

*DRAFT*

# INLET TOWN BOARD AGENDA

**TUESDAY November 12<sup>th</sup> 2019**

**6:30 P.M.** - Highway, General, Sewer, Bill review – Town updates

**7:30 P.M.** - Call Regular Meeting to order

**Pledge of Allegiance**

**Minute's Review** – 10/8/18 meeting

*See attached pages 2 - 4*

**Public Comment–**

**7:30 pm 2020 Budget Public Hearing**

**HASCA-Home Aid Service of the Central Adirondacks-** Update on offerings for Inlet & Hamilton Co. residents

**Communications** - C & S survey work on Funks & Deming/Frey property - done by County

**CAP-21**- High speed internet access issue to the last mile of service - group improvement effort Counties and Towns

**Assessor/Codes, Parks/Building/Information**

*See attached pages 4 – 7*

**Highway Department** – Highway building shell 98% complete, funding done w/Bank of Green 1.87%

**Transfer/Recycling** closed 3 days? 4-10hr work days ?-Winter Hours 9-12 ,1-6 Closed Tuesday & Wednesday

**Town Clerk Report** – Rental & revenue reports

**Supervisors Report** – Use of Inlet school building & property – Meeting at school 11/13/19

– Transfer of property from Corasanti to Inlet & Inlet to Corasanti signed off

– County budget in progress - transfer station funding set for two more years

**Trails** – Clearing of downed trees/brush, and fencing, trails on private property not open until end of hunting season

**Public Comment** –

**Executive Session** – Employment issue

**Audit Bills** - Highway, General & Sewer

**Next Regular Meeting– 12-10-19 - 6:30 Bills & updates, 7:30 Meeting**

**Regular Meeting  
October 8, 2019  
Inlet Town Board**

The Regular Meeting was called to order by Supervisor Frey at 7:30 p.m. with the Pledge of Allegiance.

Present were: Highway Superintendent Shawn Hansen, Codes/Zoning/Assessor Aimee VanWie, Gary Zawatski, Peggy Brownell, and Peter Funk.

Officials present were: Supervisor Frey, Councilman Levi, Councilman Townsend, Councilman Schmid, Councilman Brownsell and Town Clerk Yvonne Lutz.

**MINUTES REVIEW** – Supervisor Frey asked if there were any additions or corrections to the September 9 minutes. No changes requested.

**PUBLIC COMMENT –**

**TOWNSEND TRAIL** – Peg Brownell complimented the work done on the Townsend Trail and questioned how much longer until further progress is made. Supervisor Frey explained we are missing easements that will be needed on both the North and South side, some that were just not recorded.

**SNOWMOBILE CROSSINGS** – Gary Zawatski asked what the status of the snowmobile crossing work was. Supervisor Frey had told them that work cannot be started until after Columbus Day. Superintendent Hansen added that some will be left until Spring.

**TRANSFER STATION** - Peter Funk mentioned there is a hole in the floor. Peggy Brownell asked when the Highway Department will be done working four 10-hour days. Shawn Hansen stated November 1.

**COMMUNICATIONS –**

C&S and County still doing studies and research to file for an APA permit to get any height above the 90’ currently being proposed. They are working on drawings for the application also. Supervisor Frey has been busy with calls and meetings trying to get things moving.

**PARKS DEPARTMENT** – Park’s Supervisor, Mitch Lee provides a report each month that is available online and attached to the agenda packet.

**BRAD FOX** – Town Clerk read a letter from Mr. Wilson thanking Brad Fox and informing the Town Board what a great asset he is. He had car trouble in Inlet and Brad helped him.

**ASSESSOR/CODES** - Assessor and Codes/Zoning Officer, Aimee VanWie provides a report each month and is available online and attached to the agenda packet. Supervisor Frey made a **MOTION** to re-appoint Aimee VanWie as Assessor/Codes Officer and added what a great job she is doing in the position. Councilman Townsend **SECONDED** the motion.

**5 AYES 0 NAYS MOTION CARRIED**

**INFORMATION OFFICE** – Publicity Director, Adele Burnett provides a detailed monthly report online and is attached to agenda packet. In addition to past events and information about her department, this report will detail upcoming events.

