

DRAFT

INLET TOWN BOARD AGENDA

Limited seating open to the public or on the internet via Zoom

Join: <https://us02web.zoom.us/j/85002975362?pwd=dnYyaUxuSCswK01xeHh4ajlFSjNnZz09>

Tuesday February 9th 2021

7:30 P.M. - Call Meeting to order

Pledge of Allegiance

Minute's Review – 1/5/2021 Town Board Organizational & Regular meeting minutes

See attached pages 2 - 7

Public Comment – Regional covid-19 staying open issues – Testing & Vaccination schedule

Communications - Verizon Tower application in front of APA on Thursday - Tarpon Tower Location Update

CAP-21 - Covid 19 relief fund update

Police – Police reform process with NYS

Assessor/Codes, Parks/Building/Information

See attached pages 8 – 12

Highway Department – Building update – heating system online, encumber funds to finish outfitting

Transfer/Recycling - Winter Hours – Saturday, Sunday, Monday, Thursday 8-11:45 ,1-6:45 closed Tuesday Wednesday& Friday

Town Clerk Report – Rental & revenue reports

Supervisors Report – 2021 Events moving forward with Covid

- Deed to be filed by Townsends Attorney - land swap with town.

Trails – Snowmobile & X-County Ski report

Public Comment –

Executive Session – none

Audit Bills - Highway, General & Sewer

Next Regular Meeting– 3-9-2021 – 7:15 Bills & updates, 7:30 Meeting

Organizational/Regular Meeting HELD VIA ZOOM and LIMITED IN PERSON ATTENDANCE

January 5, 2021 7:30 pm Inlet Town Board

The Organizational/Regular Meeting was called to order by Supervisor Frey, at 7:30 p.m. with the Pledge of Allegiance.

Present were: Highway Superintendent Shawn Hansen, William Faro via Zoom, Codes/Assessor Aimee VanWie, Parks Supervisor Michael Bartolotti, via Zoom, and Robin Hill via Zoom.

Officials present were: Supervisor Frey, Councilman Levi, Councilman Townsend, Councilman Schmid, Councilman Brownsell and Town Clerk Yvonne Lutz.

MINUTES REVIEW – Supervisor Frey asked if there were any additions or corrections to December Meeting minutes. hearing none.

PUBLIC COMMENT – None

COVID – Supervisor Frey discussed the numbers regionally for COVID positive cases. Town of Webb has seen a large spike in positive cases. Raquette Lake is offering a vaccination clinic for Hamilton County. There was discussion on who is eligible. Robin Hill gave an update on the Kinney vaccinations. Supervisor Frey expressed that he would be checking with the Health Center to find out if they will be offering testing.

CAP 21 – The COVID relief fund is still available and has helped 170 households. Robin gill stated that it is CAP 21’s 20th year anniversary and they are looking to grow their staff. Trying to raise funds.

PROCUREMENT POLICY

There are not changes to the 2021 Procurement Policy. Each department head needs to be familiar with it. Supervisor Frey welcomed Mike Bartolotti in his new position as Park’s Supervisor and thanked Mitch for his many years of service and dedication. He expressed what a great job Mitch did over the years.

The Procurement Policy was reviewed:

RESOLUTION NO. 01:21 PROCUREMENT POLICY
WHEREAS; Section 104-B of the General Municipal Law requires

that the governing body of every municipality adopt a procurement policy for all goods and services which are not required by law to be publicly bid, AND

WHEREAS; comments have been solicited from all officers and department heads in the Town of Inlet who are involved in the procurement process;

NOW THEREFORE BE IT;

RESOLVED, that the Town of Inlet does hereby adopt the following guidelines which are intended to apply to all goods and services which are not required by law to be competitively bid.

Guideline 1. Each purchase to be made by the Town of Inlet, or any department thereof, must be initially reviewed to determine whether it is a purchase contract or a public works contract, and a good faith effort made to determine whether or not the proposed purchase is subject to competitive bidding pursuant to Section 102 of the General Municipal law. A determination that a purchase is not subject to competitive bidding shall be documented in writing by the individual or board responsible for making the purchase. Such documentation may include written quotes, written notes relating to verbal quotes, written notes relating to verbal quotes solicited, a memo from the purchaser indicating how the decision was arrived at, a copy of the contract indicating the source which

makes the item or service exempt, a memo from the purchaser detailing the circumstances which led to an emergency purchase, or other appropriate written documentation.

