitted by Department Head**

**of the month September 2021  
Inlet Tourism Director Adele Burnett**

1. Balance in **Petty Cash** on September 30 was \$28.53.
2. From April 1, 2021 to September 30, 2021 this office processed 66 **snowmobile permits** for the 2020/21 season (58 of these were sold in March 2020.) The Information Office will continue to sell 2020/21 Snowmobile Permits for the preseason rate of \$80 each until November 15, 2020. Permits can also be purchased at the Town of Webb Visitor Center and online at OldForgeNY.com. Stickers will be printed sometime in September and will be then be mailed to anyone who has purchased one prior to printing. **I am still hoping Inlet might be able to offer an online shopping cart for snowmobile permits - I believe we are waiting for the board to contact Eagle Wireless so they can help with this?**
3. During September 2021, \$17 was collected towards the **summer concert series**; and was given to the clerk to be deposited into the Publicity account 6410.412.
4. During September 2021, \$380 was collected from 6 vendors to reserve 6 spaces at Fall Festival. A total of \$380 was deposited into the Concessions Account 2024.000.
5. **The IABA's next regular meeting will be Tuesday, October 5<sup>th</sup> at The Woods Inn and the November 2<sup>nd</sup> meeting will be at TBD.** There currently are 95 paid members. All dues collected now will be put towards 2022.
6. I will continue to try and keep **Inlet's Update Page** [www.inletny.com/inlet/inlets-covid-19-updates](http://www.inletny.com/inlet/inlets-covid-19-updates) updated with information about who's open.
7. **New Yorkers age 12 & up are eligible for the COVID-19 vaccine.** Kinney Drugs in Old Forge is still offering Pfizer and the Hamilton County Public Health has access to all three vaccines. Town of Webb has also been hosting vaccination PODs with both Pfizer and J&J available.
8. I have started booking bands for 2022's **Sunsets by the Lake** Summer Concert Series. I plan to apply again for the DEC grant, which may not accept applications until December.
9. The **Inlet Fall Festival** went well. Many vendors reported great sales. Looking forward to bringing back the beer tent and having more food trucks in 2022. Full report of this year's event available upon request.
10. **Events coming up** that I am working on or helping with include Halloween Parade & Party, Adirondack Christmas on Main Street, New York Shootout and Frozen Fire & Lights, which will include kites, cardboard sleds and outhouses!
11. I have ordered a new **sign for in front of the Town Hall building** from Luke Langworthy.
12. I am still waiting for **webcams in Arrowhead Park** - one looking towards Legion Square, one looking at the beach and another looking at the baseball field/playground.
13. **Brittany DePasquale** has been great! I will be ordering a new computer for her desk, which will need to be set up for her and relevant things transferred from Mitch's computer which will then need to be scrubbed for recycling. I would like to ask Eagle Wireless to help with this and some other IT items, once the board reaches out to them.
14. Reminder - In addition to the calendar that hangs outside my office, there is a **google calendar** that shows when the **meeting room and the senior room** are being used. This makes it easy for those who have access to schedule meetings from anywhere without conflict. There is also a **Vacations/Out of the Office calendar** where it can be posted when employees will be out on vacation. This also is helpful, when it is used, for other departments. All inletny.com emails can access these calendars. If you need the link, let me know.
15. **Information Office Window Hours** for October will be: Saturday 9:00 a.m.-6:00 p.m., Sunday & Monday 9:00 a.m.-5:30 p.m., Tuesday 8:30 a.m.-6:00 p.m., Wednesday & Thursday 8:30 a.m.-5:00 p.m. and Friday 8:30 a.m.-6:00 p.m.
16. **Margie** will fill in as needed and returns to regular hours in January.

17. Like **Inlet, NY Information & Events on Facebook** and then subscribe to our events to always know what's going on! Inlet is also on Instagram and Twitter!
18. Some **events & meetings** between this and the next town board meeting:
- October 13 – Inlet Common School BOE 6:15 p.m. @ Inlet Common School
  - October 18 – Inlet Volunteer Ambulance 6:30 p.m. @ IVES Building
  - October 21 – CAP-21 Annual Meeting 6:00 p.m. @ View
  - October 21 – Tip of the CAP 7:00 p.m. @ View
  - October 21 – American Legion Post #1402 7:00 p.m. @ Inlet Town Hall
  - October 27 – Clean Heating & Cooling 5:00 p.m. @ Inlet Town Hall
  - October 27 – Inlet Planning Board 7:00 p.m. @ Inlet Town Hall
  - November 2 – Inlet Area Business Association 6:30 p.m. @ TBD
  - November 3 – Climate Smart Task Force 7:00 p.m. @ Inlet Common School
  - November 9 – Department Head Meeting 6:30 p.m. @ Inlet Town Hall

