

Final DRAFT

INLET TOWN BOARD AGENDA

TUESDAY February 12th 2019

6:30 P.M. - Highway, General Bill review – updates

7:30 P.M. - Call Regular Meeting to order

Pledge of Allegiance

Minute's Review – 1/8/18 meeting

See attached pages 2 - 3

2018 Justice Audit, Grant work - court room and Justice chamber

Public Comment–

Trails -

Communications – Tower balloon test w/APA & Chazen scheduled ?

CAP-21 – 6th lake Dock, Highway building funding

Assessor/Codes, Parks/Building/Information

See attached pages 4 - 7

Police – Consolidation, Consolidation, Consolidation

Planning Board- Master Plan update

Highway Department – Reminder- it is not legal to plow snow across roads and leave it in the roads

Transfer/Recycling – Winter hours 9-12, 1-6pm, closed Tuesday & Wednesday

Town Clerk Report – Rental & revenue reports, B.A.R.

Supervisors Report – Red Cross Jump Team Volunteers needed

- Bookkeeping program – new system much improved

- State grant for Bike/Road safety?

- NYC local government training conference

Public Comment –

Audit Bills - Highway, General

Next Regular Meeting– 3-12-19 - 6:30 Bills & updates, 7:30 Meeting

**Regular Meeting
January 8, 2019
Inlet Town Board**

The Regular Meeting was called to order by Supervisor Frey at 7:30 p.m. with the Pledge of Allegiance.

Present were: Highway Superintendent Shawn Hansen, Robin Hill, Janet VanStualduilen, and Terry Newman.
Officials present were: Supervisor Frey, Councilman Levi, Councilman Townsend, Councilman Schmid, Councilman Brownsell and Town Clerk Yvonne Lutz.

MINUTES REVIEW – Supervisor Frey asked if there were any additions or corrections to the December 11th, December 22nd or Organizational minutes on January 3rd. No corrections or additions were noted.

PUBLIC COMMENT –

MOMENT OF SILENCE - Supervisor Frey asked for a moment of silence for Helen Payne and Christopher Nestico. He commented on how active Helen Payne was in the community and she will be missed. He also commented on his interactions with Chris Nestico and he too will be missed.

TRAILS

On a **MOTION** offered by Councilman Brownsell, **SECONDED** by Councilman Levi the snowmobile law enforcement school held 1/27 to 2/1 is approved for attendance.

5 AYES 0 NAYS motion carried

Shawn Hansen reported they are busy grooming, but we need more snow. His department has been moving snow onto trails to try to help.

INLET GOLF COURSE – It was reported that Inlet Golf Course is closed until there is more snow.

COMMUNICATIONS –

BALLOON TEST – The balloon test with Chazen Engineers and the APA is now scheduled for some time between January 23-25, weather dependent. We may need too locations for tower to help with line of sight. Prospective properties were discussed. AT&T and TMobile have given letters of intent for Corisanti location and Verizon is considering Beck’s. Robin Hill asked if we are doing microwave and fiber or just microwave. Supervisor Frey explained we are looking for both.

Committee meeting is scheduled for the 24th, however, has the possibility of changing to make sure it is after the balloon test.

Letters asking for support are going out to potential donors.

CAP21 –

6th LAKE DOCK - Supervisor Frey and Robin Hill will have a conference call regarding information and moving forward on the 6th Lake dock project. Possibly the 14th or 15th of January.

MAIN STREET GRANTS – No towns in Herkimer or Hamilton County received funds for the Main Street Grant. Discussion followed as to the possible reason for this.

DEPARTMENT HEAD REPORTS and INFORMATION OFFICE REPORT – All reports are available in the meeting package or online.

POLICE –

Re-submitting a request for consolidation approval.

PLANNING BOARD

MASTER PLAN – Still working on Comprehensive Master Plan and would really like Department Head and Public’s comments and opinions.

HIGHWAY

Supervisor Frey commended Superintendent Hansen and his crew for a great job on the roads. Superintendent Hansen stated they are busy with Winter work.

RECYCLE

Superintendent Hansen reported that because they were without the skidsteer for some time, they fell a little behind. He has been sending other employees over to help out to get caught up.

SUPERVISOR

New Bookkeeping and payroll software will be done asap. They are still building the program.

Supervisor Frey is going to the Adirondack Council meeting in hopes to offer a plea for taller communication towers

Have not heard anything from Senator Tedisco's office on the grant we were hoping to use for the Elaine Townsend trail.

