

DRAFT

INLET TOWN BOARD AGENDA

TUESDAY August 13th 2019

6:30 P.M. - Highway, General Bill review – updates

7:30 P.M. - Call Regular Meeting to order

Pledge of Allegiance

Minute's Review – 7/9/18 meeting

See attached pages 2 - 4

Public Comment–

Communications - C & S engineers are plotting areas of coverage for Full APA permit

CAP-21 – Submitting plans to NYS for purchase of 6th lake Dam dock

Assessor/Codes, Parks/Building/Information

See attached pages 5 - 8

Police – Traffic & parking issues

Planning Board- Master Plan update public hearing scheduled for September ?

Highway Department – Looking to place Storage building funding with Bank of Green County

Transfer/Recycling – Summer Hours 9-12 , 1-6 7 days a week

Town Clerk Report – Rental & revenue reports

– Parking issues Sixth lake road cars & trailers

See attached page 4

Supervisors Report – Gilbert Road land swap to be finalized at the county seat

– Construction Update Route 28 Raquette lake Bridge 2019-2020

– Computer routers for Police & Court to be managed by Reverus

Public Comment –

Executive Session – Specific performance of an employee

Audit Bills - Highway, General & Sewer

Next Regular Meeting– 9-10-19 - 6:30 Bills & updates, 7:30 Meeting

**Regular Meeting
July 9, 2019
Inlet Town Board**

The Regular Meeting was called to order by Supervisor Frey at 7:30 p.m. with the Pledge of Allegiance.

Present were: Highway Superintendent Shawn Hansen, Assessor Aimee VanWie, Linda Hamilton, Connie Perry, Laura Cahill, Janet Vanstaalduilen, Peggy Brownell, Barb Murdock and Gary Zawatsky.

Officials present were: Supervisor Frey, Councilman Levi, Councilman Townsend, Councilman Schmid, Councilman Brownsell and Town Clerk Yvonne Lutz.

MINUTES REVIEW – Supervisor Frey asked if there were any additions or corrections to the June 11, 2019 minutes. Town Clerk noted that CNS should be C&S Engineering.

PUBLIC COMMENT-

6th LAKE PARKING - Barb Murdock inquired on if trailers are permitted to park at all on 6th Lake Road and if any parking is allowed along the entire length of the road. It was clarified that there should be no trailer parking at all on the road, that trailers should be brought to Fern Park, however, the signs do not indicate that no parking is permitted.

ADDED SAND ON BEACH - Barb asked if we can get more signage and if police can enforce. Barb also inquired as to when the sand on the beach will get spread out. Supervisor Frey stated he will get the UTV personally and put the rakes on it to spread the sand. The lifeguards can help spread and rake sand when there are no swimmers in the water.

AUDITS – Peggy Brownell asked if the audits were done for all years and if we were up to date. John explained that the delays were due to Mary having to wait on the State to clarify and approve prior audits before moving on.

TOWNSEND TRAIL – Peggy asked when we are looking to finish the Townsend Trail and if we were still on schedule for this Fall. Shawn Hansen explained he is still waiting to find out the DOT's plans for culvert extensions before proceeding, but still plans on continuing work this Fall.

SEWER DISTRICT INCREASE – Gary Zawatski asked the reason for the increase in this year's sewer bill. Supervisor Frey explained that the costs to run the plant, including hauling has increased. There was discussion as to ways to save on costs of running the plant.

PASSING ZONE - Peggy Brownell asked if there could be more police presence in the passing zone after Drake's on Route 28 toward her house. Some ideas of placing unmanned cars was discussed, however, that poses additional problems.

TOWN PARKING – Peggy asked if the car show could be moved in the future to Fern Park because of the problem with parking and congestion in the Town. Connie Perry mentioned how difficult it is to pull out of The Woods Inn parking lot with the way the road is cross hatched now for parking and limited parking. There was a lengthy discussion on the crosshatched areas and pedestrian cross walks and what could be done to alleviate some of the parking and line of sight problems. Councilman Brownsell made a **MOTION, SECONDED** by Councilman Schmid to cut some of the crosshatches back in town. Shawn Hansen will discuss this with DOT and Peckham road crew.

5 AYES 0 NAYS **MOTION CARRIED**

COMMUNICATIONS –

AT&T signed contract for service, however, still need to get the height needed for tower from the APA. C&S is now working on mapping that we will need for the APA permit.

CAP21 –

6th LAKE DOCK - Supervisor Frey reported that the DEC wants more information on the docking accessibility for physically challenged people that we are looking to do still. There was discussion on possible designs of this access assistance. We need to submit possible design ideas to the DEC.

