

**Special Meeting
December 21, 2018
Inlet Town Board**

The Special Meeting was called to order by Supervisor Frey at 8:02 a.m.

Present were: Highway Superintendent Shawn Hansen, Chief Ron Johnston, Parks Supervisor, Mitch Lee and Matt Miller

Officials present were: Supervisor Frey, Councilman Levi, Councilman Townsend, Councilman Schmid, Councilman Brownsell and Town Clerk Yvonne Lutz.

AGENDA

Supervisor Frey discussed the main purpose of the meeting was to discuss possible new accounting and payroll software from Williamson Law.

NEW SOFTWARE – Supervisor Frey indicated that there is a definite need for a new payroll and accounting program and we do have the money this year in the program. Discussion about the Town Clerk program and Wastewater billing program followed. The idea of possibly the Clerk billing the Wastewater district under her clerk program followed.

Councilman Schmid made a **MOTION** to purchase the new software with only the Payroll, Accounting, Town Clerk and Clerk pay modules at this time. Councilman Levi **SECONDED** the motion.

5 AYES 0 NAYS Motion carried

NEW CARPETING – The hallway in the Town Hall is in need of new carpeting. We have received 2 bids from Meelan and Carpet Time. The option of vinyl flooring instead, or partial carpeting and vinyl flooring in the high traffic area was discussed. Also quoted was new carpeting and vinyl flooring for Cottage #2. Meelan recommended all carpet for the Town Hall.

Councilman Brownsell made the **MOTION** to proceed with the new flooring in the Town Hall and Cottage #2 with Meelan. Councilman Schmid **SECONDED**.

5 AYES 0 NAYS Motion Carried

INFORMATION OFFICE COMPUTER - The quote for a new computer for Adele was reviewed. The \$2209 cost is within budget. The upgrade was necessary and members of the Board felt it was a good price. Councilman Levi made the **MOTION** to purchase the computer at the cost of \$2209. Councilman Townsend **SECONDED**.

5 AYES 0 NAYS Motion Carried

SEWER DISTRICT – NEW PUMP/CONVERTER - Matt Miller informed the Board that he is doing an electrical project at the Screamen Eagle and is forced to go to a three phase, which the sewer pump on his property cannot accommodate. Discussion followed on what type of converter is needed and what would solve the issue with the lowest cost possible to both parties. Matt Miller will install the converter and pay for the electricity associated with this pump moving forward, if the Town will pay for the equipment. Cost is expected to be about \$700. Councilman Townsend made a **MOTION** to pay for the converter to be installed at Matt Miller's expense and paying for the electrical expense moving forward. Councilman Levi **SECONDED**.

5 AYES 0 NAYS Motion Carried

POLICE COMPUTERS

Chief Johnston offered a quote for two new police computers that are needed for the interview room and Mary's old office. Often times an officer has to wait to use the computer because there are not enough work stations. On busy days, two cannot work at the same time on paperwork or computer input. Would like to use Reverus because they are the company that built the two main systems police departments use today. He expressed the need to make the police station more user friendly, including the phone system. At some point we may be looking at live scan for finger printing. At this time, we are able to utilize Town of Webb for that need. The quote is for \$3025.92. Councilman Schmid made the **MOTION** to purchase the computers at the quoted price. Councilman Levi **SECONDED**.

5 AYES 0 NAYS Motion Carried

Discussion on why Matt Terpening is being hired full time because Susan Lockyer cannot get a waiver from New York State to work full time due to the fact that there is one name on the civil service list. Matt does have experience. Councilman Schmid made a **MOTION** to hire Matt Terpening provisionally until the next civil service test. Councilman Brownsell **SECONDED**.

5 AYES 0 NAYS Motion Carried

EXECUTIVE SESSION

Board entered executive session to discuss an employee. No action taken

MOTION by Councilman Levi to resume regular session, Councilman Townsend **SECONDED**.

With all business having come before this Board, the meeting adjourned at 9:20 am. Next Regular Board Meeting will be January 8, 2018 at 6:30 pm for bill paying and 7:30 meeting.

Respectfully submitted,
Yvonne Lutz
Town Clerk