

First DRAFT

INLET TOWN BOARD AGENDA

TUESDAY January 8th 2019

6:30 P.M. - Highway, General Bill review – updates

7:30 P.M. - Call Regular Meeting to order

Pledge of Allegiance

Minute's Review – 12/11/18 meeting

See attached pages 2 - 5

Public Comment–

Trails - Request for permit waiver Snowmobile law enforcement school 1/27 – 2/1/19

Communications – Tower balloon test w/APA & Chazen scheduled 1/23-25/19

CAP-21 –L.W.R.P. grant Arrowhead Park extension denied, need to close out grant

Assessor/Codes, Parks/Building/Information

See attached pages 6 - 8

Police – Consolidation request to be resubmitted to Governor & NYS Assembly/Senate

Planning Board- Master Plan

Highway Department – Winter work- reminder it is not legal to plow snow across roads

Transfer/Recycling – Winter hours 9-12, 1-6pm, closed Tuesday & Wednesday

Town Clerk Report – Rental & revenue reports

Supervisors Report – Bookkeeping program – new system up?

– Meeting with Adirondack council 1/9/19

– State grant for Bike/Road safety?

- Highway storage/garage bid?

Public Comment –

Audit Bills - Highway, General

Next Regular Meeting– 2-12-19 - 6:30 Bills & updates, 7:30 Meeting

Regular Meeting December 11, 2018 Inlet Town Board

The Regular Meeting was called to order by Supervisor Frey at 7:30 p.m. with the Pledge of Allegiance.

Present were: Highway Superintendent Shawn Hansen, Janet VanStaalduinen, Butch Hartsig, Bruce O’Hara, Aimee VanWie and Terry Newman.

Officials present were: Supervisor Frey, Councilman Levi, Councilman Townsend, Councilman Schmid, Councilman Brownsell and Town Clerk Yvonne Lutz.

MINUTES REVIEW – Supervisor Frey asked if there were any additions or corrections to the November 6 meeting minutes. None were requested.

PUBLIC COMMENT –

COMMUNICATIONS BALLOON TEST – The balloon test with Chazen Engineers and the APA has been postponed due to weather and ice conditions.

COMMUNICATION TOWER – Supervisor Frey expressed how the tower in Inlet is still necessary and the lack of a good signal with handheld radios. The poor signal was evident during the recent Lakeview fire. The signal is significantly better on higher ground, but still poor on lower ground.

JUSTICE –

Supervisor Frey wanted to make it clear that the newly elected Judge, Timothy Schofield did not replace Justice Tera Arey. She remains judge. Timothy Schofield was elected to fill the vacancy left when Justice Shwamle retired in June, 2018. Discussion regarding paperwork involved and the Oath of Office for Justice Elect Timothy Schofield followed.

Councilman Townsend made the **motion** to have Timothy Schofield start the paperwork process, including the opening of the Justice bank account. Councilman Brownsell **seconded**.

5 AYES 0 NAYS Supervisor Frey welcomed Tim Schofield.

CAP21 – LWRP - Robin Hill is attending Town of Webb’s Board meeting. Still waiting to hear if extension of the LWRP grant will be approved.

DEPARTMENT HEAD REPORTS and INFORMATION OFFICE REPORT – All reports are available in the meeting package or online.

POLICE – Because Susan Lockyer is a retired State Trooper and there is one person on the civil service list for patrolman/woman, we need a waiver from the State of New York to have her full time. The State will not grant the waiver again because of the person on the list. Our recent new hire, Matt Terpening is interested in taking full time status. Discussion on school requirements and civil service followed.

A letter was read from Chief Johnston requesting two new computers with all necessary State software from Reversus, Inc. Two officers cannot be working at the same time currently because of the office setup and lack of computers. Supervisor Frey spoke in support of the computers. Councilman Schmid made a **MOTION** to purchase the two computers and software at the cost of \$3025.92. Councilman Levi **SECONDED**.

5 AYES 0 NAYS **Motion Carried**

PLANNING BOARD MASTER PLAN – Still working on Comprehensive Master Plan. Town Employees and Department Heads should be meeting with a Planning Board member to discuss ideas and recommendations for the Master Plan.

YOUTH COMMISSION – The Youth Commission still needs new members.

