

**Regular Meeting  
April 2, 2019  
Inlet Town Board**

The Regular Meeting was called to order by Supervisor Frey at 7:30 p.m. with the Pledge of Allegiance.

Present were: Highway Superintendent Shawn Hansen, Assessor/Codes Aimee VanWie, Robin Hill, Janet VanStualduilen, Terry Newman, Jamie Organski, Barbara Murdock, and Laura Cahill.

Officials present were: Supervisor Frey, Councilman Levi, Councilman Townsend, Councilman Schmid, Councilman Brownsell and Town Clerk Yvonne Lutz.

**MINUTES REVIEW** – Supervisor Frey asked if there were any additions or corrections to the March 12, 2019 minutes. No corrections or additions were noted.

**PUBLIC COMMENT –**

**TRAILS** – Shawn Hansen reported that the trails are now closed for the season. Signs are down and chains are up. They have painted two drags. He hopes to get new signs for the trail system for next year. Supervisor Frey reminded the public that 4 wheelers and cards are not permitted on the trails. Frey also wanted to thank private property owners again for the use of their property for recreational trails. Clerk asked for a motion to pay the private property owners for their recreational easements. Supervisor Frey offered the **MOTION** to pay the easements, **SECONDED** by Councilman Brownsell.

5 AYES 0 NAYS **MOTION CARRIED**

**COMMUNICATIONS –**

**BALLOON TEST** – Balloon test was done and the Funk property was a success. We need at least 120 ft though for good signal and APA wants us at 96ft. Supervisor Frey reported that he is going to the Government Days in Lake Placid this week where the APA will attend and will ask why the requirements are not being changed, being that times have changed. Self communications on cell phones are also part of emergency communications.

**CAP21 –**

**6<sup>th</sup> LAKE DOCK** - Supervisor Frey met with members of the authority to discuss ideas of location, however, still waiting to hear what the thoughts are. Barb Murdock added that the parking issues in that area still need to be addressed. Discussion followed. Janet Vanstualduilen asked if the new dock location will discourage young people from jumping on and off the roof of the dam property. Supervisor Frey said he would bring it up to the Hudson/Black River authority and he is working with a few vendors for the design ideas.

**DEPARTMENT HEAD REPORTS and INFORMATION OFFICE REPORT** – All reports are available in the meeting package or online.

Councilman Townsend acknowledged the job well done from the Parks Department on the Justice Chambers and meeting room. Everything looks great. Supervisor Frey concurred and added that it has really helped with the prevailing wage issue that we are facing.

**BAR** – Assessor Aimee VanWie reported that she has one person interested in being on the Board of Assessment Review. Susan Lockyer is the candidate. She added that we will still need an alternate member, but would like to get Susan approved so she can start the training on May 7.

Councilman Levi made the **MOTION** to appoint Susan Lockyer as a Board of Assessment Review member. Councilman Schmid **SECONDED** the motion.

5 AYES 0 NAYS **MOTION CARRIED**

**POLICE –**

Police have their new computers. Waiting on the install for when the desk becomes available.

**HIGHWAY**

Superintendent, Shawn Hansen reported on the numerous projects being done with the Highway Department throughout the town. They have been taking snow out of parking lot in Town and end of Gilbert Road to help with clean up when melting. A rack of springs on County Plow truck needed repair. The County/Town roads have been posted for the weight limits now being enforced. Peckham Associates is starting to stage for the upcoming project on Route 28. The Highway department is starting Spring clean-up and painting and putting away winter equipment.

**STORAGE BUILDING**

Supervisor Frey presented the following resolution needed for the Inlet Storage Building at Highway.

RESOLUTION #07.19

BY: Councilman Townsend

SECONDED: Councilman Levi

ADOPTING SEQRA NEGATIVE DECLARATION FOR HIGHWAY EQUIPMENT STORAGE BUILDING PROJECT RESOLUTION NO. BY: SECONDED:

WHEREAS, the Town of Inlet wishes to construct a new six-bay highway equipment storage building (the "Project") at its Limekiln Lake Road facility; and

WHEREAS, the Town Board has determined that the Project is an Unlisted Action under the State Environmental Quality Review Act ("SEQRA") and has decided to conduct uncoordinated SEQRA review of the Project; and

WHEREAS, the Town Board has prepared Part 1 of a SEQRA Short Environmental Assessment Form ("SEAF") for the Project; and

WHEREAS, the Town Board, as Lead Agency, has reviewed and fully considered the proposed Project and Part 1 of the SEAF, and has completed Part 2 of the SEAF by checking "No or small impact may occur" for all of the questions in Part 2; and

WHEREAS, the Town Board has taken a hard look at the potential environmental impacts of the Project by carefully considering them and thoroughly evaluating their potential significance; and

WHEREAS, the Town Board has determined that the Project will not result in any large or important impacts and, therefore, is one which will not have a significant adverse impact on the environment, and has indicated this determination by checking the appropriate box on Part 3 of the SEAF;

NOW, THEREFORE, BE IT RESOLVED, that Town Board hereby finds that the Project will not have any significant adverse impact on the environment and authorizes the filing of the completed SEAF as its SEQRA Negative Declaration for the Project. The Resolution was declared duly adopted.

5 AYES 0 NAYS MOTION CARRIED

The following additional resolution was presented:

**RECYCLE**

Superintendent Hansen reported that because they were without the skidsteer for some time, they fell a little behind. He has been sending other employees over to help out to get caught up.

**SUPERVISOR**

New Bookkeeping and payroll software will be done asap. They are still building the program.

Supervisor Frey is going to the Adirondack Council meeting in hopes to offer a plea for taller communication towers

Have not heard anything from Senator Tedisco's office on the grant we were hoping to use for the Elaine Townsend trail.

**HIGHWAY STORAGE BUILDING**

Supervisor Frey reported that Don Rhoades is offering to provide bid support for a fee of \$3,500. This will get the bid information out accurately and he will review all bids. Councilman Townsend offered a **MOTION** to retain Don Rhoades for bid support at a cost of \$3,500, Councilman Levi **SECONDED**.

5 AYES 0 NAYS motion carried

**ASSOCIATION OF TOWNS TRAINING**

The training in NYC with the Association of Towns was discussed. Supervisor Frey and Councilman Townsend are named as the Town of Inlet delegates. On a **MOTION** made by Councilman Brownsell to give permission for any employee or department head to attend the training within their contractual amounts. Councilman Schmid **SECONDED**.

5 AYES 0 NAYS motion carried

**PUBLIC COMMENT**

Janet asked the status of the communication grant. Supervisor Frey explained that we will submit bills for reimbursement as they are incurred. We will not know the cost of the towers until we know what specifications will be required. Councilman Schmid added that the submissions asking for fund reimbursement will need to be approved each time. Supervisor Frey stated that the grant paperwork is all signed though and just waiting to move forward. He added that the radio communications have been horrible.

Motion to pay Highway bills in the amount of \$46,526.52 was made by Councilman Levi, Seconded by Councilman Townsend. Motion carried

Motion to pay General/Wastewater bills in the amount of \$96,228.19/419.35 was made by Councilman Schmid and Seconded by Councilman Brownsell. Motion carried.

All business having come before this Board, the meeting adjourned at 8:05 pm with a **MOTION** by Councilman Levi and **SECONDED** by Councilman Townsend. Next regular meeting will be February 12, 2019.

Respectfully submitted,  
Yvonne Lutz, Town Clerk