DEPARTMENT HEAD REPORTS and INFORMATION OFFICE REPORT – All reports are available in the meeting package or online.

POLICE –

Reverus is coming Monday to look into the new systems.

PLANNING BOARD – Planning Board has stamped Dave Corasanti maps. The Master Plan is near ready for public hearing.

HIGHWAY

Superintendent, Shawn Hansen reported on the numerous projects being done with the Highway Department throughout the town. Some of which are hauling material for new building, hauling black top for County, working on Moose River Plains road, started mowing sides of road, and grade Uncas Roads. Shawn Hansen thanked Peckham for use of roller. Shawn Hansen also stated that they will be chip sealing the section of 7th Lake Road, however, delays won't be long.

weeping, helped plant 11 trees at Fern Park and new tree at Town Hall, worked on road in Moose River Plains, worked with new employee. He thanked Town of Webb for use of bang stage. Worked on base for new equipment storage building and culverts on Uncas Road.

RECYCLE

Superintendent Hansen reported the Transfer station is open 7 days /week 9-6. He reported that he advertised for the seasonal, full-time employee and did not find anyone. Shawn would like to hire Cory Hansen. He cannot operate machinery and work alone, but the Board had no issues with hiring him.

NEW BIN PURCHASE – Shawn Hansen received two bids on the new bin he would like to purchase. Low bid was \$6275 with delivery included. Councilman Levi made a **MOTION** to purchase the bin with Bucks (low bidder). Councilman Townsend **SECONDED**

5 AYES 0 NAYS MOTION CARRIED

YOUTH COMMISSION - Adele Burnett has volunteered to sit on the Youth Commission. Supervisor Frey thanked Adele for volunteering and made a **MOTION** to appoint Adele Burnett to the Youth Commission, Councilman Levi **SECONDED**.

5 AYES 0 NAYS MOTION CARRIED Welcome Adele

SUPERVISOR

ROAD CONSTRUCTION - Supervisor Frey commended Peckham on a good job. They were only two days overdue on the date they said they would be out of the center of town. They dealt with a lot and did a good job.

PUBLIC USE OF TOWN PROPERTY – Supervisor Frey wanted to stress that when you are in the parks, etc. of our Town or on trails, you might encounter uneven terrain. It is important to stay alert and watch where you are walking, sitting, etc.

INLET NEW YORK STATE CLIMATE SMART COMMUNITIES RESOLUTION RESOLUTION #31.19 JULY 9th, 2019

Councilmember Townsend moved and Councilmember Levi seconded that

WHEREAS, the Town of Inlet believes that all communities can help reduce climate threats on both the local and global environments; and

WHEREAS, the effects of climate threats could endanger our infrastructure, economy and livelihoods; harm our farms, orchards, and ecological communities, including native fish and wildlife populations; spread invasive species and exotic diseases; reduce drinking water supplies and recreational opportunities; and pose health threats to our citizens; and

WHEREAS, we believe that our response to climate threats provides us with an unprecedented opportunity to save money, and to build livable, energy-independent and secure communities, vibrant innovation economies, healthy and safe schools, and resilient infrastructures; and

WHEREAS, we believe the scale of greenhouse gas (GHG) emissions reductions required for climate stabilization will require sustained and substantial efforts; and

WHEREAS, we believe that even if emissions were dramatically reduced today, communities may be required to adapt to the effects of climate threats for decades to come,

IT IS HEREBY RESOLVED that Town of Inlet, in order to reduce greenhouse gas emissions and adapt to a changing climate, adopts the New York State Climate Smart Communities pledge, which comprises the following ten elements:

- 1) **Build a climate-smart community.**
- 2) **Inventory emissions, set goals, and plan for climate action.**
- 3) **Decrease energy use.**
- 4) **Shift to clean, renewable energy.**
- 5) **Use climate-smart materials management.**
- 6) **Implement climate-smart land use.**
- 7) **Enhance community resilience to climate change.**
- 8) **Support a green innovation economy.**
- 9) **Inform and inspire the public.**

10) Engage in an evolving process of climate action.

Ayes 5 Nays 0 MOTION CARRIED

PUBLIC COMMENT – Highway Superintendent Shawn Hansen asked Peggy Brownell where she would like to see the “curb your dog” signs on the Townsend Trail. Discussion followed

MOTION to pay Highway bills was made by Councilman Levi, Seconded by Councilman Townsend. **Motion carried**

MOTION to pay General/Wastewater bills was made by Councilman Schmid and Seconded by Councilman Brownsell. **Motion carried.**

All business having come before this Board, the meeting adjourned at 9:00 pm with a **MOTION** by Councilman Schmid and **SECONDED** by Councilman Levi. Next regular meeting will be August 13th, 2019.

