

DRAFT

INLET TOWN BOARD AGENDA

Limited seating open to the public or on the internet via Zoom

Join: <https://us02web.zoom.us/j/89565925985?pwd=OXlISk5xbUxXZ0tpMlhrdGVGMUV6dz09>

TUESDAY December 8th 2020

7:30 P.M. - Call Regular Meeting to order

Pledge of Allegiance

Minute's Review – 11/10/2020 Town Board meeting minutes

See attached pages 2 - 4

Public Comment – Regional covid-19 staying open issues

Communications - Tarpon Tower Location Update

CAP-21 - Covid 19 relief fund update

Police – Staffing Concerns – waiver for retired patrol

Assessor/Codes, Parks/Building/Information

See attached pages 4 – 6

Highway Department – Winter work schedule, Building update

Transfer/Recycling - Winter Hours – Saturday, Sunday, Monday, Thursday 8-11:45 ,1-6:45 closed Tuesday Wednesday & Friday

Town Clerk Report – Christmas Decorations

– Rental & revenue reports

Supervisors Report – Repair cost to sewer line

- Set Organizational Meeting & first meeting of the for 1/5/2021

- Amended deed is being filed w/County re: Corrisanti / Gilbert Rd swap

- Deed needs to be finalized & filed w/County re: Townsend land swap

Trails – Snowmobile & X-County Ski trail prep

Public Comment –

Executive Session – none

Audit Bills - Highway, General & Sewer

Next Regular Meeting– 1-5-2021 – 7:15 Bills & updates, 7:30 Meeting

**Regular Meeting HELD VIA ZOOM and LIMITED IN PERSON ATTENDANCE November 10, 2020 7:30 pm
Inlet Town Board**

The Regular Meeting was called to order by Supervisor Frey, at 7:30 p.m. with the Pledge of Allegiance.

Present were: Highway Superintendent Shawn Hansen, Snowmobile/Trails Supervisor, Chip Sauer, via zoom
Codes/Assessor Aimee VanWie, Donald Townsend and Becky Townsend.

Officials present were: Supervisor Frey, Councilman Levi, Councilman Townsend, Councilman Schmid, Councilman
Brownsell and Town Clerk Yvonne Lutz.

MINUTES REVIEW – Supervisor Frey asked if there were any additions or corrections to the October Meeting minutes.
Hearing none.

PUBLIC COMMENT – None

COMMUNICATIONS – Chip mentioned that Tarpon Towers will come Thursday for a site survey.

CAP 21 – There are 167 adults that received assistance for the COVID relief, not 267.

POLICE – Councilman Schmid made a **MOTION to** accept the \$6,200 bid on the used police vehicle that was placed in
auction. Councilman Levi **SECONDED** the motion

5 AYES 0 NAYS Motion Carried

PARKS DEPARTMENT – Park’s Supervisor, Mitch Lee provided a monthly report attached to the agenda.

ASSESSOR/CODES - Assessor and Codes/Zoning Officer, Aimee VanWie provides a report each month and is available
online and attached to the agenda packet.

INFORMATION OFFICE – Publicity/Tourism Director, Adele Burnett provides a detailed monthly report online and is
attached to agenda packet. In addition to past events and information about her department, this report will detail
upcoming events.

HIGHWAY - Superintendent Hansen’s report provided is as follows: We are now on our winter hours. 5 days a week 6AM
to 2:30PM Hauled garbage and recyclables
Plowed and sanded

Pushed up sand in shed

Blew leaves on Uncas Rd, Townsend Trail and Tobie Trail Raked a portion of Uncas Rd.

Hung plow frames and got trucks ready to plow snow

Assisted the Trails team with putting up snow fence for snowmobile trails

Worked on our new facility. I moved into my new office. Currently working on lights on the building. Boiler is hung on
the wall, which is going to be the priority as soon as we finish the project in the park.

Hoping to have functioning garage doors soon.