HIGHWAY AND TRANSFER STATION WORK BEING DONE - Just some of the work being done by the Highway Department is: Plowing/sanding Hauling garbage/recyclables Work on ski trail , Superintendent Hansen thanked the Parks department for all their help New snowmobile trail work has taken a huge amount of the staff’s time and efforts. Shawn Hansen thanked the property owners again for use of their property to make it possible. Councilman Levi stated what a great job they did on the trail in such a short time. Installed new culvert on Uncas Road

We will be taking delivery on the new Skid Steer. Received about \$21,000 on auction from old one and was only offered \$15,000 on trade in.

Superintendent Hansen spoke on he is making every effort to keep roads snowmobile friendly, however, they are roads first and need to be safe for vehicles. There was discussion regarding the importance of keeping the roads safe.

Winter hours are now in effect.

Will get new pickup sometime by end of December.

TRANSFER STATION

Winter hours are in effect until May - 9-6 closed for lunch. Also closed Tuesday and Wednesday.

TOWN CLERK

Town Clerk reported revenue for the month of November.

TOWN FLAG

Mitch Lee is working on a possible design for a flag and/or town logo.

WILLIAMSON LAW SOFTWARE

Town Clerk presented a software proposal for a new Accounting, payroll and Town Clerk program. Discussion on the shortcomings of our current software followed. Councilman would like to see better numbers on the sewer portion of the program.

SUPERVISOR “FREE WEEKEND” – Discussion on the free snowmobile weekend January 25-27 followed. The positives and negatives were pointed out and that it only impacts out of State residents. Supervisor Frey expressed his concern that we could lose funding/grants if we do not support this weekend. Councilman Townsend made a **MOTION** that we do what Town of Webb decides regarding this weekend. Councilman Schmid **SECONDED**.

5 AYES 0 NAYS **Motion carried**

FCLA SUPPORT REQUEST

Mr. Hartsig of FCLA spoke about the assistance needed to provide and fund stewards at the boat launch to protect against invasive species. Town of Webb pledged \$2,500 and League Club \$1,500. He stated that Inlet had a very high contaminate rate on the boats being launched. There were a significant number of boats in the decontamination station at Rocky Mountain. There are also stewards at the local Marinas. There was discussion on where the funds would come from in the budget.

Councilman Townsend made a **MOTION** to give \$2,000 in support of the program for the year 2019. Councilman Levi **SECONDED**.

5 AYES 0 NAYS **Motion carried**

FUNDS FROM TEDISCO OFFICE

Supervisor Frey is still trying to get a firm answer on the anticipated funds for the Townsend Trail from Senator Tedisco’s office. Supervisor Frey would like to use the funds for the Townsend Trail because a bike trail between Raquette Lake and

Inlet would not be feasible at this time. Councilman Brownsell made a **MOTION** that the grant be used for the Townsend Trail, Councilman Levi **SECONDED**.

5 AYES 0 NAYS

HIGHWAY STORAGE GARAGE Councilman Brownsell made a **MOTION** to pursue obtaining bids for the Highway Storage Garage with Mr. Rhoad’s direction. Councilman Townsend **SECONDED**

5 AYES 0 NAYS **Motion Carried ORGANIZATIONAL MEETING** – Held January 3rd at 7:30 pm.

TRAILS

Shawn Hansen asked that the Trails be added to the agenda each month. We still need more snow. Too many wet spots to drag. Lower trail of MRP needs more snow also, it is a mess right now.

EXECUTIVE SESSION

Councilman Schmid made a **MOTION** to enter into Executive Session to discuss a personnel issue. Councilman Levi **SECONDED**.

Councilman Levi made a **MOTION** to reconvene the regular session, Councilman Schmid **SECONDED**.

Supervisor Frey discussed his need to work on his control of his temper.

Councilman Levi made a **MOTION** to pay the Highway bills as presented for the month of November, 2018, Councilman Townsend **SECONDED**.

Councilman Schmid made a **MOTION** to pay the General/Wastewater bills as presented for the month of November, 2018, Councilman Brownsell **SECONDED**.

With all business having come before this Board, the meeting adjourned at 8:40pm. Next Regular Board Meeting will be January 8, 2018 at 6:30 pm for bill paying and 7:30 meeting. Organizational Meeting on January 3rd at 7:30 pm.

Respectfully submitted, Yvonne Lutz Town Clerk

ASSESSOR/CODES MONTHLY REPORT December 2018

CODE ENFORCEMENT

A copy of the monthly report for permit activity is on file in the Town Clerk's office.

