

DRAFT

INLET TOWN BOARD AGENDA

Open to the public via Zoom Only

TUESDAY July 14th 2020

7:30 P.M. - Call Regular Meeting to order

Pledge of Allegiance

Minute's Review – 6/9/2020 Town Board meeting minutes

See attached pages 2 - 4

Public Hearing - Remains open from 3/10/20 -Townsend request to remove separation & join parcels

Public Comment – Regional covid-19 staying open issues

Communications -Tower lease, Location for equipment. All monies collected are still secure w/Cap21

CAP-21 - Covid 19 relief fund update

Police – Retirement plan changes, Staffing, equipment needs replacing

Assessor/Codes, Parks/Building/Information

See attached pages 5 –

Highway Department – Summer work schedule

Transfer/Recycling - Covid-19 Summer Hours - 7 days a week 8-12 ,1-7 staff working separate days

Town Clerk Report – Rental & revenue reports – plan for alternate use Cottages & Beach

– 6 & 7th lake fireworks is a private lake association function

Supervisors Report – Support for Doctor position in Old Forge

– Support for Doctor position in Old Forge

Trails – Contract with NYS for Townsend trail Grant for \$125,000

Public Comment –

Executive Session – none

Audit Bills - Highway, General & Sewer

Next Regular Meeting– 7-14-19 – 7:15 Bills & updates, 7:30 Meeting

**Regular Meeting HELD VIA ZOOM June 9, 2020
7:30 pm
Inlet Town Board**

The Regular Meeting was called to order by Supervisor Frey, at 7:30 p.m. with the Pledge of Allegiance.

Present were: Highway Superintendent Shawn Hansen, Parks Superintendent, Tourism Director, Adele Burnett, Assessor, Aimee VanWie, William Faro, Becky Townsend, Connie Perry, Dennis Hudson, Holly Koeppel, Joanne Kelly, Chris Biehn and Mike Baker.

Officials present were: Supervisor Frey, Councilman Levi, Councilman Townsend, Councilman Schmid, Councilman Brownsell and Town Clerk Yvonne Lutz.

MOMENT OF SILENCE – Supervisor Frey asked that before anything, could we please have a moment of silence for Robert Egenhofer, who was involved in the Town in many ways, including our Park’s Department for many years and Dorothy Brigham who was at one time a Councilwoman for the Town of Inlet. Both will be sorely missed.

MINUTES REVIEW – Supervisor Frey asked if there were any additions or corrections to the May Meeting minutes. Frey asked for the correction that it was Mr. Hasemaier that he remembered fondly with Dan Carmichael at the meetings, not Mrs.

PUBLIC HEARING

Supervisor Frey stated that the Public Hearing currently open to research and hear discussion regarding selling a small portion of land to the Townsend family that currently separates two of the parcel’s owned by the Estate of John Townsend remains open. The surveyor, John Deming, is working on the survey, however, nothing more to report at this time.

**PUBLIC COMMENT –
REGIONAL RE-OPEN ISSUES – ALL THINGS COVID 19**

Supervisor Frey reported that we have not moved into Phase 3 yet and he still does not want to open the town hall completely. It will remain open by appointment only. There is a recent medical issue with an employee, and we cannot risk his/her health. On June 18 , the County was to administer more testing.

COMMUNICATIONS –

Dave Corasanti has a permit application with T-Mobile. However, he is not in favor of having two towers on his property, therefore, one will be on Corasanti property and the other on Peter Funk property, which we have received lease language for the lease with Peter Funk. The current plans are to have Herkimer 911 on the Corasanti tower and Hamilton County 911 with ATT for cell service on the Funk hill tower. The monies raised are held by CAP21 in an interest-bearing account. No funds have been spent of the funds raised to date. The hold-ups at this point have all been with engineering and obtaining permits.

POLICE –

RETIREMENT PROGRAM - Chief Johnston is requesting to join another fund of the NYS Retirement system so that officers can carry their time over from another employer to our program. It would cost about \$10,000. The quote the Town Clerk obtained is expired, therefore, another quote will be requested. **SERVICE REVOLVERS** – The police department is in need of new service weapons. The repairs far exceed the cost of new. The cost is approximately \$2472. Councilman Schmid made a **MOTION** to purchase new service weapons and Councilman Levi **SECONDED**.

5 AYES 0 NAYS MOTION CARRIED

PARKS DEPARTMENT – Park’s Supervisor, Mitch Lee provided a monthly report attached to the agenda. In addition, Supervisor Frey welcomed Mike Bartolotti as our new Town Park’s employee. He is working out very well.