Guideline 2. All goods and services not subject to competitive bidding will be secured by uses of written requests for proposals, written quotations, verbal quotations, or any other method which assures the quality goods will be purchased at the lowest responsible price and that favoritism will be avoided, except purchases or contracts pursuant to Subdivision 6 of this policy.

Guideline 3. The following methods will be used when required by this policy;

(A) Purchase contracts: Estimated amount of contract;

\$ 250- - \$2,999 Two (2) verbal quotations or written/faxed quotations

\$3000- -\$9,999 Three (3) written/faxed quotations or responses to written requests for proposals

(B)Public Works Contracts:

Estimated amount of contract

\$500 - - \$999 Town (2) verbal quotations or written/faxed quotations

\$1,000 -- \$6,999 Two (2) written/faxed quotations

\$7,000 -- \$19,999 Three (3) written/faxed quotations for proposals

(C)A good faith effort shall be made to obtain more than one quotation or proposal. If the purchaser is unable to obtain more than one proposal or quotation, the purchaser will document the attempt made at obtaining proposals or

quotations. In no event shall the failure to obtain quotations or proposals be a bar to the procurement.

Guideline 4 Written documentation is required and a written explanation is required whenever a contract is awarded to other than the offer with the lowest price. This documentation will include an explanation of how the purchase will achieve savings or how the offer was not responsible. A determination that the offer is not responsible shall be made by the purchaser and may not be challenged under any circumstances.

Guideline 5 Except when directed by the Town Board, no solicitation of written proposals or quotations shall be required under the following circumstances:

(A) Acquisition of professional services (B)Emergencies

(C)Sole Source situations

(D) Goods purchased from agencies for the blind or

severely handicapped

(E)Goods purchased from correctional facilities (F) Goods purchased from another governmental

agency

7. (G) Goods purchased at auction

8. (H) Goods purchased for less than the \$250.00

(I) Public works contracts for less than the \$2500.00

(J) Goods purchased at or below published State or

County bid prices

Guideline 6 This policy shall go into effect immediately and will be reviewed annually.

Guideline 7 This policy is intended to be a guideline for the Town of Inlet personnel involved in purchases of goods and services, and no unintentional violation of this policy shall be deemed to create a claim or cause of action against the Town of Inlet.

Motion offered by Councilman Levi to accept the Procurement Policy, **seconded** by Councilman Townsend, the above resolution was ADOPTED by VOTE as written.

5 AYES 0 NAYS Motion carried

RESOLUTION NO. 02:2021 ORGANIZATIONAL MEETING

1. RESOLVED; the Superintendent of Highway is authorized to purchase equipment during 2021 without prior approval of the Town Board in an amount not to exceed Two Thousand Dollars (\$2,500) per Highway Law Section 142, subdivision 1A. A yearly agreement between the Highway Superintendent and the Supervisor will also be signed giving approval. All other departments are to seek Board approval for any equipment purchases exceeding Five Hundred Dollars (\$500).
2. RESOLVED; the salaries of all elective and appointed officers and employees as to the amounts, respectively specified on the Notice of Public Hearing upon the Preliminary Budget of 2021 are fixed and that said salaries are paid monthly and biweekly.
3. RESOLVED; the Town Officers and Employees shall be compensated for the use of their vehicles in the performance of their duties as defined in PUBLIC SECTOR HR Employee Handbook, "Section 507", at a rate of 56 cents per mile, based on the IRS Rate as of 1/1/2021.
4. RESOLVED; Amy Townsend is appointed Deputy Town Clerk and Deputy Tax Collector for 2021.
5. RESOLVED; Yvonne Lutz is appointed Registrar of Vital Statistics and Amy Townsend as Deputy Registrar.
6. RESOLVED; Dues are paid to Association of Towns, Adirondack Association of Towns and Villages, Hamilton County Magistrates Association, New York State Magistrate Court Clerk Association, Chief of Police Association, New York State Town Clerk's Association, Tri-County Clerk's

Association, Highway Superintendents Association, Assessor's Association, New York State Codes Association, New York State Planning Federation, Adirondack North Superintendents Association, New York Rural Waters Association