HIGHWAY STORAGE BUILDING

Supervisor Frey reported that Don Rhoades is offering to provide bid support for a fee of \$3,500. This will get the bid information out accurately and he will review all bids. Councilman Townsend offered a **MOTION** to retain Don Rhoades for bid support at a cost of \$3,500, Councilman Levi **SECONDED**.

5 AYES 0 NAYS motion carried

ASSOCIATION OF TOWNS TRAINING

The training in NYC with the Association of Towns was discussed. Supervisor Frey and Councilman Townsend are named as the Town of Inlet delegates. On a **MOTION** made by Councilman Brownsell to give permission for any employee or department head to attend the training within their contractual amounts. Councilman Schmid **SECONDED**.

5 AYES 0 NAYS motion carried

PUBLIC COMMENT

Janet asked the status of the communication grant. Supervisor Frey explained that we will submit bills for reimbursement as they are incurred. We will not know the cost of the towers until we know what specifications will be required. Councilman Schmid added that the submissions asking for fund reimbursement will need to be approved each time. Supervisor Frey stated that the grant paperwork is all signed though and just waiting to move forward. He added that the radio communications have been horrible.

Motion to pay Highway bills in the amount of \$46,526.52 was made by Councilman Levi, Seconded by Councilman Townsend. Motion carried

Motion to pay General/Wastewater bills in the amount of \$96,228.19/419.35 was made by Councilman Schmid and Seconded by Councilman Brownsell. Motion carried.

All business having come before this Board, the meeting adjourned at 8:05 pm with a **MOTION** by Councilman Levi and **SECONDED** by Councilman Townsend. Next regular meeting will be February 12, 2019.

Respectfully submitted,
Yvonne Lutz, Town Clerk

**ASSESSOR/CODES
MONTHLY REPORT
January 2019**

CODE ENFORCEMENT

A copy of the monthly report for permit activity is on file in the Town Clerk's office.

Permit activity is slow. One new home was completed on Evans Drive and received its C of O.

ASSESSOR

There were 25 Arm Length sales in 2018, the most for one year since I started. Prices of water front properties continue to sell higher than assessed values while off water homes tend to sell close to assessed value. The exemption to that rule this year was some off water properties in Limekiln Lake area. Sales indicate doing an informal reappraisal of that neighborhood for 2019.

I will be attending NYS continuing education for Codes Enforcement March 3 through March 7 so my office will be closed that week.

Respectfully submitted,

Aimee VanWie

January 2019 Inlet Parks Department Report Mitch Lee Parks Dept. Supervisor

The Town Hall received its new entry rug and new carpet and linoleum were installed in cottage two.

New deflectors were ordered for the Ski trail drags as the icy weather wears them out faster.

The Inlet Golf Course will remain open only when groomed, at the Request of the Lind Family. Signs will be hung when normal grooming is suspended due to bad weather.

The Ice rink was in very good shape during the month of January and saw heavy use.

Raquette Lake supply did a quick estimate on heat needs and changes to the Town hall offices that could not keep up with consistent heat during the last cold freeze. an Estimate of \$1,300.00 Was given to make Better use of controls and circulation.

The clock has started on the Grant funds for the Justice office of 180 days to complete (Windows, Carpets, Doors, Air conditioning and Painting) This project will start Feb 11th.

Icy conditions around Town Hall side walks have made the use of ice melt (a bit more than usual) so we have supplemented with some salt from the salt shed for problem areas.

The staff is set for Frozen Fire and Ice weekends events.