ASSESSOR/CODES - Assessor and Codes/Zoning Officer, Aimee VanWie provides a report each month and is available online and attached to the agenda packet

INFORMATION OFFICE – Publicity/Tourism Director, Adele Burnett provides a detailed monthly report online and is attached to agenda packet. In addition to past events and information about her department, this report will detail upcoming events.

HIGHWAYSuperintendent Hansen’s report provided is as follows:

Hauled garbage and recyclables - Swept parking lots and town before the holiday weekend. - Put up flags throughout town

Fixed a few spots and pulled some rocks on Uncas Rd - Fixed washouts on Townsend Trail.

Blew leaves and raked MRP and got the Road open on time for the Memorial Day weekend. Went back in again and got the rest of the main corridor road cleared and opened.

Dug in power line from our garage to new storage facility. Thanks again to JT for his guidance

This week is brush and scrap metal pick up week. All brush is to be brought to the roadside. Call my office to get on the schedule. 315-357-4541 and leave a message.

Hauled in 1A stone for Uncas Rd chip seal. Thank you, Town of Long Lake, for hauling for us.

Started to haul in gravel to be spread on Uncas Rd. Thank you Town of Long Lake for your assistance

Started doing some major regrading in front of our new storage facility. Thank you to the Town of Webb Highway Department for the use of their bulldozer. We hauled in some gravel for there as well to get the needed grades and

itches around the building. Coming Up.....

We are going to be shimming the dip on Loomis Rd and paving an over lay on the road. Tentatively on this Wednesday but that may change do to paving crew and blacktop plant scheduling.

Chip sealing a section of Uncas Rd. Not sure when as of yet.

Paint the stripes in the town hall parking lot as well as the parking lot between the churches

TRANSFER STATION –

Superintendent Hansen offered the following monthly report:

Open 7 days a week from 8 am to 7 pm and closed from 12 to 1 daily for lunch

2 full time staff are working opposite hours.

Things are going well. The place is clean and orderly.

Staff is keeping up with disinfecting in a timely matter

Looking to bring on part time staff within the next week or two for an extra set of hands to keep the tables clear and the line of customers moving smoothly

TOWN CLERK -

Reported revenues for the month of May.

HEALTH INSURANCE – The Town Clerk asked the Board the policy on a prior retired employee who is now deceased. Does the spouse now have to pay for her coverage? The Board stated the policy is that they would.

6th and 7th Lake Fireworks

The 6th and 7th Lake Association would like a permit for fireworks on their annual display this year. Councilman Brownsell made a **MOTION** to issue the permit for this year and Councilman Townsend **SECONDED**.

5 AYES 0 NAYS MOTION CARRIED

COTTAGES – The Town Clerk asked for approval to begin renting cottages June 18 with precautions. Councilman Schmid made a **MOTION** to allow the rentals beginning June 18 and Councilman Levi **SECONDED**.

5 AYES 0 NAYS MOTION CARRIED

BEACH - At this time we do not have the beach health permit, however, expect it any day.

SUPERVISOR –

SUMMER YOUTH PROGRAM – There will not be baseball this year, however, there will be swimming lessons and tennis lessons if we have the employees to do them.

TOWN OF WEBB HEALTH CENTER – Supervisor Frey expressed the desire and importance to help with the funds needed to support the Health Center and keep Doctor Socash employed there. We used to support the Health Center in the amount of \$17,000 and it may have to go back to that. Discussion followed on the possibilities. Supervisor Frey will continue to negotiate and enter into discussions.

LIBRARY REOPENING – Joanne Kelly spoke that they have a plan to reopen the Library safely. Supervisor Frey asked if they want the tables yet. Joanne Kelly felt that not at this time.

LIMEKILN ASSOCIATION – Chris Biehn spoke on behalf of the Limekiln Association and their requests. Supervisor Frey asked Chris to get together with Superintendent Hansen to discuss ideas/requests. They would also like to use the community room for their meeting and Supervisor Frey felt that at this time, we need to limit gatherings/meetings in the community rooms.

HANDICAP ACCESS – EAGLE CLIFF – Supervisor Frey reported that they sold Eagle Cliff to John Deming. The portion of the property will be donated to the town for a handicap trail. If nothing happens in 7 years, the property will revert back to John Deming.

SMART COMMUNITY/CLIMATE SMART – School is looking for protection/insurance for the Community Garden that will be planted on that property. Also looking for a gate/fencing and road to the bottom of the hill. Connie Perry spoke regarding this and asked if the Board has any issues, which they stated they did not. Mary Catalino and Bruce O’Hara mapped out some areas where beds will be, and a plan will be forthcoming. Looking at pallets to make the raised beds. There is a current “Sunshine Project” that sunflower seeds are given to residents/business’ from Woodgate to Blue Mountain. If interested in seeds, please see Adele. Currently working on an agreement for anyone looking to use the Community Garden.