7. RESOLVED; the Department Heads will present bills to the Supervisor's Bookkeeper prior to 1:00pm on the first Thursday before the second Tuesday of each month. The bills will be available for inspection before the second Tuesday of each month.
8. RESOLVED; the Official Banks' for the Town of Inlet are Community Bank, Old Forge, New York and Adirondack Bank, Old Forge, New York. The Banks are designated for the deposits and transactions of all monies for the Town of Inlet Offices, Town Law 64, subdivision 1. Supervisor John Frey and Town Clerk, Yvonne Lutz are designated signers for these accounts.
9. RESOLVED; the Supervisor is authorized to invest surplus money in certificates of deposit General Municipal Law, Section 11.
10. RESOLVED;; the Town delegate to the Association of Towns meeting in February, 2021 are John Townsend, and John Frey
11. RESOLVED; the Town Board establishes the office of Deputy of Highway, Town Law 32, subdivision 1 as appointed by the Superintendent of Highways. The appointment for 2021 is Donald Townsend.
12. RESOLVED; the Town Board approves a bookkeeper to the Superintendent of Highways as appointed by him. The appointed for 2021 is Shawn Hansen.
13. RESOLVED; all Elected and appointed officials are authorized to attend any mandated schools or seminars pertinent to their job, as job responsibilities allow. All actual and necessary expenses will be a proper Town charge provided prior Board approval has been given, General Municipal Law, Section 77b.
14. RESOLVED; the Town Board authorizes the payment in advance of Audit of Claims for the following, National Grid,

Frontier, Propane Contracts, Spectrum, Fuel and Gas Contracts, United States Postal Services, Bond Anticipation Notes, New York State Retirement payments, Blue Cross Excellus insurance contract that the Town has entered into and completed.

15. RESOLVED; The Town Board is required to review and adopt a Procurement Policy annually and has done so for the calendar year of 2021.
16. RESOLVED; the Supervisor appoints a Town Historian to collect and preserve material related to the Town and to work with the State and County Historian in performing the historical work recommended by the Town. Letty Haynes is appointed for the calendar year of 2021.
17. RESOLVED; that Tony Sege shall provide housing and maintenance for all cats and dogs collected by the Town of Inlet. The agreement is in the sum of \$1000 for the period of (12) months from January to December and be it further RESOLVED that Lisa Bennett will be Inlet's dog control officer for the year 2021 for the sum of \$400.

18. RESOLVED; the Town board shall meet on the second Tuesday of every month in the Town Board meeting room at 7:30pm with bill review starting at 7:15 pm. Bookkeeper is authorized to submit abstract via email for approval by the Board.
19. RESOLVED; the Town Board has reviewed and adopts the Emergency management Plan (EMP) for 2021.
20. RESOLVED the Supervisor is authorized to sign a contract with Public Sector HR Consultants for 2021 in the amount of Two Thousand, Four Hundred Dollars (\$2,400) to be paid quarterly.
21. RESOLVED; the Supervisor will distribute the Organizational Resolutions to the Department Heads at the next meeting, Tuesday February 9, 2020.
22. RESOLVED; The Town Board approves a bookkeeper to the Supervisor, as appointed by him. The appointment is Yvonne Lutz.
23. RESOLVED; The official newspaper for the Town of Inlet is the Adirondack Express. Town Law, section 64, subdivision 11.
24. RESOLVED; The Town of Inlet shall enter into a reciprocal agreement with the Town of Webb per agreement of 2007, which automatically renews each year. This agreement is for police coverage including arrest powers.
25. RESOLVED; The Town Board establishes the rental rates for the Arrowhead Park cottages. For the year 2021, Cottage #1 will be \$3,000/weekly and Cottage 2&3 \$2,000/weekly.

APPOINTMENTS

John Frey is appointed Budget Officer for 2021, Town Law, section 102. Herbert Schmid is appointed Deputy Supervisor to preside over the Town Duties in the Supervisors' absence for 2021.

COMMITTEE CHAIRPERSONS

Parks/Buildings/Ski trails Highway/Transfer/Groomer Information Office Assessor/Codes/Police Sewer Plant

Councilman Townsend/Schmid Councilman Brownsell/Levi Councilman Levi/Townsend Councilman Schmid/Brownsell Supervisor Frey/Schmid

Motion offered by Councilman Townsend, **seconded** by Councilman Schmid, the above resolutions were ADOPTED by VOTE as written.