Information Office Report

of the month January 2019

1. Balance in Petty Cash on January 31 was \$22.64.
2. From April 1, 2018 to January 31, 2019 this office has processed 878 snowmobile permits for the 2018/19 season. 417 Preseason, 21 Weekday, 356 Seasonal, 68 Weekly, 14 Replacement. Old Forge's numbers are not available at this time. On January 30, they had a new computer installed and lost all data entered after December 26. Last year's numbers: Inlet 343 Preseason, 17 Weekday, 334 Seasonal, 97 Weekly, 2 Upgrade, 15 Replacement. Old Forge 7,485 Preseason, 107 Weekday, 3,022 Seasonal, 807 Weekly, 37 Upgrade, 125 Replacement.
3. During July 2018, \$3,090 was accepted from 39 vendors to reserve 41 ½ spaces for the 2019 "Arts in the Park." During September 2018, \$1,280 was accepted from 20 vendors to reserve 22 spaces for the 2019 Fall Festival. On January 1, applications for the 2019 shows were made available to everyone online. An email was sent to all vendors on file notifying them of this, and paper applications were mailed to the few who had requested them last year. It was noted on the application that the fee for "Arts in the Park" had increased \$10. During January 2019, this office collected \$540 from 6 vendors to reserve 6 spaces at "Arts in the Park" and \$315 from 6 vendors to reserve 6 spaces at Fall Festival. Two of the Fall Festival vendors cancelled and asked for money back before their checks were deposited and so \$115 was returned, leaving 4 spaces reserved for Fall Festival. \$740 was deposited into the Concessions Account 2024.000. At the end of January there are 15 spaces available at "Arts in the Park" and 46 spaces available at Fall Festival including 2 food, 12 indoor and 1 non-profit spaces.
4. During January 2019, \$175 was collected from 1 person for 1 bench. This was given to the clerk to be deposited into the Beautification account 8510.400.
5. During January 2019, \$500 was collected from 2 businesses for a co-op ad in the CAA's vacation planner. This was given to the clerk to be deposited into the Publicity account 6410.400.
6. The IABA's February meeting will be on the 5th at Screamen Eagle, starting at 6:30 p.m. This group has lots of great ideas and is working well together. Notes from IABA meetings can be found at www.GoInletNY.com. They are now accepting dues for 2019. **You can pay your dues online!**
7. Fern Park Master Plan Committee continues to meet on the third Tuesday of each month at 7:00 p.m. in the meeting room of Inlet Town Hall. Anyone interested in the future of Fern Park is welcome to attend.
8. The ADK Quad-County Decentralization (DEC) Regrant Panel finalized their awards and is giving \$557 to the Town of Inlet for the "Sunsets by the Lake" summer concert series. You can check out the 2019 lineup at www.inletconcertseries.com.
9. Registration for the 2019 Black Fly Challenge opens February 2. The committee continues to meet and is looking forward to another great event. The race ends in Inlet this year, and there will be a party at Fern Park with food by and benefiting the Inlet Hose Co., live music by Simple Props, beer, raffles and fun! If anyone wants to sponsor this great event, www.blackflychallenge.com has information on how.
10. Free Tai Chi in the Senior Room is now on Saturdays at 9:30 a.m. Anyone interested is welcome.
11. Frozen Fire & Lights is looking good! Carrie Stallard and Stephen Cole of Fourth Lake Wine & Spirits will be this year's Frozen Royals and Lynn Durkin has done a great job getting the attention of the American Kitefliers Association. Two members will be here that weekend and will help kids learn to fly kites they have decorated and have a giant kite of their own for all to

see. Lynn has arranged all their meals with local businesses and is also having a meet & greet at her house that Friday to make them feel welcome and hopefully return next year with more people and more kites!

12. The CAA's 2019 Vacation Planners are here and available for anyone to take to their place of business and help distribute.
13. Shirt Design Contest for this year's Community Pride Day is accepting entries from ninth grade students at the participating schools until February 8. The top designs will be selected and put online for voting by the public from February 15 – March 15 and the winner will be announced the next day. If anyone wishes to sponsor the event to help pay for the shirts or help provide lunch for the volunteers, forms are available now with a deadline of March 22 to be listed on the shirt. (I have no plans of working on this during my vacation in April, and so I plan to have shirts finished and ordered before April 1st.)
14. Keep checking www.InletNY.com, and send us all comments, suggestions, etc. We will also continue accepting photos, especially pictures with people in them enjoying Inlet! You can send pictures to info@inletny.com. And if you have any interest in blogging about Inlet, we need bloggers!
15. Information Office Window Hours for February will be: Saturday, Sunday & Monday 9:00 a.m.-6:00 p.m., Tuesday, Wednesday & Thursday 8:00 a.m.-6:00 p.m., Friday 8:00 a.m.-8:00 p.m.
16. Margie is working regular part time hours now until the end of March. After that she will be filling in for me Wednesdays & Thursdays during the 3 weeks in April that I will be out of the office. April 3-4 I will be in Lake Placid for APA Local Government Day, and school spring break starts on April 6th and I will be back in on April 23rd. It is possible I may not come in on the 5th if all is well in the office. Margie will also cover the 19th & 20th while Mitch is out, and these other busy weekends that he will be gone: May 24-26 (Memorial Day) and June 7-9 (Black Fly Challenge). Mitch will also be away July 5-7. Margie will be back to work by then, but may need to put extra time in to help cover the office.
17. Like Inlet, NY Information & Events on Facebook and then subscribe to our events to always know what's going on! Inlet is also on Instagram and Twitter!
18. Ongoing events & activities for September: Mondays – Youth Group @ Inlet Community Church
19. Some events between this and the next town board meeting:
 - February 15-23 – Snocade @ Indian Lake
 - February 16-17 – Winter Carnival @ Raquette Lake
 - February 16 – Chili Bowl Luncheon @ View
 - February 16 – Pig Roast @ Trackside Blazers Club House
 - February 16 – Live Music @ Great Pines
 - February 19 – Fern Park Meeting @ Inlet Town Hall
 - February 19 – Trivia Night @ Raquette Lake Tap Room
 - February 21 – Ladies Night Wine & Cheese @ View
 - February 23 – Frozen Fire & Lights
 - February 23 – Ice Fishing Derby @ Indian Lake
 - March 2 – Fishing Derby @ Long Lake
 - March 5 – Trivia Night @ Raquette Lake Tap Room
 - March 8-9 – Snofest @ Old Forge
 - March 9 – “Lets Get Crooked!” @ Inlet Town Hall