Listed our surplus item/vehicles on Auctions International. We have a bid of \$1500.00 for the green pick- up, which I
would say sell. We have a bid for \$135.00 for the wing. I say reject the bid. Wanted more like \$1500-\$2,000. The police
car has a final bid of \$6200.

Coming up
 Haul garbage and recyclables
 Plow and sand
 Finish up water mitigation project in the park
 Finish blowing leaves on Uncas Rd and rake rest of the road Get equipment ready for winter

TRANSFER STATION

Open 4 days a week from 8AM to 11:45AM and 1PM to 6:45PM Closed on Tuesday, Wednesday, and Friday

Place is clean and orderly.
 Working on getting bailed plastics shipped out.

TOWN CLERK - Reported revenues for the month of October. Town Clerk asked to use \$4200 of the balance left in beautification to buy pole decorations, banners and other decorations to really decorate the Town. With everything going on, it might help lift spirits. She pointed out that we did not spend firework money either this year. Also mentioned that she would like to start a "lights in the park" walkway with Christmas decorations throughout Arrowhead Park. Mentioned maybe local businesses would donate a decoration to sponsor with their name next to it. Some discussion followed.

Supervisor Frey made a **MOTION** to spend \$1550 on pole decorations and banners this year. Councilman Levi **SECONDED**.

5 AYES 0 NAYS **MOTION CARRIED**

SUPERVISOR –

The TOWN tax rate is not increasing, therefore, if your assessment stays the same so will your taxes. Councilman Schmid made a **MOTION** to file a Tax Cap Override just in case. With some New York State

calculations, they have determined in the past that we needed to pass this. Councilman Brownsell **SECONDED** the motion.

Town Clerk polled the Board Councilman Brownsell AYE Councilman Townsend AYE

Councilman Levi AYE Councilman Schmid AYE Supervisor Frey AYE

5 AYES 0 NAYS **MOTION CARRIED**

Supervisor Frey stated that at this point the County is at a 1.5% increase. The County employees are not getting a COLA increase, however, will be getting Merit. At this point South Shore Road is still on schedule to be done with County project funds.

TRAILS - Chip Sauer said he would like to buy a new side by side groomer. Feels it is needed for some of the inner trails that are difficult to groom adequately. The question was asked if it would make FX Matts Trail open early? Chip said it would. Discussion on different types of machines and how to make it happen financially followed.

PUBLIC COMMENT - None

A **MOTION** to pay highway bills, was made by Councilman Schmid, **SECONDED** by Councilman Levi

5 AYES 0 NAYS MOTION CARRIED

A **MOTION** to pay General/Wastewater bills, was made by Councilman Brownsell, **SECONDED** by Councilman Levi.

5 AYES 0 NAYS MOTION CARRIED

All business having come before this Board, Supervisor Frey made the **MOTION** to adjourn the meeting

at 8:31 pm. Councilman Brownsell **SECONDED**.

Next regular meeting will be held December 8, 2020 at 7:30.

Respectfully submitted, Yvonne Lutz, Town Clerk

ASSESSOR/CODES MONTHLY REPORT November 2020

CODE ENFORCEMENT

A copy of the monthly report for permit activity is on file in the Town Clerk's office.

Many projects are trying to get exteriors closed in prior to winter weather. One project that is really moving along is the Peter's cottages expansion of second floors on the small concrete buildings.

ASSESSOR

I just completed my last course today for completing my Assessor credits needed for the year. Barry Baker is coming down Monday to update the RPSV4 system.

Respectfully submitted,

Aimee VanWie

Inlet Parks Department Report for November 2020. Mitch Lee – Parks Dept. Supervisor

1. The Parks Staff went all out with the Holiday Decorations for this season in hopes that a bit of good cheer would help our Covid bleakness.
2. The Trails at Fern Park received some new guide markers and trail work in preparation for the winter ski season.
3. All winter protective fencing was placed for the upcoming Snowmobile season.
4. Arrowhead Park Fall Cleanup was done in spurts between snow drops & will continue if weather allows.
5. Water was placed in the Ice rink and will continue to be added to flood the surface as the temperatures allow.
6. Assisted highway with installing truegrid and other water mitigations in Arrowhead Park
7. Fixed gutters at Town Hall
8. Repainted the warming room and bench's at Fern Park
9. Installed some new overhead lighting in Fern Park Pavilion
10. Installed new battery and got snowmobiles equipped for winter
11. Refurbishing of trash bins and bench's- ongoing winter project.
12. Retrieved Christmas tree from 8 Acre Woods

