

DRAFT

INLET TOWN BOARD AGENDA

TUESDAY September 10th 2019

6:30 P.M. - Highway, General Bill review – updates

7:30 P.M. - Call Regular Meeting to order

Pledge of Allegiance

Minute's Review – 8/13/18 meeting

See attached pages 2 - 4

Public Comment–

Communications - C & S engineers are working on Visual impact study pre-APA permit application

CAP-21 – Submitting plans to NYS for purchase of 6th lake Dam dock

Assessor/Codes, Parks/Building/Information

See attached pages 4 - 7

Police – Training update

Planning Board- Master Plan update public hearing scheduled for.....Tonight

Public Hearing 7:45 pm 2019 final draft update to Town of Inlets Master Plan presented for passage

Highway Department – Highway / Storage building funding

Transfer/Recycling – Summer Hours 9-12 ,1-6 7 days a week

Town Clerk Report – Rental & revenue reports

Supervisors Report – Schedule 2020 budget sessions & public hearing

– How to request and or bring ideas to the Town for consideration

– Harmful Algal Bloom (HAB) Notifications - none in Inlet this year so far

Public Comment –

Executive Session – none

Audit Bills - Highway, General & Sewer

Next Regular Meeting– 10-8-19 - 6:30 Bills & updates, 7:30 Meeting

**Regular Meeting
August 13, 2019
Inlet Town Board**

The Regular Meeting was called to order by Supervisor Frey at 7:30 p.m. with the Pledge of Allegiance.

Present were: Highway Superintendent Shawn Hansen, Codes/Zoning/Assessor Aimee VanWie, Chief Ronald Johnston, Gary Zawatski, Peggy Brownell, Bill Faro, Gary And Sue Schafran, and Peter Funk.

Officials present were: Supervisor Frey, Councilman Levi, Councilman Townsend, Councilman Schmid, Councilman Brownsell and Town Clerk Yvonne Lutz.

MINUTES REVIEW – Supervisor Frey asked if there were any additions or corrections to the July 9th minutes. Peggy Brownell wanted to clarify that she asked for more police presence in the entire 45 MPH speed zone North of Drake's, not just the passing zone there.

PUBLIC COMMENT –

TOWNSEND TRAIL – Peggy Brownell asked how we are moving forward on the Townsend Trail. We are still looking to secure two easements beyond Deerwoods Drive. She asked how far we can go at this point and Superintendent Hansen answered that we are working on securing easements and also waiting for paving to be completed.

Supervisor Frey thanked Peggy Brownell for her information on the South Inlet bridge. The State still has the work slated and is a \$6.7 Million project. Supervisor Frey mentioned that the top coat is supposed to be done by the end of August and at that time, should know if they extend the culvert at Bottle Creek. Superintendent Hansen has reached out to DOT to discuss the culvert extensions.

COMMUNICATIONS –

C&S and County still doing studies and research to file for an APA permit to get any height above the 90' currently being proposed. The APA will never give permission for a 200' tower, but anything we can get above 90' is desired. Looking to have engineers put the proposed towers in pictures to file for the permit.

CAP21 –

6th LAKE BOAT DOCK - Working on getting plans and 3 bids to submit to the NYS Comptroller's office for approval to submit to DEC for new dock design.

DEPARTMENT HEAD REPORTS and INFORMATION OFFICE REPORT – All reports are available in the meeting package or online. It was reported that we are moving forward with material and replacing a portion of the Town Hall roof that is needed.

POLICE –

PARKING TICKETS – Chief Ron Johnston spoke in regard to comments/complaints that parking tickets need to be written. He explained his officers have been diligent about writing parking tickets and are writing many. He added that he would really appreciate a phone call to the police department with any complaints/concerns regarding public safety or police presence. Chief Johnston added that he would appreciate the communication through his office, rather than on social media. He understands the frustrations and they are doing their best not to scare off tourism by writing everyone an infraction, but certainly wants to have presence for public safety. If you have any issues for the police department, please call 315-357-6699 and he will be happy to discuss your concerns. Peggy Brownell asked why an officer drove by a tractor trailer parked half way in the road. Chief Johnston explained that oftentimes they are responded to a call or complaint and cannot write a ticket at that time.