2019 Dates for Events in Inlet:

- January 25-26 – Inlet Barnstormers Poker Run
- February 2 – Inlet Snowshoe Race – postponed until 2020
- February 23 – Frozen Fire & Lights

- March 9 – “Let’s Get Crooked!” @ Inlet Town Hall
- April 27 – Egg Hunt @ Arrowhead Park
- April 27 – Adult Egg Hunt @ Fern Park
- May 1 – Community Pride Day
- May 5 – Fire & Spice @ Seventh Lake House
- May 5 – Jon’s Party @ Screamen Eagle
- May 17-19 – The “Otter” Paddlesports Event @ Frisky Otter Tours
- May 24-26 – Great Adirondack Garage Sale
- May 27 – Post #1402 Wreath Laying Ceremony @ Legion Square
- May 31-June 1 – Thunder in the ADKS
- June 1 – National Trail Day
- June 8 – Black Fly Challenge @ Arrowhead Park & Indian Lake School
- June 16? – Cousins Pancake Breakfast @ The Ole Barn
- June 29 – Tom O’Carroll @ Arrowhead Lakefront
- July 4 – Ping Pong Ball Drop, Live Music & Fireworks
- July 6 – Annie & the Hedonists @ Arrowhead Lakefront
- July 13 – Jim & Bonnie Tracy @ Arrowhead Lakefront
- July 20 – Dan Duggan & Peggy Lynn @ Arrowhead Lakefront
- July 20-21 – “Arts in the Park” @ Arrowhead Park
- July 26 – “An Evening with the Symphony” @ The Woods Inn & Arrowhead Park
- July 27 – Inlet Classic Car Cruise & Show @ Arrowhead Park
- July 27? – Shakespeare in the Adirondack Park @ Arrowhead Park
- July 27? – Navy Band @ Arrowhead Park
- July 27 – Shrinking Violets @ Arrowhead Lakefront
- July 28? – Army Band @ Arrowhead Park
- August 3 – 6th & 7th Lakes Improvement Association Picnic @ Fern Park & Fireworks over Seventh Lake
- August 3 – Karen Savoca & Pete Heitzman @ Arrowhead Lakefront
- August 4 – Inlet Public Library Ice Cream Social
- August 10 – Dan Berggren & Ed Lowman @ Arrowhead Lakefront
- August 17 – Bill Staines @ Arrowhead Lakefront
- August 18 – Gary Rudd Memorial Golf Tournament @ Inlet Golf Club
- August 24 – Fritz Henry @ Arrowhead Lakefront
- August 31 – The Jam Bones @ Arrowhead Lakefront
- September 6 – Adirondack Canoe Classic passes through
- September 7? – IVES Clam Bake @ IVES Building
- September 21-22 – Inlet Fall Festival @ Fern Park
- October 5 – Adirondack Kids Day @ Arrowhead Park
- October 25 – Halloween Parade & Party @ IVES Building
- November 29-December 1 – Adirondack Christmas on Main Street
- December 7? – New York Shootout
- December 8 – Cookie Swap