Respectfully submitted,
Yvonne Lutz, Town Clerk

RESOLUTION NO. 34.19
PROHIBITING TRAILER PARKING SIXTH LAKE ROAD,
TOWN OF INLET
AUGUST 13, 2019

On a **motion** offered by Councilman _____, **seconded** by Councilman _____, the following resolution was **ADOPTED** –

AYES NAYS

WHEREAS, The authority of a town to regulate motor vehicle traffic derives primarily from the Vehicle and Traffic Law (see also Town Law, §130[7]). The Vehicle and Traffic Law is applicable and uniform throughout the State, and prohibits municipalities from enacting conflicting local regulations, except as expressly authorized (Vehicle and Traffic Law, §1600).

WHEREAS, Article 41 of the Vehicle and Traffic Law (§§1660-1664) relates to the regulation of traffic by towns and grants authority to towns to adopt various traffic regulations. Section 1660 is a general enabling statute for towns, and details numerous traffic regulating actions a town is authorized to take.

THEREFORE BE IT RESOLVED, trailer and vehicle parking on the channel side of Sixth Lake Road is hereby prohibited. The Town Board of the Town of Inlet authorizes Highway Superintendent to post marked signs showing such prohibition.

ASSESSOR/CODES MONTHLY REPORT July 2019

CODE ENFORCEMENT

A copy of the monthly report for permit activity is on file in the Town Clerk's office.

Permit activity continues to be very busy. The Town Highway storage barn is framed with the trusses on the roof metal will only take a couple of days I expect it should be on this week. The building will be ready for use well before the winter season. There has been one other large pole barn built for private use and a boat storage barn will be started soon.

ASSESSOR

The State continues to adjust the Enhanced STAR Eligibility Report, I received an update last week again, and both Barry Baker and I have updated the Final Roll. I will be taking the updated Final Roll to County this week for School Tax Bill printing.

The Assessors Conference will be held this year in Lake Placid at the Crowne Plaza September 22nd to 25th, 2019. I am planning to attend to receive my training credits for the year.

Respectfully submitted,

Aimee VanWie

Inlet Parks Department Report for July 2019 **Mitch Lee Parks Dept. Supervisor**

1. Mitigation digging will need to be done on the sink hole that developed near third base during Symphony weekend as the cavity was quite a bit larger than we were able to back fill.
2. All Events in July went very smooth and Arrowhead Park weathered well.
3. One parks Employee is still out due to an injury to his hand suffered at work. Staffing hours and days have been modified.
4. The Materials for the Parking Lot side of the Roof should come in from JK Lumber on The 20th of Aug.
5. Pavers for the Paver Program continue to be laid out as soon as we get them in.
6. 10 new Folding Event tables are to be added soon to inventory so that we have them on hand for various events to save the trouble of borrowing and stripping tables from the meeting rooms.
7. A system Alarm for our Tyco Supported system has continued to show Frontier line down and we have a second work order in to fix or trouble shoot the problem.
8. The daily and Monthly water tests are continuing with only one bad sample from a Fern Park Sink that boil water from that location was lifted 4 days after the second good sample was taken and approved.