Supervisor Frey added that he has asked employees to not post negative comments on social media.

CROSSWALKS – Superintendent Hansen had contacted the State regarding changing some of the numerous crosshatch spots through town. Nothing can be changed per federal guidelines. Supervisor Frey added that many have asked about the possibility of more crosswalks through town. It has been investigated and for the flow of traffic, no additional crosswalks can be added at this time.

PARKING – Peggy Brownell asked about extending town parking lot because of the parking issues in town. That is still being discussed, in addition to someone securing the lot in front of The Wood's Inn to secure more public parking. Discussion regarding parking issues followed.

PLANNING BOARD – Codes/Zoning Officer Aimee VanWie reported that the new boat storage building on Corr Road was approved and met all requirements. There were concerns about the increase in traffic and use of that road. It will be seasonal increases and measures are being taken to not cause damage to the road for residents further down.

MASTER PLAN – The master plan is about finished and should be ready for a public hearing regarding the changes on September 10th at 7:45 pm. Councilman Brownsell made a MOTION to hold a public hearing regarding the master plan on September 10th at 7:45 pm. Councilman Levi SECONDED the motion.

5 AYES 0 NAYS MOTION CARRIED

Supervisor Frey would like to thank everyone involved in the hard work on the Master Plan. The Master Plan is available on the Town of Inlet Govt website. Gary Zawatski added that he thinks that the new items of the Master Plan should be in bold or highlighted so the public can find what changes are proposed. Councilman Brownsell stated that he would really like to see us discuss and consider some type of light pollution ordinance.

HIGHWAY

Superintendent Hansen reported on the numerous projects/work being done in town. He stated that they hauled and spread gravel in MRP, chip sealed Uncas Road, installed culverts, work done on end of Limekiln Lake Road, MRP to the Rock Dam is open, graded Evans Road, Gilbert Road and Uncas Road. He thanked Heather and Jerry Levi and the Marina for use of the trailer and ramp.

SPEED STUDY UNCAS ROAD – Supervisor Frey read a letter from the DOT stating that they performed the requested speed study on Uncas Road and because of the road being dirt/loose gravel in part, they will not post a speed limit at all because the limit may still be considered unsafe.

Superintendent Hansen stated that more work will be done in MRP, they will assist Parks with the new roof on the town hall, install a culvert in the turn around on Gilbert Road and numerous other projects are scheduled before winter.

TRANSFER STATION –

Peter Funk reported that a resident had dialed 411 in Eagle Bay to determine transfer station that would serve him, and it told him the Inlet Transfer Station. We will investigate this issue.

Hours for transfer station are still 9-6 closed for lunch from 12-1, open 7 days a week. After Labor Day, we will go back to a staff of 2.

Received the new 30-yard container

Superintendent Hansen added what a great job the employees have been doing at the recycling center, members of the public concurred.

PARKING ON SIXTH LAKE ROAD – There have been many issues still with too many people parking on Sixth Lake Road, causing congestion.

Councilman Townsend made a MOTION to pass the resolution read by Supervisor Frey prohibiting parking trailers on Sixth Lake Road. SECONDED by Councilman Levi.

5 AYES 0 NAYS MOTION CARRIED

Supervisor Frey added that trailer parking is permitted in Fern Park. Superintendent Hansen will secure more signs making the parking regulation clear.

TOWN CLERK - The Town Clerk read a Thank You Card from CTS for our continued support, read a letter from Erik Grimm thanking the Town for the new tree in Fern Park in memory of his mother, a letter from John Kalil with his agenda for the flag raising ceremony for the town flag in memory of Peter Kalil, Sr. and a letter from FCLA asking for continued support. Town Clerk reported revenue for the month of July.