Information Office Report of the month November 2020

Submitted by Department Head Inlet Tourism Director Adele Burnett

1. Balance in **Petty Cash** on November 30 was \$25.44.
2. From April 1, 2020 to November 30, 2020 this office processed 279 **snowmobile permits** for the 2020/21 season, which includes 4 Seasonal and 9 Weekday permits. The Old Forge office has sold 9,237 Preseason, 246 Seasonal, 38 Weekday and 11 Replacement. Last year, Inlet had processed 356 including 7 Seasonal and 2 Weekday and Old Forge processed 10,501 including 240 Seasonal, 22 Weekday & 16 Replacement. Total numbers down 1,341. In addition to the Inlet Information Office, permits can also be purchased at the Town of Webb Visitor Center and online at OldForgeNY.com. Weekly permits will go on sale after the trails open (December 7, weather permitting) and can only be purchased in person. **I am still hoping Inlet might be able to offer an online shopping cart for the seasonal snowmobile permits.**
3. During November 2020, \$0 was collected from 0 businesses for a **co-op ad** in the CAA's 2020 vacation planner; and was given to the clerk to be deposited into the Publicity account 6410.400.
4. During November 2020, \$0 was collected towards the **summer concert series**; and was given to the clerk to be deposited into the Publicity account 6410.412.
5. During July & September 2020, \$960 was collected from 10 vendors to reserve 12 spaces in **2021's "Arts in the Park"** and \$1,595 was collected from 26 vendors to reserve 29 spaces in **2021's Fall Festival**. 27 spaces for 26 "Arts in the Park" vendors and 8 spaces for 7 vendors for Fall Festival were rolled over to 2021. This leaves 25 open spaces for "Arts in the Park" and 31 open spaces (including 10 indoors and 2 food) for Fall Festival, which could equal an additional \$4,355 for 2021.
6. Inlet's 2020 **Adirondack Christmas on Main Street** went very well. Lots of shopping took place and both locals and visitors were respectful. A full report will be available by request.
7. **New York Shootout** results will be posted by Snow Goer Magazine and will be shared with photos on www.NewYorkShootout.com.
8. Conversations about **Inlet's Frozen Fire & Lights** have begun. What will this event look like this year? We will be talking about this at the December 3 IABA meeting.
9. The deadline for the **2021 New York State Decentralization (DEC) Grant** has been moved from October to January. This is the grant administered through the Adirondack Center for the Arts in Blue Mountain Lake and helps us with our Summer Concert Series. At this time, the applications are not yet available, but Fred Balzac will notify me when they are so I can apply.
10. I continue to meet with ROOST and some of the Hamilton County towns to talk about what **winter might look like** and hoping the businesses will be giving out a similar message to visitors. The COVID-19 Hospitality Task Force has also met to discuss the same. Future meetings are expected.
11. The **IABA** continues to meet each month. December's meeting was moved to the first Thursday, but future meetings will go back to the first Tuesday. Notes and emails shared from IABA can be found at www.GoInletNY.com. They are now accepting dues for 2021.
12. I will continue to keep **Inlet's Update Page** www.inletny.com/inlet/inlets-covid-19-updates updated with information about who's open.
13. The **Climate Smart Communities Task Force** is now meeting regularly on the first Wednesday of each month at 10:00 a.m. They are looking for more community members to join them and are in need of a treasurer. They have a Facebook page and are on Instagram – Follow them! Anyone interested in joining their meetings, please let me know.
14. The **Fern Park Master Plan Committee** is meeting regularly on the fourth Tuesday of each month at 7:00m p.m. This group hopes to meet in person at the Inlet Town Hall and also have the option to Zoom. They are planning to have a document ready to present to the Town Board and public by May.
15. **Webcams** have been installed at Fern Park. They will be accessible on Inlet's Skiing & Snowshoeing page www.inletny.com/inlet/skiing-snowshoeing and the Skating & Sledding page <http://www.inletny.com/inlet/skating-sledding> on InletNY.com. They can also be seen on InletSnow.com. I am hoping to have additional cameras installed and ready for viewing at Arrowhead Park and in front of Inlet Town Hall this spring.
16. **Information Office Window Hours** for December will be: Daily 9:00 a.m. – 6:00 p.m., closing at 4:00 on Wednesdays & Thursdays. We will continue to try and not have more than one person in the office for extended amounts of time.