5 AYES 0 NAYS Motion carried

RESOLUTION NO 03:2021 CODE OF ETHICS

On a **motion** offered by Councilman Schmid, **seconded** by

Councilman Levi the following resolution was ADOPTED by VOTE to distribute to the Town Officials and employees the Code of Ethics from Local Law No.1 of 1970 and re-adopt same.

5 AYES 0 NAYS Motion carried

COMMUNICATIONS – Supervisor gave a quick update on the communication tower. Still no lease agreement. Waiting to find out if there is adequate separation of the two towers proposed. He expressed his frustration on how long things are taking and will stay on top of it. There are still meetings every two weeks.

POLICE – Still working on the waivers for the officers. There is also still no valid Civil Service list.

PARKS DEPARTMENT – Park's Supervisor, Mike Bartolotti provided a monthly report attached to the agenda. Mike reported that the ice skating rink was still closed. Between the lack of cold temperatures and social distancing, it has hampered the opening.

ASSESSOR/CODES - Assessor and Codes/Zoning Officer, Aimee VanWie provides a report each month and is available online and attached to the agenda packet.

INFORMATION OFFICE – Publicity/Tourism Director, Adele Burnett provides a detailed monthly report online and is attached to agenda packet. In addition to past events and information about her department, this report will detail upcoming events.

FIREWORKS – FIRE AND LIGHTS. Supervisor Frey reported that we will sign a soft contract with the fireworks company, however, will be prepared to cancel a week before if the Covid infection rate is high in the region.

HIGHWAY - Superintendent Hansen's report provided is as follows: • Hauled garbage and recyclables

- Finished up water drainage project in the park. We have some other locations to try to collect water, but we ran out of time.
- Pushed up salt in salt shed
- Got our equipment ready for winter. Changed out the gearbox on 205 for the sand auger. Got both sets of racks on both trucks.
- Picked away at the new building. Insulating has been completed in break room and bathroom, Drywall has been hung and mudded. The floor above the office has been put down.
- Changed plow blades on plows for pick-ups.
- Cleaned up and painted dump box on 205

Coming up

- Plow and sand roads, sidewalks, and parking lots.
- Haul garbage and recyclables
- Keep picking away at our new building. Primer and paint the break room.
- Garage door company is supposed to be here tomorrow to finish setting limits on garage doors. As soon as that happens, we plan on moving all our equipment in and get everything out of the elements. Thank you to Don Rhodes for staying after them to get this done

Transfer Station

- Open 4 days a week from 8AM-11:45AM 1PM-6:45PM. Close Tuesday, Wednesday, and Friday
- We shipped out 69 bales of plastics last week to get the yard cleaned up.
- I will be getting quotes on new containers for next meeting.

WELDER & AIR COMPRESSOR – Bids were opened for a new air compressor and welder. The air compressor bids were with McQuade and Bannigan and Erie. McQuade was \$3185.70 and Erie \$3210. Discussion on specs and possible differences followed. The bids on the welder were with Hauen \$2827, AirGas \$2982.02 and Praix \$2,895. Councilman Levi made the **MOTION** to purchase the air compressor from McQuade and the welder from Hauen based on low bids. Councilman Brownsell **SECONDED** the motion.

5 AYES 0 NAYS **MOTION CARRIED**

HIGHWAY NEW BUILDING HEATING SYSTEM - Bids were presented for installing the new heating system in the highway building. Joe DeShaw was \$12,750, including misc. hardware. Pierson Mechanicals was \$7650 without parts (estimated to be about \$1250), and BJ Queen Enterprises was \$24,900 not included parts. Risley and Townsend Home Improvement declined to offer a bid because they felt it would be a conflict with John Townsend being a Board member. Comparing all bids, Councilman Brownsell made a **MOTION** to accept Pierson Mechanicals' bid of \$7650 and Councilman Levi **SECONDED** the motion.

5 AYES 0 NAYS MOTION CARRIED

TOWN CLERK - Reported revenues for the month of December.

RAULLI - Town Clerk read a letter from an attorney, Robert S. Temple regarding a land transfer that is needed to property owners Dan and Mary Beth Raulli. Assessor, Aimee VanWie explained the situation and that it is no cost to the town.

LIFETIME – Town Clerk read a letter from Lifetime stating that employees could rollover any unused funds in 2020 to 2021. There was discussion that this really doesn't pertain to us because the Town funds the HSA, not the employee.