SUPERVISOR

GILBERT ROAD – We need to obtain more info regarding the metes and bounds of Gilbert Road and also need to update our abstract for the land swap with David Corisanti, at a cost of about \$700. The well driller stated that the casing on the current well is acceptable and will do what is needed to get a well certification for the DOH

PUBLIC COMMENT –

FERN PARK - Gary Zawatski recommended that we have signage that states we have overflow parking at Fern Park available.

Peggy Brownell stated she would love to see a Farmers Market/Flea Market at Fern Park. Supervisor Frey stated that residents should attend the Fern Park committee meetings, which discusses future ideas of the park.

BEAVER PROBLEM IN MRP – Peggy Brownell asked about a fencing off the problem area, just as she has seen it done in Stillwater. Councilman Levi asked if we could obtain a nuisance trapper. Discussion followed.

EXECUTIVE SESSION – Councilman Schmid made a MOTION to move into executive session, SECONDED by Councilman Levi to discuss a current employee.

Councilman Townsend made a MOTION to resume regular session with the decision being made to contract with Reverus for our IT needs within the town, SECONDED by Councilman Levi.

5 AYES 0 NAYS MOTION CARRIED

A MOTION to pay highway bills as presented was made by Councilman Levi, SECONDED by Councilman Townsend

5 AYES 0 NAYS MOTION CARRIED

A MOTION to pay General/Wastewater bills as presented was made by Councilman Schmid, SECONDED by Councilman Brownsell

5 AYES 0 NAYS MOTION CARRIED

MEETING ROOM

A motion was made by Councilman Townsend that there will be no food or drink (except water) permitted in the meeting room, SECONDED by Councilman Levi

5 AYES 0 NAYS MOTION CARRIED

The Senior Room can be used if needed for food and beverage.

All business having come before this Board, the meeting adjourned at 8:42pm.

Respectfully submitted,
Yvonne Lutz
Town Clerk

**ASSESSOR/CODES
MONTHLY REPORT
August 2019**

CODE ENFORCEMENT

A copy of the monthly report for permit activity is on file in the Town Clerk’s office.

August had the highest permit fee income I have had since starting in 2011, over \$5800.00 was received for Building, Permit renewals and Wastewater permits.

ASSESSOR

I have been checking the Inlet School tax roll most people have seen a reduction in their tax bills, even if they were reassessed at a higher value. I even had one surprised Limekiln Lake Property Owner call and thank me! This is **not** due to our school closing. It is because of the amount of new construction and the new inventory added to the tax roll. There was a lot of new construction in our Town last year.

I will be attending the Assessors Conference held this year in Lake Placid at the Crowne Plaza September 22nd to 25th, I will complete the necessary training credits for the year.

Respectfully submitted,

Aimee VanWie

Inlet Parks Dept Report For August 2019

1. With Summer events now closed we have placed some trash containers at Fern Park for Fall Festival.
2. Work on the Town Hall roof will start Aug 9th as materials arrived late Thursday Aug 5th. we want to thank the Highway dept. in advance for their help.
3. Skating ring received a new coat of baseboard paint.
4. New Louvered doors for the Meeting room are polly coated and ready to be installed when the hardware arrives.
5. All Employees are back to work from Vacations and Sickness and we hope to get a very very big projects knocked off before the snow flies.
6. The Beach Docks and Buoys will be put away in a few days, the guard chairs have already been put away.
7. Water in the cottages and the park will remain on until the October water tests are taken.

