

Second DRAFT

INLET TOWN BOARD AGENDA

TUESDAY December 11th 2018

6:30 P.M. - Highway, General Bill review – updates

7:30 P.M. - Call Regular Meeting to order

Pledge of Allegiance

Minute's Review – 11/6/18 meeting *See attached pages 2 - 5*

Public Comment–

Communications – Tower balloon test w/APA & Chazen rescheduled due to conditions

Justice – possible Oath of office for Justice Elect Schofield

CAP-21 –L.W.R.P. grant Arrowhead Park awaiting possible extension

Assessor/Codes, Parks/Building/Information

See attached pages through 6 -8

Police – Staffing issues moving forward

Planning Board- Board members to meet with selected Town Board & Dept Heads re: Master Plan

Youth Commission - New commission members still needed

Highway Department – Winter work- reminder it is not legal to plow snow across roads

Transfer/Recycling – Winter hours 9-12, 1-6pm, closed Tuesday & Wednesday

Town Clerk Report – Rental & revenue reports

- Unpaid sewer bills to be sent to county

Supervisors Report – Governor requesting free Snowmobile weekend 1/25 – 1/27

- Software issues with bookkeeping program – new system?

- FCLA Request for funds to support boat launch stewards

- Next steps - State grant for Bike/Road safety

- Highway storage/garage..... go out for bid?

- Set Organizational meeting

Public Comment –

Audit Bills - Highway, General

Next Regular Meeting– 12-11-18 - 6:30 Bills & updates, 7:30 Meeting

**Regular Meeting/Budget Public Hearings
November 6, 2018
Inlet Town Board**

The Regular Meeting was called to order by Supervisor Frey at 7:30 p.m. with the Pledge of Allegiance.

Present were: Highway Superintendent Shawn Hansen, Robin Hill, Jamie Organski and Terry Newman.

Officials present were: Supervisor Frey, Councilman Levi, Councilman Townsend, Councilman Schmid, Councilman Brownsell and Town Clerk Yvonne Lutz.

MINUTES REVIEW – Supervisor Frey asked if there were any additions or corrections to the October 23rd Bid Opening meeting. Councilman Townsend pointed out that on the resolution for the Highway to purchase the truck cap from Boulevard Trailers for \$1575, Councilman Brownsell seconded the motion. The minutes had incorrectly reflected that Councilman Townsend had made the motion and second.

PUBLIC COMMENT –

MOMENT OF SILENCE - Shawn Hansen asked Supervisor Frey for a moment of silence for Timothy Graham who had passed in October. John Frey spoke about Tim for a moment and expressed his condolences.

COMMUNICATIONS –

BALLOON TEST – The balloon test with Chazen Engineers and the APA is scheduled for November 19th, weather permitting.

TOW COMMUNICATION TOWER – The new Town of Webb Communication Tower is up, however, Supervisor Frey expressed is frustration that there is no emergency generator for the tower during power outages. They did not want torpedo tanks located next to the tower to power the generator. Supervisor Frey expressed how during power outages is often the most important time for emergency communication. He expressed the need for Inlet to have a taller tower to meet the needs for a communication tower. Also, wanted to express that the Town of Webb tower has helped with signals in Inlet, however, the portable emergency radios are still limited in range and communication strength.

CAP21 –

LWRP - Robin Hill reported that it doesn't appear that the extension for this grant will be approved. The State had wanted to see us go back out to bid for the casino project to reward an extension, however, Supervisor Frey had not sent for bids again until he knew we had an extension. There was discussion if we could submit any other labor or materials under this grant since the last voucher.

PUBLIC HEARING ON PRELIMINARY BUDGET FOR 2019

Councilman Levi MOVED to open the Public Hearing regarding the preliminary budget at 7:45 pm. Councilman Brownsell SECONDED the motion.

The preliminary budget has been posted on the website and has been available at the Town Clerk's office for about 30 days for anyone to review. 2018 Tax rate was \$6.34 and 2019 is to be \$6.49.

Supervisor asked if anyone had questions or would like to speak. No response at this time of the Public Hearing.

DEPARTMENT HEAD REPORTS and INFORMATION OFFICE REPORT – All reports are available in the meeting package or online.

CLEAN WATERS –

CHEMICALS/CLEANING AGENTS - We had a situation again where the PH in the treatment plant was completely off due to some chemicals or cleaning agents being dumped into the system. Supervisor Frey reminded everyone again to please not dump any Drano or similar product into the system. Excessive cleaning products could also cause problems.