Information Office Report

of the month July 2019

1. Balance in Petty Cash on July 31 was \$43.49.
2. From April 1 to July 31, 2019 this office processed 0 snowmobile permits for the 2019/20 season. The Information Office will continue to sell 2019/20 Snowmobile Permits for the preseason rate of \$65 each until November 15, 2019. Permits can also be purchased at the Town of Webb Visitor Center and online at OldForgeNY.com. Stickers will be printed some time in September and will be then be mailed to anyone who has purchased one prior to printing. During March 2019, this office sold 58 preseason permits for the 2019/20 season.
3. During July 2018, \$3,090 was accepted from 39 vendors to reserve 41 ½ spaces for the 2019 "Arts in the Park." During September 2018, \$1,280 was accepted from 20 vendors to reserve 22 spaces for the 2019 Fall Festival. Between January 1-July 31, this office collected \$2,350 from 25 vendors to reserve 24 spaces at the 2019 "Arts in the Park" and \$968 from 18 vendors to reserve 18 spaces at the 2019 Fall Festival (\$33 for one day). Two of the Fall Festival vendors cancelled and asked for money back before their checks were deposited so \$115 was returned, leaving 16 spaces reserved for Fall Festival. Six "Arts in the Park" vendors cancelled, only two were refunded 50% (\$45) of their fee. \$203 was deposited into the Concessions Account 2024.000 for July. During the 2019 "Arts in the Park" \$2,680 was collected from 33 vendors to reserve 33 ½ spaces for the 2020 "Arts in the Park." At the end of July there are 34 spaces available at Fall Festival including 1 food, 9 indoor and 1 non-profit spaces.
4. During July 2019, \$0 was collected from businesses for a co-op ad in the CAA's vacation planner; and was given to the clerk to be deposited into the Publicity account 6410.400.
5. During July 2019, \$425 was collected towards the summer concert series; and was given to the clerk to be deposited into the Publicity account 6410.412.
6. The IABA will not meet in July or August. Their next regular meeting will be September 3 at ADK Little Cabins. This group has lots of great ideas and continues to work well together. Notes from IABA meetings can be found at www.GoInletNY.com. **You can pay your dues online!**
7. Fern Park Master Plan Committee continues to meet on the third Tuesday of each month at 7:00 p.m. in the meeting room of Inlet Town Hall. Anyone interested in the future of Fern Park is welcome to attend. They are waiting for a new sign that is being made by Luke Langworthy.
8. The summer concert series at Arrowhead Lakefront continues. There will be free music every Saturday evening until the end of August. The full series lineup can be found at www.inletconcertseries.com.
9. The Ping Pong Ball Drop was fine.
10. The 43rd annual "Arts in the Park" went well. The weather was a little too hot, making attendance low both days, but of the 63 spaces, 33 paid early to reserve for next year. Full report available upon request.
11. The Fulton Chain of Lakes Performing Arts Council had a wonderful turnout for the 21st Evening with the Symphony. Even though Jerry Dupuis was greatly missed, all went well. Thank you to all who helped and special thank you to all of the Town employees who helped make everything run smooth. The committee looks forward to continue to bring music to Arrowhead Park for many years to come.
12. The Army Band's performance was wonderful and the picnic that followed was nice. Thank you to all who brought food, who helped set up and tear down and to John Frey for manning the grill. A small gathering stuck around after the picnic and shared memories of Jerry.
13. If you have never volunteered, sponsored or played in the Gary Rudd Memorial Golf Tournament, this year is your chance! It is a fun tournament and raises money for the Inlet Volunteer Emergency Services, who we all hope we never need, but who will be there when we do. I have registration forms in my office. Contact Leslie Beauchamp at inletgolftourney@gmail.com if you are interested in helping out that day. Volunteers get a free lunch and get to hang out with some fun people.

14. There is a group of adults who have been playing tennis Monday-Saturday, religiously for at least five years, probably more. They are a group that has been encouraging people to play with them, but not many people understood that they could just show up and they would let them play. The Tennis Book is a self-serve book that sits on the counter and on the cover it asks for players to be respectful and not sign up more than one week in advance. So every morning one member of the morning group comes into the office and signs up for the 7-day-from-now slot. After talking with they group about this for the last two years, I made the decision to mark off from now until the week after Labor Day the 9:00-11:00 a.m. slot Monday-Saturday on the tennis courts as "Inlet Tennis" and posted the information adjacent to each page in the book that let's people know anyone is welcome to join them.
15. ROOST will be at Inlet Town Hall on Thursday, September 5 from 1:00-3:00 to talk about 2020 marketing plans. If anyone wishes to sit in, they are welcome.
16. I am currently working on Inlet Fall Festival, Adirondack Kids Day, Adirondack Christmas on Main Street & New York Shootout. I am also working on the lineup for the 2020 summer concert series, as the deadline for the DEC Grant is September 16 (a month earlier than usual.)
17. I am still thinking about a 6' sign for above the main entrance to town hall that says "Information Office."
18. Keep checking www.InletNY.com, and send us all comments, suggestions, etc. We will also continue accepting photos, especially pictures with people in them enjoying Inlet! You can send pictures to info@inletny.com. And if you have any interest in blogging about Inlet, we need bloggers!
19. Information Office Window Hours for August will be: Sunday-Monday 9:00 a.m.-6:00 p.m., Tuesday-Friday 8:00 a.m.-6:00 p.m., Saturday 9:00 a.m.-8:00 p.m.
20. Margie will continue working her regular summer hours until September 2.
21. Like Inlet, NY Information & Events on Facebook and then subscribe to our events to always know what's going on! Inlet is also on Instagram and Twitter!
22. On-going events/activities: Free Wine Tasting 2:00-5:00 @ Fourth Lake Wine & Spirits every Friday & Saturday, Rummage Sale 10:00-2:00 @ Church of the Lakes every Thursday, Open Mic Night 7:00-10:00 @ Blue Line Coffee House every Thursday, Story Hour @ Inlet Public Library every Tuesday, Farmer's Market @ Old Forge every Friday.
23. Some events between this and the next town board meeting:
 - August 13 – Gary Johnson @ Screamen Eagle
 - August 14 – Walking Tour @ Moss Lake
 - August 15 – Broadway Meets Opera @ View
 - August 17 – Bill Staines @ Arrowhead Lakefront
 - August 18 – Gary Rudd Memorial Golf Tournament @ Inlet Golf Club
 - August 19 – Lost Souls @ Old Forge Lakefront
 - August 20 – Free Draw Night @ Old Forge Library
 - August 20 – Gwen Tracy @ Screamen Eagle
 - August 21 – Bubblemania! @ View
 - August 24 – Barnstormers Family Picnic @ Uncas Road
 - August 24 – Fritz Henry @ Arrowhead Lakefront
 - August 25 – Axton Landing Band @ Old Forge Lakefront
 - August 26 – Gary Johnson @ Screamen Eagle
 - August 29 – A Photographic History of Inlet Kids and Ole Inlet @ Inlet Town Hall
 - August 30 – Alisha Kay Carstens @ Screamen Eagle
 - August 31 – Inlet Flag Ceremony @ Arrowhead Park
 - August 31 – Kids Games Day @ Raquette Lake
 - August 31 – The Jam Bones @ Arrowhead Lakefront
 - September 1 – CAP-PT Duck Derby @ Old Forge Dam
 - September 1 – Paul Case & Fireworks @ Old Forge Lakefront