Information Office Report

of the month August 2019

1. Balance in Petty Cash on August 31 was \$43.99.
2. From April 1 to August 31, 2019 this office processed 0 snowmobile permits for the 2019/20 season. The Information Office will continue to sell 2019/20 Snowmobile Permits for the preseason rate of \$65 each until November 15, 2019. Permits can also be purchased at the Town of Webb Visitor Center and online at OldForgeNY.com. Stickers will be printed some time in September and will be then be mailed to anyone who has purchased one prior to printing. During March 2019, this office sold 58 preseason permits for the 2019/20 season. **Permits will be here early September and this office has applications waiting. I am hoping Inlet might be able to sell them online soon.**
3. During July 2018, \$3,090 was accepted from 39 vendors to reserve 41 ½ spaces for the 2019 "Arts in the Park." During September 2018, \$1,280 was accepted from 20 vendors to reserve 22 spaces for the 2019 Fall Festival. Between January 1-August 31, this office collected \$2,350 from 25 vendors to reserve 24 spaces at the 2019 "Arts in the Park" and \$1,788 from 30 vendors to reserve 33 spaces at the 2019 Fall Festival (2 @ \$33 for one day). Six "Arts in the Park" vendors cancelled, only two were refunded 50% (\$45) of their fee. Three of the Fall Festival vendors cancelled and two asked for money back before their checks were deposited so \$115 was returned, leaving 60 spaces reserved for Fall Festival. \$1,023 was deposited into the Concessions Account 2024.000 for August. During the 2019 "Arts in the Park" \$2,680 was collected from 33 vendors to reserve 33 ½ spaces for the 2020 "Arts in the Park." **At the end of August there are 14 spaces available at Fall Festival including 1 for food.**
4. During August 2019, \$0 was collected from businesses for a co-op ad in the CAA's vacation planner; and was given to the clerk to be deposited into the Publicity account 6410.400. **Emails will be sent the first week of September to the businesses that still owe for the 2019 ad.**
5. During August 2019, \$405 was collected towards the summer concert series; and was given to the clerk to be deposited into the Publicity account 6410.412.
6. The IABA's next regular meeting will be September 3 at ADK Little Cabins. Their October 1 meeting will be a bag stuffing for Adirondack Kids Day. This group has lots of great ideas and continues to work well together. Notes from IABA meetings can be found at www.GoInletNY.com. **You can pay your dues online! Now accepting dues for 2020!**
7. **Fern Park Master Plan Committee** has changed their meetings to be held on the fourth Tuesday of each month at 7:00 p.m. in the meeting room of Inlet Town Hall. This is to avoid conflict with the Tower Committee who has been scheduling their meetings on the third Tuesday. Anyone interested in the future of Fern Park is welcome to attend. **A new sign has been placed at the entrance to Fern Park.** It looks great!

8. The summer concert series at Arrowhead Lakefront ended on August 31 with The Jam Bones. I am working on the 2020 lineup and will again apply for a DEC Grant through the Adirondack Arts Center of the Lakes in Blue Mountain Lake. **Deadline for the application is September 16, which is a month earlier than usual.**
9. **The Inlet Common School Board of Education** will be holding a regular monthly meeting at the Inlet Common School on Wednesday, September 11. They are opening up the meeting from 7:00-8:00 p.m. to anyone who has thoughts/suggestions for uses of the district's buildings and grounds.
10. I am **currently working on** Inlet Fall Festival, Adirondack Kids Day, Adirondack Christmas on Main Street & New York Shootout.
11. I just want to go on record saying what an asset Dennis Hudson has been for the Town of Inlet. He has been a huge help with computers, phones, internet, etc. He has gotten involved on boards and committees willing to be a part of this community and to offer his experience and skills. It is unfortunate that all who work for the Town and for the people of the Town may not have realized what an asset he was.
12. I am still thinking about a 6' **sign for above the main entrance to town hall** that says "Information Office."
13. Keep checking www.InletNY.com, and send us all comments, suggestions, etc. We will also continue accepting photos, especially pictures with people in them enjoying Inlet! You can send pictures to info@inletny.com. And if you have any interest in blogging about Inlet, we need bloggers!
14. Information Office Window Hours for September will be: Saturday-Monday 9:00 a.m.-6:00 p.m., Tuesday 8:00 a.m.-6:00 p.m., Wednesday & Thursday 8:00 a.m.-4:00 p.m., Friday 8:00 a.m.-6:00 p.m.
15. Margie will be covering hours in the office in as needed until she returns working her regular part time hours starting January 1st.
16. Like Inlet, NY Information & Events on Facebook and then subscribe to our events to always know what's going on! Inlet is also on Instagram and Twitter!
17. Some events between this and the next town board meeting:
 - September 11 – Inlet Common School BOE Meeting (Building Ideas) @ Inlet School
 - September 12 – Legion Post #1402 Annual Dinner @ The Toboggan Inn
 - September 12 – Open House @ TOW School
 - September 12 - Erie/Black River Canals @ Inlet Town Hall
 - September 14 – Annual Crab Feed @ Leo Fire Department
 - September 19 – Legion Post #1402 Meeting @ Inlet Town Hall
 - September 21-22 – Inlet Fall Festival @ Fern Park
 - September 24 – Fern Park Meeting @ Inlet Town Hall
 - September 25 – Planning Board Meeting @ Inlet Town Hall
 - September 28 – IVES Clam Bake & BBQ @ IVES Building
 - October 1 – IABA Meeting @ Inlet Town Hall (bag stuffing) & Double Eagle
 - October 5 – Adirondack Kids Day @ Arrowhead Park