**PLANNING BOARD** – Councilman Brownsell feels that there might be some lacking components to the light pollution ordinance and feels that the Planning Board should revisit it.

**ZBA** – There was a request to increase the pay that a zoning member receives for attending meetings. It is currently \$15. Planning Board members are paid \$50 and that is the request. Aimee VanWie said that they are requested to attend a meeting in the Spring and Fall at the very least and have to attend training. Councilman Brownsell made a **MOTION** to increase the compensation for the ZBA Board Members to \$50 each meeting. Councilman Schmid **SECONDED**.

**5 AYES 0 NAYS MOTION CARRIED**

**BARB MURDOCK ALTERNATE MEMBER** - Councilman Levi made a **MOTION** to appoint Barb Murdock as an alternate member of the ZBA. Councilman Schmid **SECONDED**. Supervisor Frey thanked Barb Murdock for agreeing to be an alternate member.

5 AYES 0 NAYS **MOTION CARRIED**

#### **HIGHWAY**

Superintendent Hansen reported on the numerous projects/work being done in town. They have cut brush on Parkhurst Road, assisted Parks with town hall roof, hauled gravel for Uncas Road, worked on Townsend Trail, hung banners, moved stage bank, etc. They plan on continued work on the Townsend Trail and Superintendent Hansen thanked the landowners for the easements to make this possible. They are working on getting ready for winter, preparing new building for concrete. The progress for the new building slowed a bit because the contractor had to move to another job for a short time. Progress will resume now and concrete should be done by mid November. Shawn mentioned that he is a little short staffed currently because of vacations for employees before the end of year.

#### **TRANSFER STATION –**

Hours for the transfer station will change to Winter hours on November 1<sup>st</sup>. They will be closed Tuesday and Wednesday and the days open will be 9-6 closed for lunch from 12-1.

#### **TOWN CLERK -**

Reported revenues for the month of September. The unpaid sewer bills notices will go out soon.

#### **SUPERVISOR**

**BUDGET MEETINGS** – Scheduled public hearing for budget on November 12 at 7:30 pm. The proposed increase at this time is 2.1%. The health insurance is going up 5.5%. Supervisor Frey spoke about how nice the high deductible insurance plan has worked out for us and thanked Linda Nelson for that. We self-insure the high deductible for employees and have only spent about 45% to date.

**ROCKY POINT PRIVATE SEWER CONSENT** – Greg Scholand, Attorney for Rocky Point, has requested that the Town give consent for Rocky Point to set up a corporation for the septic system operated at Rocky Point in order to obtain a SPDES permit from the DEC. The Board's concern was that we could be held liable to service their septic system. Verbiage in the agreement was changed to reflect that the Town would not be held liable for maintenance, repair or any liability of their septic system. Councilman Schmid made a **MOTION** to give the Certificate of Consent to Rocky Point for their private septic system. Councilman Levi **SECONDED**.

5 AYES 0 NAYS **MOTION CARRIED**

The Escrow Agreement for the septic system was read and Supervisor Frey explained that they need to prove that the system can withstand the new units load. The system can withstand 77 units and currently they are at 54 units. Councilman Townsend made the **MOTION** to approve the escrow agreement. Councilman Brownsell **SECONDED**.

5 AYES 0 NAYS **MOTION CARRIED**

#### **PUBLIC COMMENT –**

**PLASTIC BAGS** - Gary Zawatski asked if we can opt in or out of the plastic bag ban or if we have to follow the County in the decision, etc. The Board did not really know the answers but said they would check into the details.

**SIGNS FOR TOWNSEND TRAIL** – Peggy Brownell asked if we will get signs for Townsend Trail reminding people to curb their dog. Shawn Hansen stated he is in the process of ordering them.

**SEWER COSTS/BILLS** – Gary Zawatski expressed that the cost of the wastewater system is becoming too high for the seasonal residents that use their facility very little and asked why it couldn't be a metered service or billed more accordingly based on usage. Supervisor Frey explained that to put the majority of the financial burden on year-round businesses or residents would just be too great. Gary expressed that he doesn't feel the costs are distributed fairly. Supervisor Frey explained that the Town has the highest EDU and pays the largest share of the costs for Wastewater services. There was discussion regarding the expenses and what funding we have received to help with the overall financial burden. There was further discussion on what else could be possibly done to help with the increasing costs each

year and Gary Zawatski expressed he would appreciate the Board looking into other ways to decrease costs or the amount of costs put on seasonal residents.