JUSTICE FUND- Town Clerk read a letter from the NYS Unified Court System that the Town must audit the Justice's books. Supervisor Frey stated the Board would do this in February.

SUPERVISOR –

SCREAMEN EAGLE – Supervisor Frey asked the Town Clerk if she had heard anything from NYMIR regarding this claim. The Town Clerk reported that at the time of the meeting, she had not. Supervisor Frey stated that he expects them to deny it, however, would hope that they would "help" the Town subrogate with the general contractor.

TOWNSEND ESTATE – The map was received and Assessor, Aimee VanWie reviewed same. If the representatives of the Townsend Estate feel it is accurate, we will finalize and record.

TRAILS - Shawn Hansen reported for Chip that they are hoping for snow to get the trails in better shape. Chip has all the steel for the drag and is working on it for the new groomer. Chip would like to show the Board members the highway building and new drag. Supervisor Frey stated he was impressed and that the drag might even cost less because of steel prices being lower. Lumber is needed to do some necessary bridge repairs.

IVES BUILDING – Councilman Schmid mentioned that the phone extender at the building was burned out. He expressed the need for a new extender and to quickly get it up and operational. He would reach out to Rich at Reverus. Discussion regarding old extender, etc. followed.

APA LETTER - Aimee VanWie stated that she received a letter from the APA that the Verizon tower application is complete.

NO EXECUTIVE SESSION

A **MOTION** to pay highway bills, was made by Councilman Levi,

SECONDED by Councilman Brownsell

5 AYES 0 NAYS MOTION CARRIED

A **MOTION** to pay General/Wastewater bills, was made by Councilman Schmid, **SECONDED** by Councilman Brownsell.

5 AYES 0 NAYS MOTION CARRIED

All business having come before this Board, Councilman Levi made the **MOTION** to adjourn the meeting at 9:34 pm. Councilman Schmid **SECONDED**.

Next regular meeting will be held February 9, 2021 at 7:30.

Respectfully submitted, Yvonne Lutz, Town Clerk

**ASSESSOR/CODES
MONTHLY REPORT
January 2021**

CODE ENFORCEMENT

A copy of the monthly report for permit activity is on file in the Town Clerk's office.

I will be attending the on line Code Conference the first week of March. This conference will give me the needed continuing education credits for the year.

ASSESSOR

I received the Preliminary Assessment Ratio of 96.63 from the State Office of Real Property. They arrived at this figure using data from 2018-2019 sales ratios, a state appraisal last summer completed with pictures from my files, real estate trends, and other state models. Barring any significant changes the Assessment Ratio will remain at 100%. I will be again adjusting assessments by neighborhood and sales information but these changes will not have a large influence on this ratio.

Respectfully submitted,

Aimee VanWie

Inlet Parks Department Report for January 2021

Michael Bartolotti - Parks Department Supervisor

1. Built new Dog Waste Stations for Fern Park and Arrowhead. They are weather proof and will be able to be used all year long.
2. Continued painting benches and garbage bins.
3. Hung "Welcome to Inlet" banners along Main Street with the assistance of Highway.
4. Replaced a broken baseboard heater in the water room at Fern Park.
5. Got the Ice-Skating Rink open at Fern Park and have been maintaining it daily.
6. Ski trails are groomed both at Fern Park and Golf Course and have been regroomed regularly
7. Trail work was done on a few of the ski trails, trimming and cutting up of some fallen trees.
8. We received a free couch and dresser for the cottages, they have been picked up and stored.
9. Kept up on shoveling and salting of Town Hall, Post Office, Library, and Historical Society
10. Timers were installed at Fern Park for the Ice-Skating Rink. Fluorescent Lights are now on from 10am-10pm and Mercury Lights are on from 3:30pm-10:15pm. They were on 24 hours a day in the past so this should save a decent amount of money.
11. Changed the Ice-Skating Rink hours to 10am-10pm from 9am-10pm. This will give us more time on busy mornings to properly clean and resurface the ice.