Dates for the rest of 2019 and into 2020:

- September 12 – Erie/Black River Canals and the State's Largest ADK Land Purchase @ Inlet Town Hall
- September 21-22 – Inlet Fall Festival @ Fern Park
- September 28 – IVES Clam Bake @ IVES Building
- October 5 – Adirondack Kids Day @ Arrowhead Park
- October 25 – Halloween Parade & Party @ IVES Building

- November 29-December 1 – Adirondack Christmas on Main Street
- December 8 – Cookie Swap @ Inlet Town Hall
- December 14 – New York Shootout @ Chip & Cindy Sauer’s Track
- January 24-25? – Inlet Barnstormers Poker Run
- February 29 – Frozen Fire & Lights @ Fern Park & Arrowhead Park
- March 14 – “Let’s Get Crooked!” @ Inlet Town Hall
- April 25 – Egg Hunt @ Arrowhead Park
- April 25 – Adult Egg Hunt @ Fern Park
- May 3 – Fire & Spice @ Seventh Lake House
- May 3 – Customer Appreciation Party @ Screamen Eagle
- May 6 – Community Pride Day
- May 15-16 – The “Otter” Paddlesports Event @ Frisky Otter Tours
- May 22-23 – Great Adirondack Garage Sale
- May 25 – Post #1402 Wreath Laying Ceremony @ Legion Square
- May 25 – Hamilton County Memorial Day Parade @ Inlet
- June 13 – Black Fly Challenge @ Arrowhead Park & Indian Lake School
- June 21? – Cousins Pancake Breakfast @ The Ole Barn
- June 27? – Live Music @ Arrowhead Lakefront
- July 4 – Ping Pong Ball Drop, Live Music & Fireworks
- July 11 – Dan Duggan & Peggy Lynn @ Arrowhead Lakefront
- July 18 – Karen Savoca & Pete Heitzman @ Arrowhead Lakefront
- July 18-19 – “Arts in the Park” @ Arrowhead Park
- July 25 – Inlet Classic Car Cruise & Show @ Arrowhead Park
- July 25? – Shakespeare in the Adirondack Park @ Arrowhead Park
- July 25 – Annie & the Hedonists @ Arrowhead Lakefront
- July 31? – “An Evening with the Symphony” @ The Woods Inn & Arrowhead Park
- August 1 – 6th & 7th Lakes Improvement Association Picnic @ Fern Park & Fireworks over Seventh Lake
- August 1 – Shrinking Violets @ Arrowhead Lakefront
- August 2 – Inlet Public Library Ice Cream Social
- August 2? – Army Band @ Arrowhead Park
- August 8 – Bill Staines @ Arrowhead Lakefront
- August 15 – Dan Berggren @ Arrowhead Lakefront
- August 16? – Gary Rudd Memorial Golf Tournament @ Inlet Golf Club
- August 22 – Live Music @ Arrowhead Lakefront
- August 29 – Live Music @ Arrowhead Lakefront
- September 5 – The Jam Bones @ Arrowhead Lakefront
- September 11 – Adirondack Canoe Classic passes through Inlet