A **MOTION** to pay highway bills as presented was made by Councilman Levi, **SECONDED** by Councilman Townsend

**5 AYES 0 NAYS MOTION CARRIED**

A **MOTION** to pay General/Wastewater bills as presented was made by Councilman Schmid, **SECONDED** by Councilman Levi.

**5 AYES 0 NAYS MOTION CARRIED**

**PUBLIC HEARING - Councilman** Brownsell made a **MOTION** to close the public hearing regarding the master plan, **SECONDED** by Councilman Brownsell.

**5 AYES 0 NAYS MOTION CARRIED**

All business having come before this Board, Councilman Brownsell made the **MOTION** to adjourn the meeting 8:45 pm. Councilman Levi **SECONDED**. Next meeting will be November 12, 2019 at 7:30 which will include the Budget Hearing.

Respectfully submitted,  
Yvonne Lutz  
Town Clerk

## **ASSESSOR/CODES MONTHLY REPORT October 2019**

### **CODE ENFORCEMENT**

A copy of the monthly report for permit activity is on file in the Town Clerk's office.

Construction and permits continued to be busy with over \$1500.00 in Permits sold in October.

### **ASSESSOR**

I will be working on assessments soon and with the new construction in Town there will be a positive influence on the Rolls again next year. I do not see any major neighborhood increases this year as Sale values have not reflected a need for much change.

Respectfully submitted,  
Aimee VanWie

Inlet Parks Department Report for October 2019  
Mitch Lee Parks Dept. Supervisor

1. Cottages are drained and winterized.
2. Outdoor rest rooms and water fountain at Arrowhead Park are shut down and Winterized for the season.
3. Fern Park is ready to accept water at the rink for freezing.
4. One Parks staffer has moved to Highway for Snowmobile Grooming for the Winter.
5. Doors for the Rear of the meeting room are installed with locks for limited access.
6. Winter Fencing is up and or removed for snow plowing and or Fire and Lights park asset protection.
7. Quite a few more bricks were placed in the Arrowhead walk way and another pallet arrived Mon Nov.4th and may go in as weather cooperates.
8. Two individuals have been tasked with 100 hours each of community service in the next six months and the Parks Dept will monitor these hours on campus as per the Inlet Justices requests.
9. The Parks Dept. has seated a new pipe into the ground near where the old Christmas tree was cut down. This pipe will serve as the holder for this years tree (Already cut and in place) and trees for future seasons. (Inf members of the community have a tree they would like us to consider for next season they can contact the Parks Dept.
10. Many Picnic tables and Benches and Dumpsters have been pulled into the work shop for winter repair and the remaining ones were put into winter storage.
- 11 Grooming and trail Maintenance will start when their is enough snow to provide access. (Hunting season we will use more caution to land owners).