TRAILS – Supervisor Frey emphasized the need for social distancing on the trails, even though you are outside. Trails are very narrow, pull up your mask when coming upon people. Whether you believe that they are effective or not, they must be worn. “Now is not the time to let your guard down”. Supervisor Frey also thinks a face mask is a good reminder to social distance and think twice before doing something that jeopardizes someone else’s or your own safety. He feels strongly that regardless of what the CDC says, there are more reasons to wear a mask.

PUBLIC COMMENT –

SERVICE WEAPONS FOR POLICE It was asked if the old service weapons would be turned in and stated that they will be.

ARTS IN THE PARK – Councilman Schmid asked if the Arts in the Park is still being held at this point and the thoughts on food service. Arts in the Park is still scheduled, and food doesn’t seem to be an issue.

PHONE COVERAGE – Councilman Levi expressed his concern about the lack of phone service in areas and the need for better services.

A **MOTION** to pay highway bills, voucher numbers 1262-1292 in the amount of \$2589.18 was made by Councilman Levi, **SECONDED** by Councilman Townsend

5 AYES 0 NAYS MOTION CARRIED

A **MOTION** to pay General/Wastewater bills, voucher numbers for General 1252-1302 and in the amount of \$52,578.69 and Wastewater 108-114 in the amount of \$4977.01 was made by Councilman Schmid **SECONDED** by Councilman Brownsell.

5 AYES 0 NAYS MOTION CARRIED

All business having come before this Board, Councilman Levi made the **MOTION** to adjourn the meeting at 8:50 pm. Councilman Townsend **SECONDED**. Next regular meeting will be held July 14, 2020 at 7:30.

Respectfully submitted, Yvonne Lutz, Town Clerk

ASSESSOR/CODES MONTHLY REPORT June 2020

CODE ENFORCEMENT

A copy of the monthly report for permit activity is on file in the Town Clerk's office.

There are two new homes completed on Deerwood Drive, both are types of modular homes, but one brings a new young year around family to our community.

The Rocky Point P plex is also nearing completion.

ASSESSOR

I received the final Equalization Rate from the State and we remain at 100%. The State completed their appraisal of properties in our area. The State does a Full Value Measurement of communities every 3 to 4 years it is used to compare the changes I have made to the sale comparisons.

Respectfully submitted,

Aimee VanWie

Inlet Parks Dept Report for June 2020 Mitch Lee - Supervisor

1. The Parks Staff have been great while I recuperated from my Heart Attack. They were goal achieving and got the park into a very respectable use for the summer season.
2. All assets of the Parks are available for use except the changing rooms at Arrowhead Park.
3. About half the benches still remain in storage as we wish to help people social distance.
4. The New swim Buoys are in at Arrowhead Beach.
5. A new floor application is being put down at Fern Park Pavilion.
6. One Parks Employee has made us aware that if a position comes available in the Highway He would transfer to that position.