POLICE –

CHIEF RON JOHNSTON - Supervisor Frey would like to write a letter in support of extending the contract with Town of Webb for keeping Ron Johnston as police chief for the Town of Inlet. He has done an excellent job.

NEW HIRE – Chief Ron Johnston asked permission to hire Matt Terpening as a new part-time police officer.

Councilman Schmid made the **MOTION** to hire Matt Terpening as an Inlet Patrolman part-time. Councilman Levi **SECONDED** the motion.

5 AYES 0 NAYS **Motion Carried**

Chief Johnston asked for permission to outfit the new hire, Matt Terpening, with the on-duty firearm at the cost of approximately \$600.00

Councilman Schmid made the **MOTION** to outfit Matt Terpening with the on-duty firearm at the cost of approximately \$600. Councilman Townsend **SECONDED**

5 AYES 0 NAYS **Motion Carried**

Supervisor Frey welcomed Matt.

PLANNING BOARD

MASTER PLAN – Still working on Comprehensive Master Plan. The Planning Board will assign a member of the Planning Board to work with each Department Head to discuss the part of the Master Plan that pertains to them.

YOUTH COMMISSION – The Youth Commission still needs new members.

HIGHWAY AND TRANSFER STATION**WORK BEING DONE -**

Just some of the work being done by the Highway Department is:

Pulled 4th Lake Dock

Changed banners on Route 28

Hauled gravel into MRP

Gravel on Uncas Road

Started the new snowmobile trail

Get all vehicles ready for winter

Discussion regarding the new snowmobile trail and work needed followed.

Winter hours are now in effect.

CHANGE IN SPEED LIMIT – the 45 MPH zone is now extended to almost Seventh Lake House. There are flags on the new speed zone signs.

TRANSFER STATION

Winter hours are in effect until May

ST. ANTHONY’S CHURCH

St. Anthony’s has requested use of a transfer station bin to take down the garage.

On a **MOTION** made by Councilman Brownsell, **SECONDED** by Councilman Levi, permission was granted to St. Anthony’s for use of a bin for removal of the garage.

5 AYES 0 NAYS **Motion carried**

NEW EQUIPMENT

Superintendent Hansen has a quote for a new skidsteer and a trade-in projection for State bid. There are funds in the Highway Budget pending approval of preliminary budget.

Councilman Townsend made a MOTION to put the old equipment on Auction pending approval of budget and purchase of new Skidsteer. Councilman Levi SECONDED.

5 AYES 0 NAYS Motion carried

Councilman Levi made a MOTION to order the new skidsteer pending adoption of 2019 Budget as presented in the preliminary budget. Councilman Brownsell SECONDED.

5 AYES 0 NAYS Motion carried

PUBLIC HEARING – TAX CAP OVERRIDE

Councilman Schmid made a MOTION to open the Public Hearing for the Tax Cap Override at 8:15 pm. Councilman Levi SECONDED.

Supervisor Frey stated that the New York State Tax Cap is 2% and the Town of Inlet would like to override this tax cap by .37 according to the preliminary budget. This override needs a Majority vote of the Town Board. Supervisor Frey asked if anyone would like to speak regarding this override.

TOWN CLERK

Town Clerk reported revenue for the month of October.

BARNSTORMERS

Inlet Barnstormers Club reported that they have put all the signs on Uncas Road to help prevent snowmobile travelers from trespassing on private property or leaving the trail system.

POSTAGE METER

Town Clerk reported that she is trying a postage meter for 3 months to see if it would save money and be more efficient. It saves \$.03 a letter and 39% off packages and large envelopes. In addition, it allows the postage costs to be tracked per department.

SUPERVISOR

FUNDS FOR BIKE PATH

Dave Scranton had written a letter expressing the need for a bike trail from Inlet to Raquette Lake. Senator Tedisco has written a letter that he will give funds to the Town of Inlet for bike and pedestrian safety issues, however, it will not be enough to do something as extensive as a bike path from Inlet to Raquette Lake, nor can we do something at this time because of highway work needed, etc. Supervisor Frey reported that we would like to use the funds for the Townsend Trail and possibility the wall in front of St. Anthony's church to create a safer area for pedestrians and vehicles coming out of the lower parking lot.

HIGHWAY STORAGE BUILDING

We have received plans for the highway storage building and have sent to the Insurance Company and Town Attorney for approval so that we may put out to bid.