**Information Office Report**  
**Submitted by Department Head**

**of the month October 2019**  
**Inlet Tourism Director Adele Burnett**

1. Balance in Petty Cash on October 31 was \$31.49.
2. From April 1 to October 31, 2019 this office processed 204 snowmobile permits for the 2019/20 season. 57 of these permits were paid for in March 2019. The Information Office will continue to sell 2019/20 Snowmobile Permits for the preseason rate of \$65 each until November 15, 2019. Permits can also be purchased at the Town of Webb Visitor Center and online at OldForgeNY.com. **I am hoping Inlet might be able to offer an online shopping cart for these soon.**
3. During July 2018, \$3,090 was accepted from 39 vendors to reserve 41 ½ spaces for the 2019 "Arts in the Park." During September 2018, \$1,280 was accepted from 20 vendors to reserve 22 spaces for the 2019 Fall Festival. Between January 1-September 30, this office collected \$2,350 from 25 vendors to reserve 24 spaces at the 2019 "Arts in the Park" and \$2,263 from 39 vendors to reserve 42 spaces at the 2019 Fall Festival (2 @ \$33 for one day). Six "Arts in the Park" vendors cancelled, only two were refunded 50% (\$45) of their fee. Three of the Fall Festival vendors cancelled and two asked for money back before their checks were deposited so \$115 was returned. During the 2019 "Arts in the Park" \$2,680 was collected from 33 vendors to reserve 33 ½ spaces for the 2020 "Arts in the Park." During the 2019 Fall Festival \$1,690 was collected from 28 vendors to reserve 31 spaces for the 2020 Fall Festival.
4. During October 2019, \$0 was collected from 0 businesses for a co-op ad in the CAA's 2019 vacation planner; and was given to the clerk to be deposited into the Publicity account 6410.400.
5. During October 2019, \$0 was collected towards the summer concert series; and was given to the clerk to be deposited into the Publicity account 6410.412.
6. The IABA's next regular meeting will be November 6<sup>th</sup>. This meeting will at The Bay Café & Market. **This meeting was moved to Wednesday for this month only.** The December 3 meeting may take place that morning of afternoon, as this evening will be the Holiday Open House event. This group has lots of great ideas and continues to work well together. Notes from IABA meetings can be found at [www.GoInletNY.com](http://www.GoInletNY.com). **You can pay your dues online! Now accepting dues for 2020!**

7. **Fern Park Master Plan Committee** will continue to meet on the fourth Tuesday of each month at 7:00 p.m. in the meeting room of Inlet Town Hall. Anyone interested in the future of Fern Park is welcome to attend. They hope to have a draft document ready soon, which they will share during a public meeting, yet to be scheduled.
8. I am waiting to hear if the “Sunsets by the Lake” Summer Concert Series will receive funding from the DEC Grant through the Adirondack Arts Center of the Lakes in Blue Mountain Lake. 2020 concerts can be found at [www.InletConcertSeries.com](http://www.InletConcertSeries.com)
9. **The Inlet Common School Board of Education** will continue to hold regular monthly meetings at the Inlet Common School on the second Wednesday of each month. They will continue conversations about future uses of the district’s buildings and grounds. They are collecting input from the community through a survey at <https://forms.gle/sJBFZ8gDB9bdEMzz6>.
10. Adirondack Kids Day went well. About 300 bags were handed out to the children who attended. Fishing derby results and a Thank You was sent to the paper.
11. I am **currently working on** Adirondack Christmas on Main Street. Hoping businesses who will be open will let me know and always looking for extra activities to keep people in town. [www.inletchristmasonmainstreet.com](http://www.inletchristmasonmainstreet.com)
12. Inlet’s Holiday Open House will be Tuesday, December 3. Downtown businesses will be open from 4:00-7:00 p.m. and home-based businesses will be set up inside Screamen Eagle from 5:00-8:00.
13. Currently working on New York Shootout. Looking for more vendors and sponsors. [www.newyorkshootout.com](http://www.newyorkshootout.com)
14. Lynn Durkin is working on getting kites again during Frozen Fire & Lights. The King & Queen Committee have started thinking about the 2020 royalty.
15. The Rochester Philharmonic Orchestra has confirmed that they will be able to perform in Inlet on the last Friday in July, and so the date has been set for July 31. This will separate the event from the Inlet Classic Car Show and Cruise, giving Inlet an extra eventful weekend.
16. Wish List Item – I think the Town would benefit from having a Department Head for Snowmobile. Someone from Inlet to coordinate with Town of Webb on the grooming and maintenance of the trails, signage on and around the trails, mapping of the trails, and the process/program for issuing permits. Someone who isn’t already responsible for another department (highway, information, parks, clerk, etc.)
17. I am still thinking about ordering a 6’ **sign for above the main entrance to town hall** that says “Information Office.”
18. Alicia will be in town November 5-12, so I will be using up some vacation days while she is here.
19. Keep checking [www.InletNY.com](http://www.InletNY.com), and send us all comments, suggestions, etc. We will also continue accepting photos, especially pictures with people in them enjoying Inlet! You can send pictures to [info@inletny.com](mailto:info@inletny.com). And if you have any interest in blogging about Inlet, we need bloggers!
20. Information Office Window Hours for November will be: Saturday-Monday 9:00 a.m.-6:00 p.m., Tuesday 8:00 a.m.-6:00 p.m., Wednesday & Thursday 8:00 a.m.-4:00 p.m., Friday 8:00 a.m.-6:00 p.m.
21. Margie will be covering hours in the office as needed until she returns working her regular part time hours starting January 1<sup>st</sup>.
22. Like Inlet, NY Information & Events on Facebook and then subscribe to our events to always know what’s going on! Inlet is also on Instagram and Twitter!
23. Some events between this and the next town board meeting:
  - November 14 – Dinner Benefits IVES @ Billy’s
  - November 15 – Last Day for Preseason Snowmobile Permits
  - November 21 – Book Club @ Inlet Public Library
  - November 21 – Free Draw Night @ Old Forge Library