17. **Margie** will continue to fill in when needed.
18. I am still using up **vacation hours**. As of December 2, still no grand babies! Dates I will not be in the office: Dec. 4-5, 8 and Dec. 13-30. Margie will be needed to cover the office on four of these days: Dec. 16, 17, 23 & 24.
19. Like **Inlet, NY Information & Events on Facebook** and then subscribe to our events to always know what's going on! Inlet is also on Instagram and Twitter!
20. Some **events & meetings** between this and the next town board meeting:
 - December 9 – Inlet School BOE @ 6:15 p.m.
 - December 22 – Fern Park @ 7:00 p.m.
 - December 30 – Inlet Planning Board @ 7:00 p.m.
 - January 5 – FCLPAC @ 3:00 p.m.
 - January 5 – IABA @ 6:30 p.m.
 - January 6 – Inlet Climate Smart Task Force @ 10:00 a.m.
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Dates for the rest of 2020 and into 2021: (all dates are being monitored and will only take place if circumstances allow.)

- December 12 – New York Shootout @ undisclosed location
- ~~December 13 – Cookie Swap @ Inlet Town Hall~~
- ~~December 31 – Champagne Bus~~
- February 27 – Frozen Fire & Lights
- March 13 – “Let’s Get Crooked!” @ Inlet Town Hall
- May 5 – Community Pride Day
- May 31 – Post #1402 Wreath Laying Ceremony @ Legion Square
- May 31 – Hamilton County Memorial Day Parade @ Inlet
- June 12 – Black Fly Challenge @ Arrowhead Park
- July 3 – Tom O’Carroll @ Arrowhead Lakefront
- July 4 – Jamie Notarthomas & Fireworks @ Arrowhead Lakefront
- July 10 – Karen Savoca & Pete Heitzman @ Arrowhead Lakefront
- July 17 & 18 – “Arts in the Park” @ Arrowhead Park
- July 17 – Dan Duggan & Peggy Lynn @ Arrowhead Lakefront
- July 24 – Annie & the Hedonists @ Arrowhead Lakefront
- July 30 – “An Evening with the Symphony” @ Arrowhead Park
- July 31 – Inlet Classic Car Cruise & Show @ Arrowhead Park
- July 31 – Shrinking Violets @ Arrowhead Lakefront
- August 1 – Ice Cream Social @ Inlet Public Library
- August 6 – Aloha Friday @ Inlet
- August 7 – 6th & 7th Lakes Improvement Association Picnic @ Fern Park & Fireworks over Seventh Lake
- August 7 – Bill Staines @ Arrowhead Lakefront
- August 14 – Town of Webb All Class Reunion @ The Ole Barn
- August 14 – Dan Berggren @ Arrowhead Lakefront
- August 21 – Fritz Henry @ Arrowhead Lakefront
- August 28 – Gwen & Jim Tracy @ Arrowhead Lakefront
- September 4 – The Jam Bones @ Arrowhead Lakefront
- September 18 & 19 – Inlet Fall Festival @ Fern Park
- October 2 – Adirondack Kids Day @ Arrowhead Park
- October 2? – IVES BBQ & Clambake
- October 29 – Halloween Parade & Party @ IVES Building
- November 26-28 – Adirondack Christmas on Main Street
- November 30 – Holiday Open House