Just a reminder it is the responsibility of the Contractor or Home Owner to notify my office when they are ready for an inspection.

ASSESSOR

Tax bills have been delivered, and the questions about tax bills have started.

Respectfully submitted,

Aimee VanWie

Inlet Parks Dept. Report for December 2018 **Mitch Lee Parks Department Supervisor**

Carpets for Cottage #2 and for the main Town Hall Hallway are being installed January 8th

Fern Park - Although it remains open for Sledding and Ski/Snowshoe Recreation has seen a huge melt off with lots of water. Conditions are Fair and Icy till we get more snow. The Staff has spent a lot of hours on wind damaged branch removal from the several odd winter wind storms.

Ice rink has seen a huge amount of use with it being our only asset open during the marginal winter conditions. Even so we have had to close the ice several times because of bad ice.

Grooming at the Inlet Golf Club is and was suspended because of lack of snow and will resume when conditions warrant.

Outer loop Colored markers and Signs have been started at Fern Park and will continue till the end of January as conditions are perfect for trail clearing and brush cutting.

Some minor winter Sweeps and seal maintenance were done at the Post Office.

Town Wide and Park Trash containers have all be refurbished, and painted for the 2019 season.

Information Office Report

of the month December 2018

1. Balance in Petty Cash on December 31 was \$87.40.
2. From April 1, 2018 to December 31, 2018 this office has processed 593 snowmobile permits for the 2018/19 season. 417 Preseason, 12 Weekday, 157 Seasonal. Old Forge processed 10,687 (8,656 Preseason, 115 Weekday, 1,804 Seasonal, 67 Replacement.) Last year's numbers: Inlet 343 Preseason, 12 Weekday, 211 Seasonal, 24 Weekly, 7 Replacements. Old Forge 7,471 Preseason, 48 Weekday, 1,928 Seasonal, 59 Replacement.
3. During July 2018, \$3,090 was accepted from 39 vendors to reserve 41 ½ spaces for the 2019 "Arts in the Park." During September 2018, \$1,280 was accepted from 20 vendors to reserve 22 spaces for the 2019 Fall Festival. Applications for the 2019 shows will be available to everyone else on January 1st.
4. The IABA's January meeting will be on the 8th at Screamen Eagle, starting at 6:30 p.m. This group has lots of great ideas and is working well together. Notes from IABA meetings can be found at www.GoInletNY.com. They are now accepting dues for 2019. **You can pay your dues online!**
5. Fern Park Master Plan Committee continues to meet on the third Tuesday of each month at 7:00 p.m. in the meeting room of Inlet Town Hall. Anyone interested in the future of Fern Park is welcome to attend.
6. The ADK Quad-County Decentralization (DEC) Regrant Panel has awarded \$500 to the Town of Inlet for the "Sunsets by the Lake" summer concert series. You can check out the 2019 lineup at www.inletconcertseries.com.
7. Black Fly Challenge continues to give back to the community. Read what they are giving for 2018 here: www.blackflychallenge.com/tag/bfcgives/. The BFC committee is looking forward to
8. Hamilton County Nurses are continuing to offer free Tai Chi in the Senior Room on Wednesday at 9:00 a.m. Anyone interested is welcome.
9. Shootout was another success! Much better luck with vendors. Slightly lower at the gate, which was most likely because of the cold, but the event coordinators were all very happy. Looking forward to next year! www.newyorkshootout.com
10. The Champagne Bus was able to run on New Year's Eve, thanks again to the IABA and the following businesses who helped pay Birnie Bus to bring a mini coach that ran from 8:00 p.m.-2:00 a.m. with volunteer Tim Ford navigating: Burkhard Evans, Daiker's, Great Pines, Holly Koepppe, Rocky Point Properties, Screamen Eagle, The Tavern, and The Woods Inn.
11. Holly Koppe and the IABA have discovered that insurance for a snowshoe race would be more than expected, and so are postponing the event to 2020 with hopes of finding sponsors to cover the costs.
12. Lynn Durkin has gotten a commitment from the American Kite Association that they will be attending Frozen Fire & Lights, helping kids with kites. The Stuart Foundation is helping with the purchase of the kite kits, and accommodations for AKA.
13. 2019 Frozen Royals will be announced mid January.
14. Currently working on the CAA's 2019 vacation planner.
15. Keep checking www.InletNY.com, and send us all comments, suggestions, etc. We will also continue accepting photos, especially pictures with people in them enjoying Inlet! You can send pictures to info@inletny.com. And if you have any interest in blogging about Inlet, we need bloggers!
16. Information Office Window Hours for January will be: Saturday, Sunday & Monday 9:00 a.m.-6:00 p.m., Tuesday, Wednesday & Thursday 8:00 a.m.-6:00 p.m., Friday 8:00 a.m.-8:00 p.m.
17. Margie will continue to fill in on occasional days until she returns to regular hours in January.