**Information Office Report
Submitted by Department Head**

**of the month January 2021
Inlet Tourism Director Adele Burnett**

1. Balance in **Petty Cash** on January 31 was \$25.44.
2. From April 1, 2020 to January 31, 2021 this office processed 709 **snowmobile permits** for the 2020/21 season, including 291 Preseason, 321 Seasonal, 53 Seasonal Weekday, 35 Weekly & 9 Replacement permits. Old Forge processed 13,555 including 9,298 Preseason, 3,319 Seasonal, 156 Seasonal Weekday, 666 Weekly, 12 Upgrade & 104 Replacement. Stillwater Hotel has processed 1 Preseason & 4 Seasonal. Last year's numbers: Inlet 682 (367 Preseason, 228 Seasonal, 27 Weekday, 55 Weekly, 5 Replacement), Old Forge 13,639 (10,282 Preseason, 2,537 Seasonal, 131 Weekday, 548, Weekly, 17 Upgrade, 124 Replacement), Old Forge Camping Resort 6 Seasonal, Water's Edge 8 Seasonal, 2 Weekly. Permits can be purchased through this office, at the Town of Webb Visitor Center and Seasonal only can be purchased online at OldForgeNY.com. **I am still hoping Inlet might be able to offer an online shopping cart for snowmobile permits soon.**
3. During January 2021, \$0 was collected towards the **summer concert series**; and was given to the clerk to be deposited into the Publicity account 6410.412.
4. During July & September 2020, \$960 was collected from 10 vendors to reserve 12 spaces in **2021's "Arts in the Park"** and \$1,595 was collected from 26 vendors to reserve 29 spaces in **2021's Fall Festival**. 27 spaces for 26 "Arts in the Park" vendors and 8 spaces for 7 vendors for Fall Festival were rolled over to 2021. Applications for the **2021 "Arts in the Park" and Inlet Fall Festival** were made available on January 1st. An email will be sent letting vendors know this. Applications and information can be found at www.inletartsinthepark.com and www.inletfallfestival.com. During January 2021, \$90 was collected from 1 vendor to reserve 1 space at "Arts in the Park," and \$180 was collected from 3 vendors to reserve 3 spaces at Fall Festival. On January 31, there were 24 spaces available for "Arts in the Park" and 30 spaces available for Fall Festival including 9 indoor, 2 food and 2 non-profit. A total of \$270 was deposited into the Concessions Account 2024.000.
5. **The IABA's next two regular meetings will be February 2nd & March 2nd**, both will be Zoom meetings. This group has lots of great ideas and continues to work well together. Notes from IABA meetings can be found at www.GoInletNY.com. **You can also pay your dues online!**
6. **Fern Park Master Plan Committee** will continue to meet each month at 7:00 p.m. by Zoom and may have limited seating in the meeting room of Inlet Town Hall. Their next meeting will be held on Tuesday, February 23rd at 7:00 p.m. Anyone interested in the future of Fern Park is welcome to attend. They hope to have a draft document ready to send to the Town Board by March or April and presented to the public by May or June.
7. The **Climate Smart Task Force** continues to meet on the first Wednesday of each month. They have been working with the Inlet Common School and Jeremiah Best on many projects and have many more planned. Follow them on Facebook <https://www.facebook.com/InletNYTaskForce> and let me know if you are interested in helping.
8. I will continue to try and keep **Inlet's Update Page** www.inletny.com/inlet/inlets-covid-19-updates updated with information about who's open.
9. **Frozen Fire & Lights** will continue to focus on "what's in our backyard." We are planning a Frozen Scavenger Hunt for the businesses who will be open and maybe some fireworks? 2022 we will hold our inaugural Outhouse Races during this event! www.frozenfireandlights.com.
10. **The Shirt Design contest for this year's Community Pride Day** is gathering entries from ninth grade students at the participating schools until February 19th. The top designs will be selected and put online for voting by the public from February 26 – March 26 and the winner will be announced the next day. If anyone wishes to sponsor the event to help pay for the shirts or help

provide lunch for the volunteers, forms are available now with a deadline of March 19th to be listed on the shirt. I plan to have the design finalized and shirts ordered by March 26th. Sponsorship forms and information about the event can be found at www.inletny.com/inlet/community-pride-day.