**Dates for 2021-22: (all dates are being monitored and will only take place if circumstances allow)**

- October 29 – Halloween Parade & Party @ IVES Building
- November 26-28 – Adirondack Christmas on Main Street
- November 30 – Holiday Open House
- December 11 – New York Shootout @ Chip & Cindy's Track
- December 12 – Cookie Swap @ Inlet Town Hall
- December 31 – Champagne Bus
- February 26 – Frozen Fire & Lights
- March 12 – "Let's Get Crocked!" @ Inlet Town Hall
- April 23 – Egg Hunt @ Arrowhead Park
- April 23 – Adult Egg Hunt @ Fern Park
- May 1 – Local Appreciation "Jon's" Party @ Screamen Eagle
- May 4 – Community Pride Day
- May 7 – Fire & Spice @ Seventh Lake House
- May 13-15 – The "Otter" Paddlesports Event @ Frisky Otter Tours
- May 27-29 – Great Adirondack Garage Sale
- May 30 – Post #1402 Wreath Laying Ceremony @ Legion Square
- May 30 – Memorial Day Parade @ Inlet?
- June 11 – Black Fly Challenge @ Inlet & Indian Lake
- July 2 – Live Music @ Arrowhead Lakefront
- July 4 – Live Music & Fireworks @ Arrowhead Lakefront
- July 9 & 10 – Maintain the Chain @ Fulton Chain of Lakes
- July 9 – Live Music @ Arrowhead Lakefront
- July 16 & 17 – "Arts in the Park" @ Arrowhead Park
- July 16 – Dan Duggan & Peggy Lynn @ Arrowhead Lakefront
- July 23 – Live Music @ Arrowhead Lakefront
- July 29 – "An Evening with the Symphony" @ Arrowhead Park
- July 30 – Inlet Classic Car Cruise & Show @ Arrowhead Park
- July 30 – Shakespeare in the Adirondack Park @ Arrowhead Lakefront
- July 30 – Live Music @ Arrowhead Lakefront
- August 5 – Aloha Friday @ Inlet
- August 6 – 6<sup>th</sup> & 7<sup>th</sup> Lakes Improvement Association Picnic @ Fern Park & Fireworks over Seventh Lake
- August 6 – Live Music @ Arrowhead Lakefront
- August 7 – Ice Cream Social @ Inlet Public Library
- August 13 – Dan Berggren @ Arrowhead Lakefront
- August 14 – Gary Rudd Memorial Golf Tournament
- August 20 – Bill Staines @ Arrowhead Lakefront
- August 27 – Live Music @ Arrowhead Lakefront
- September 3 – Live Music @ Arrowhead Lakefront
- September 10 – Adirondack Canoe Classic passes through Inlet
- September 17 & 18 – Inlet Fall Festival @ Fern Park
- October 1 – Adirondack Kids Day @ Arrowhead Park
- October 1? – IVES BBQ & Clambake



# 2021 Hamilton County Multi-Jurisdictional Hazard Mitigation Plan

The Town of Inlet Town Board

RESOLUTION \_\_\_\_\_

WHEREAS, The Town of Inlet with the assistance from The University of Albany and the Hamilton County emergency management office, has gathered information and prepared the 2021 Hamilton County Multi-Jurisdictional Hazard Mitigation Plan; and

WHEREAS, the 2021 Hamilton County Multi-Jurisdictional Hazard Mitigation Plan has been prepared in accordance with the Disaster Mitigation Act of 2000; and

WHEREAS, The Town of Inlet Town Board is a local unit of government that has afforded the citizens an opportunity to comment and provide input in the Plan and the actions in the Plan; and

WHEREAS, The Town of Inlet have reviewed the Plan and affirms that the Plan will be updated no less than every five years;

NOW THEREFORE, BE IT RESOLVED by Town Board that The Town of Inlet adopts the 2021 Hamilton County Multi-Jurisdictional Hazard Mitigation Plan as this jurisdiction’s Natural Hazard Mitigation Plan, and resolves to execute the actions in the Plan.

ADOPTED this 12th day of October, 2021 at the meeting of the Town Board.

Ayes \_\_\_\_\_ Nays \_\_\_\_\_

\_\_\_\_\_  
Town Clerk

*Please do not forget to post the final version of your hazard mitigation plan on your website with contact information and share the link with us.*

*If you have any questions or need additional information, please feel free to contact us. Congratulations on the completion of this very important effort.*

Thank you, Corrina **remove when sent**