18. Like Inlet, NY Information & Events on Facebook and then subscribe to our events to always know what's going on! Inlet is also on Instagram and Twitter!
19. Ongoing events & activities for September: Mondays – Youth Group @ Inlet Community Church
20. Some events between this and the next town board meeting:
 - January 8 – IABA Meeting @ Screamen Eagle
 - January 12 – Snowmobile Safety Course @ IVES Building
 - January 19 – Long Lake Winter Carnival
 - January 25-26 – Barnstormers Poker Run
 - January 26 – Nike Norris Fishing Derby @ Raquette Lake
 - January 26-27 – Ken Lyon Sr. Memorial Fishing Tournament @ 1st-4th Lakes
 - February 2 – Inlet Snowshoe Race @ Inlet Golf Club
 - February 8 – Winter Carnival @ McCauley Mountain
 - February 9 – Long Lake Fishing Derby

2019 Dates for Events in Inlet:

- January 25-26 – Inlet Barnstormers Poker Run
- February 2 – Inlet Snowshoe Race – postponed until 2020
- February 23 – Frozen Fire & Lights
- March 9 – “Let’s Get Crooked!” @ Inlet Town Hall
- April 27 – Egg Hunt @ Arrowhead Park
- April 27 – Adult Egg Hunt @ Fern Park
- May 1 – Community Pride Day
- May 5 – Fire & Spice @ Seventh Lake House
- May 5 – Jon’s Party @ Screamen Eagle
- May 17-19 – The “Otter” Paddlesports Event @ Frisky Otter Tours
- May 24-26 – Great Adirondack Garage Sale
- May 27 – Post #1402 Wreath Laying Ceremony @ Legion Square
- May 31-June 1 – Thunder in the ADKS
- June 1 – National Trail Day
- June 8 – Black Fly Challenge @ Arrowhead Park & Indian Lake School
- June 16? – Cousins Pancake Breakfast @ The Ole Barn
- June 29 – Tom O’Carroll @ Arrowhead Lakefront
- July 4 – Ping Pong Ball Drop, Live Music & Fireworks
- July 6 – Annie & the Hedonists @ Arrowhead Lakefront
- July 13 – Jim & Bonnie Tracy @ Arrowhead Lakefront
- July 20 – Dan Duggan & Peggy Lynn @ Arrowhead Lakefront
- July 20-21 – “Arts in the Park” @ Arrowhead Park
- July 26 – “An Evening with the Symphony” @ The Woods Inn & Arrowhead Park
- July 27 – Inlet Classic Car Cruise & Show @ Arrowhead Park
- July 27? – Shakespeare in the Adirondack Park @ Arrowhead Park
- July 27? – Navy Band @ Arrowhead Park
- July 27 – Shrinking Violets @ Arrowhead Lakefront
- July 28? – Army Band @ Arrowhead Park
- August 3 – 6th & 7th Lakes Improvement Association Picnic @ Fern Park & Fireworks over Seventh Lake
- August 3 – Karen Savoca & Pete Heitzman @ Arrowhead Lakefront
- August 4 – Inlet Public Library Ice Cream Social
- August 10 – Dan Berggren & Ed Lowman @ Arrowhead Lakefront
- August 17 – Bill Staines @ Arrowhead Lakefront
- August 18 – Gary Rudd Memorial Golf Tournament @ Inlet Golf Club
- August 24 – Fritz Henry @ Arrowhead Lakefront
- August 31 – The Jam Bones @ Arrowhead Lakefront
- September 6 – Adirondack Canoe Classic passes through
- September 7? – IVES Clam Bake @ IVES Building
- September 21-22 – Inlet Fall Festival @ Fern Park
- October 5 – Adirondack Kids Day @ Arrowhead Park
- October 25 – Halloween Parade & Party @ IVES Building
- November 29-December 1 – Adirondack Christmas on Main Street
- December 7? – New York Shootout
- December 8 – Cookie Swap