11. The BFC Committee has begun planning for the **25th running of the Black Fly Challenge** and are hoping the event will be able to take place. The race will be held on Saturday, June 13 and will start a half hour earlier leaving Arrowhead Park at 10:00 a.m. The committee will continue to meet regularly and will make any COVID-19 related adjustments as necessary. Final decision about holding the race will be made mid-April. Information about sponsoring this event can be found at www.blackflychallenge.com.
12. Reminder - In addition to the calendar that hangs outside my office, there is a **google calendar** that shows when the meeting room and the senior room are being used. This makes it easy for those who have access to schedule meetings from anywhere without conflict. There is also a Vacations/Out of the Office calendar where it can be posted when employees will be out on vacation. This also is helpful, when it is used, for other departments. All inletny.com emails can access these calendars. If you need the link, let me know.
13. **Information Office Window Hours** for February will be: Saturday-Monday 9:00 a.m.-6:00 p.m., Tuesday 8:30 a.m.-6:00 p.m., Wednesday & Thursday 8:30 a.m.-5:00 p.m., Friday 8:30 a.m.-8:00 p.m.
14. **Margie** will continue working two hours/day on her regular days (Sunday & Monday 11:00-1:00 and Wednesday & Thursday 3:00-5:00) through February, and she will fill in other hours as needed.
15. I am hoping to take a **vacation** and be out of the office from March 27-April 12.
16. Like **Inlet, NY Information & Events on Facebook** and then subscribe to our events to always know what's going on! Inlet is also on Instagram and Twitter!
17. Some **events & meetings** between this and the next town board meeting:
 - February 10 – Inlet School BOE Meeting 6:15 p.m. @ Inlet Town Hall & Zoom
 - February 10 – Inlet Barnstormers 7:00 p.m. @ Inlet Town Hall
 - February 18 – Legion Post #1402 Meeting 7:00 p.m. @ Inlet Town Hall & Zoom
 - February 23 – Fern Park Meeting 7:00 p.m. @ Inlet Town Hall & Zoom
 - February 24 – Planning Board Meeting 7:00 p.m. @ Inlet Town Hall & Zoom
 - February 26-28 – Frozen Scavenger Hunt
 - March 2 – FCLPAC Meeting 3:30 p.m. @ Zoom
 - March 2 – IABA Meeting 6:30 p.m. @ Zoom
 - March 3 – Climate Smart Task Force Meeting 10:00 a.m. @ Inlet Town Hall & Zoom
 - March 9 – Department Head Meeting 10:00 a.m. @ Inlet Town Hall

Dates for 2021: (all dates are being monitored and will only take place if circumstances allow.)

- February 27 – Frozen Fire & Lights
- March 13 – “Let’s Get Crooked!” @ Inlet Town Hall
- May 5 – Community Pride Day
- May 31 – Post #1402 Wreath Laying Ceremony @ Legion Square
- May 31 – Hamilton County Memorial Day Parade @ Inlet
- June 12 – Black Fly Challenge @ Arrowhead Park
- July 3 – Tom O’Carroll @ Arrowhead Lakefront
- July 4 – Jamie Notarthomas & Fireworks @ Arrowhead Lakefront
- July 10 – Karen Savoca & Pete Heitzman @ Arrowhead Lakefront
- July 17 & 18 – “Arts in the Park” @ Arrowhead Park
- July 17 – Dan Duggan & Peggy Lynn @ Arrowhead Lakefront

- July 24 – Annie & the Hedonists @ Arrowhead Lakefront
- July 30 – “An Evening with the Symphony” @ Arrowhead Park
- July 31 – Inlet Classic Car Cruise & Show @ Arrowhead Park
- July 31 – Shrinking Violets @ Arrowhead Lakefront
- August 1 – Ice Cream Social @ Inlet Public Library
- August 6 – Aloha Friday @ Inlet
- August 7 – 6th & 7th Lakes Improvement Association Picnic @ Fern Park & Fireworks over Seventh Lake
- August 7 – Bill Staines@ Arrowhead Lakefront
- August 14 – Town of Webb All Class Reunion @ The Ole Barn
- August 14 – Dan Berggren @ Arrowhead Lakefront
- August 21 – Fritz Henry @ Arrowhead Lakefront
- August 28 – Gwen & Jim Tracy @ Arrowhead Lakefront
- September 4 – The Jam Bones @ Arrowhead Lakefront
- September 18 & 19 – Inlet Fall Festival @ Fern Park
- October 2 – Adirondack Kids Day @ Arrowhead Park
- October 2? – IVES BBQ & Clambake
- October 29 – Halloween Parade & Party @ IVES Building
- November 26-28 – Adirondack Christmas on Main Street
- November 30 – Holiday Open House
- December 11 – New York Shootout @ Chip & Cindy’s Track
- December 12 – Cookie Swap @ Inlet Town Hall
- December 31 – Champagne Bus