**Information Office Report
Submitted by Department Head**

**of the month June 2020
Inlet Tourism Director Adele Burnett**

1. Balance in **Petty Cash** on June 30 was \$29.39.
2. From April 1, 2020 to June 30, 2020 this office processed 0 **snowmobile permits** for the 2020/21 season. The Information Office will continue to sell 2020/21 Snowmobile Permits for the preseason rate of \$80 each until November 15, 2020. Permits can also be purchased at the Town of Webb Visitor Center and online at OldForgeNY.com. Stickers will be printed sometime in September and will be then be mailed to anyone who has purchased one prior to printing. **I am still hoping Inlet might be able to offer an online shopping cart for snowmobile permits.**
3. During June 2020, \$0 was collected from 0 businesses for a **co-op ad** in the CAA's 2020 vacation planner; and was given to the clerk to be deposited into the Publicity account 6410.400.
4. During June 2020, \$0 was collected towards the **summer concert series**; and was given to the clerk to be deposited into the Publicity account 6410.412.
5. Applications for the **2020 "Arts in the Park" and Inlet Fall Festival** were made available on January 1st. Applications and information can be found at www.inletartsinthepark.com and www.inletfallfestival.com. At this time, both of these events are still on the calendar, but we are watching and listening every day and will make any necessary changes to make sure everyone stays safe and healthy. "Arts in the Park" Crafters Market is ready with just under 30 vendors (compared to 64) that will be spaced 10 feet apart on the ball field and in front of the tennis courts.
6. **The IABA** does not have any meetings scheduled for July or August, but they will get together if it is needed. This group has lots of great ideas and continues to work well together. A couple of the small groups (Hospitality, Cottages, Restaurants, Retail) will continue meeting regularly. These groups are open to anyone in the area from Forestport to Blue Mountain Lake and if you know anyone who wants to join, please send them my way. Notes from IABA meetings can be found at www.GoInletNY.com.
7. The **Climate Smart Communities Task Force** is working on a community garden at Inlet Common School. Their Project Sunshine still has some sunflower seeds that are ready to be planted from Forestport to Blue Mountain Lake. Let me know if you would like some.
8. The BFC race committee is promoting **Ride the Fly in July**, which will be a non-supported ride from Arrowhead Park to Indian Lake School through the Moose River Plains, encouraging people to ride in small groups. Shirts are available for purchase. At the end July, everyone who order a t-shirt will be sent one. www.blackflychallenge.com for more information.
9. The **Adirondack Sports Summer Expo** in Saratoga Springs was rescheduled for September 12-13. The expo is still holding our booth and fee, but I have not confirmed if we will be attending yet.
10. I am still working with Luke on the **sign for the front of the town hall** building that says, "Inlet Town Hall" and "Information Office."
11. **Information Office Window Hours** for July will be: Daily 9:00 a.m. – 4:00 p.m., staying open until 6:00 p.m. on Tuesdays and until 9:00 p.m. on Saturdays. The lobby is locked while the window is closed.
12. **Margie** will come back to work soon.
13. I have been keeping **Inlet's Update Page** www.inletny.com/inlet/inlets-covid-19-updates updated. On this page you will find a list of Town of Inlet businesses and paid IABA businesses that are open and what their hours are. You will also find a link to contact information for town departments, information about the services still being provided, and some other helpful links.
14. Like **Inlet, NY Information & Events on Facebook** and then subscribe to our events to always know what's going on! Inlet is also on Instagram and Twitter!

15. Some **events & meetings** between this and the next town board meeting:

- July 16 – Partner Chamber Meeting @ Phone
- July 16 – World War II Inlet @ Zoom
- July 17 – Shootout Meeting @ Zoom
- July 18 & 19 – Arts in the Park @ Arrowhead Park
- July 18 – Live Music TBD @ Arrowhead Lakefront
- July 23 – Area Non-profit Roundtable @ Zoom
- July 23 – ZBA Meeting @ Inlet Town Hall
- July 25 – Annie & the Hedonists @ Arrowhead Lakefront
- July 29 – Planning Board Meeting @ Inlet Town Hall
- July 30 – Area Cottages @ Zoom
- August 1 – Shrinking Violets @ Arrowhead Lakefront
- August 8 – Bill Staines @ Arrowhead Lakefront

Dates for 2020: (all dates are being monitored and will only take place if circumstances allow.)

- July 4 – IVES Coin Drop @ Route 28
- July 4 – Jamie Notarthomas @ Arrowhead Lakefront
- July 11 – Dan Duggan & Peggy Lynn @ Arrowhead Lakefront
- July 18 – ~~Karen Savoca & Pete Heitzman~~ @ Arrowhead Lakefront
- July 18-19 – “Arts in the Park” @ Arrowhead Park
- ~~July 25 – Inlet Classic Car Cruise & Show @ Arrowhead Park~~
- ~~July 25 – Shakespeare in the Adirondack Park @ Arrowhead Park (possible virtual event)~~
- July 25 – Annie & the Hedonists @ Arrowhead Lakefront
- August 1 – 6th & 7th Lakes Improvement Association Picnic @ Fern Park & Fireworks over Seventh Lake
- August 1 – Shrinking Violets @ Arrowhead Lakefront
- August 2 – Inlet Public Library Ice Cream Social?
- August 8 – Bill Staines @ Arrowhead Lakefront
- August 15 – Dan Berggren @ Arrowhead Lakefront
- August 22 – Fritz Henry @ Arrowhead Lakefront
- August 29 – Jim & Bonnie Tracy @ Arrowhead Lakefront
- September 5 – The Jam Bones @ Arrowhead Lakefront
- ~~September 11 – Adirondack Canoe Classic passes through Inlet~~
- September 19-20 – Inlet Fall Festival @ Fern Park
- October 3 – Adirondack Kids Day @ Arrowhead Park
- October 3 – IVES Clam Bake @ IVES Building
- October 30 – Halloween Parade & Party @ IVES Building
- November 27-29 – Adirondack Christmas on Main Street
- December 1? – Holiday Open House
- December 12 – New York Shootout
- December 13 – Cookie Swap @ Inlet Town Hall
- December 31 – Champagne Bus