- November 21 – Dinner Benefits Kinderwood @ Billy's
- November 29-December 1 – Adirondack Christmas on Main Street in Inlet & Old Forge
- November 29-30 – Country Christmas Tour @ Indian Lake
- November 30 – Inlet's Tree Lighting
- December 3 – Holiday Open House @ Downtown Inlet
- December 5 – Dinner Benefits St. Bart's Food Pantry @ Billy's
- December 8 – Cookie Swap @ Inlet Town Hall
- December 9 – Webb/Inlet Snowmobile Trails Open

Dates for the rest of 2019 and into 2020:

- December 14 – New York Shootout @ Chip & Cindy Sauer's Track
- December 31? – Champagne Bus
- January 24-25? – Inlet Barnstormers Poker Run
- February 29 – Frozen Fire & Lights @ Fern Park & Arrowhead Park
- March 14 – "Let's Get Crooked!" @ Inlet Town Hall
- April 25 – Egg Hunt @ Arrowhead Park
- April 25 – Adult Egg Hunt @ Fern Park
- May 3 – Fire & Spice @ Seventh Lake House
- May 3 – Customer Appreciation Party @ Screamen Eagle
- May 6 – Community Pride Day
- May 15-16 – The "Otter" Paddlesports Event @ Frisky Otter Tours
- May 22-23 – Great Adirondack Garage Sale
- May 25 – Post #1402 Wreath Laying Ceremony @ Legion Square
- May 25 – Hamilton County Memorial Day Parade @ Inlet
- June 13 – Black Fly Challenge @ Arrowhead Park & Indian Lake School
- June 21? – Cousins Pancake Breakfast @ The Ole Barn
- July 4 – Ping Pong Ball Drop, Live Music & Fireworks
- July 11 – Dan Duggan & Peggy Lynn @ Arrowhead Lakefront
- July 18 – Karen Savoca & Pete Heitzman @ Arrowhead Lakefront
- July 18-19 – "Arts in the Park" @ Arrowhead Park
- July 25 – Inlet Classic Car Cruise & Show @ Arrowhead Park
- July 25? – Shakespeare in the Adirondack Park @ Arrowhead Park
- July 25 – Annie & the Hedonists @ Arrowhead Lakefront
- July 31 – "An Evening with the Symphony" @ The Woods Inn & Arrowhead Park
- August 1 – 6<sup>th</sup> & 7<sup>th</sup> Lakes Improvement Association Picnic @ Fern Park & Fireworks over Seventh Lake
- August 1 – Shrinking Violets @ Arrowhead Lakefront
- August 2 – Inlet Public Library Ice Cream Social
- August 2? – Army Band @ Arrowhead Park
- August 8 – Bill Staines @ Arrowhead Lakefront
- August 15 – Dan Berggren @ Arrowhead Lakefront
- August 16? – Gary Rudd Memorial Golf Tournament @ Inlet Golf Club
- August 22 – Fritz Henry @ Arrowhead Lakefront
- August 29 – Jim & Bonnie Tracy @ Arrowhead Lakefront
- September 5 – The Jam Bones @ Arrowhead Lakefront
- September 11 – Adirondack Canoe Classic passes through Inlet
- September 19-20 – Inlet Fall Festival @ Fern Park
- September 26? – IVES Clam Bake @ IVES Building
- October 3 – Adirondack Kids Day @ Arrowhead Park
- October 30 – Halloween Parade & Party @ IVES Building
- November 27-29 – Adirondack Christmas on Main Street
- December 1? – Holiday Open House
- December 13 – Cookie Swap @ Inlet Town Hall