- September 6 – 90 Miler @ Arrowhead Lakefront
- September 6-7 – Old Forge Marathon/Half-Marathon/10K/5K @ North Street
- September 7-8 – Rustic Furniture Fair @ Adirondack Experience

Dates for the rest of 2019 and into 2020:

- August 17 – Bill Staines @ Arrowhead Lakefront
- August 18 – Gary Rudd Memorial Golf Tournament @ Inlet Golf Club
- August 24 – Fritz Henry @ Arrowhead Lakefront
- August 29 – A Photographic History of Kids in Ole Inlet and the Adirondacks @ Inlet Town Hall
- August 31 – The Jam Bones @ Arrowhead Lakefront
- September 6 – Adirondack Canoe Classic passes through
- September 12 – Erie/Black River Canals and the State’s Largest ADK Land Purchase @ Inlet Town Hall
- September 21-22 – Inlet Fall Festival @ Fern Park
- September 28 – IVES Clam Bake @ IVES Building
- October 5 – Adirondack Kids Day @ Arrowhead Park
- October 25 – Halloween Parade & Party @ IVES Building
- November 29-December 1 – Adirondack Christmas on Main Street
- December 8 – Cookie Swap
- December 14 – New York Shootout
- January 24-25? – Inlet Barnstormers Poker Run
- February 29 – Frozen Fire & Lights
- March 14 – “Let’s Get Crooked!” @ Inlet Town Hall
- April 25 – Egg Hunt @ Arrowhead Park
- April 25 – Adult Egg Hunt @ Fern Park
- May 3 – Fire & Spice @ Seventh Lake House
- May 3 – Customer Appreciation Party @ Screamen Eagle
- May 6 – Community Pride Day
- May 15-16 – The “Otter” Paddlesports Event @ Frisky Otter Tours
- May 22-23 – Great Adirondack Garage Sale
- May 25 – Post #1402 Wreath Laying Ceremony @ Legion Square
- May 29-30? – Thunder in the ADKS
- June 13 – Black Fly Challenge @ Arrowhead Park & Indian Lake School
- June 21? – Cousins Pancake Breakfast @ The Ole Barn
- June 27? – Live Music @ Arrowhead Lakefront
- July 4 – Ping Pong Ball Drop, Live Music & Fireworks
- July 11 – Dan Duggan & Peggy Lynn @ Arrowhead Lakefront
- July 18 – Annie & the Hedonists @ Arrowhead Lakefront
- July 18-19 – “Arts in the Park” @ Arrowhead Park
- July 25 – Inlet Classic Car Cruise & Show @ Arrowhead Park
- July 25? – Shakespeare in the Adirondack Park @ Arrowhead Park
- July 25? – Shrinking Violets @ Arrowhead Lakefront
- July 31? – “An Evening with the Symphony” @ The Woods Inn & Arrowhead Park
- August 2? – Army Band @ Arrowhead Park
- August 1 – 6th & 7th Lakes Improvement Association Picnic @ Fern Park & Fireworks over Seventh Lake
- August 1 – Live Music @ Arrowhead Lakefront
- August 2 – Inlet Public Library Ice Cream Social
- August 8 – Live Music @ Arrowhead Lakefront