THANK YOU

KYAC sent a Thank you for our donation.

TRAILS

Signage has gone up on the trails. Everything looks good.

RESOLUTION #37.18 TAX CAP OVERRIDE

With no public comment or objection, Councilman Schmid made a MOTION to override the New York State Tax Cap of 2%. Councilman Levi SECONDED.

- Roll Call Vote
- Supervisor Frey AYE
- Councilman Schmid AYE
- Councilman Levi AYE
- Councilman Brownsell AYE
- Councilman Townsend AYE

5 AYES 0 NAYS MOTION CARRIED

Councilman Townsend made a MOTION to close the Tax Cap Override Public hearing at 8:30 pm. Councilman Brownsell SECONDED.

RESOLUTION #38.18 ADOPT PRELIMINARY BUDGET

Supervisor Frey asked if anyone had questions or would like to speak regarding the proposed 2019 budget. With nobody having questions/comments, Councilman Levi made a MOTION to adopt the 2019 Budget as presented and close the Public Hearing. Councilman Townsend SECONDED.

- Roll Call Vote
- Supervisor Frey AYE
- Councilman Schmid AYE
- Councilman Levi AYE
- Councilman Brownsell AYE
- Councilman Townsend AYE

5 AYES 0 NAYS MOTION CARRIED

Councilman Levi made a MOTION to pay the Highway bills as presented for the month of October, 2018, Councilman Townsend SECONDED.

Councilman Brownsell made a MOTION to pay the General/Sewer bills as presented for the month of October, 2018, Councilman Schmid SECONDED.

With all business having come before this Board, the meeting adjourned at 8:40pm. Next Regular Board Meeting will be December 11, 2018 at 6:30 pm for bill paying and 7:30 meeting.

Respectfully submitted,

Yvonne Lutz
Town Clerk

ASSESSOR/CODES MONTHLY REPORT November 2018

CODE ENFORCEMENT

A copy of the monthly report for permit activity is on file in the Town Clerk's office.

Permit activity remained busy for the month, but weather didn't cooperate for most projects.

ASSESSOR

I have received most of the Enhanced Star program forms back. For Local residents that I do not hear from I will be giving them a call to make sure they continue to receive the exemption.

The final Assessment roll has been set to Hamilton County for the Tax roll to be processed.

Respectfully submitted,

Aimee VanWie

Inlet Parks Department Report November 2018 Mitch Lee Parks Dept Supervisor

The Ice rink at Fern Park was open for the Thanksgiving weekend but has remained closed waiting for better cold weather. We expect it will reopen for the Shootout weekend as temperatures are better for consistent ice.

Trails at Fern Park are groomed and open for the season. The Golf Course will open when the staff gets the marker guides placed out for the course. We have been working with a new staff member who will go with one of our groomers for placement.

The new trail at Fern Park was cut in with help from the Highway Department and should be a very good trail when the snow settles.

Cottage two progress is great all systems are in for the remodel and we have three carpet companies currently giving us estimates on vinyl floor in the kitchen dining room and carpets plus carpet for the main hallway in the Town Hall which the old carpet has already been removed.

The grooming polaris is back from the shop to rebuild the tunnel foot peg and is back in service.

The Town Hall and main street were decorated for christmas.

The Highway Dept. currently has the lift unit to repair the ceiling in the highway garage and as soon as they are done with it we will store it under the post office for repainting.

A huge amount of new signs and trail markers were created and placed into the Fern Park trail system we hope that this will curtail anyone getting lost. A new Drag work Sled was purchased to aid in the trail marking and New Trail cut out. for Fencing and Materials.

Information Office Report

of the month November 2018

1. Balance in Petty Cash on November 30 was \$80.40.
2. From April 1, 2018 to November 30, 2018 this office has processed 417 snowmobile permits for the 2018/19 season. 404 Preseason, 6 Weekday, 7 Seasonal. Old Forge processed 7,530 (7,186 Preseason, 13 Weekday, 303 Seasonal, 28 Replacement.) Last year's numbers: Inlet 328 Preseason, 6 Weekday, 5 Seasonal. Old Forge 7,408 Preseason, 25 Weekday, 199 Seasonal, 11 Replacement. The Information Office continued to sell 2018/19 Snowmobile Permits for the preseason rate of \$65 each until November 15, 2018. Permits are now \$80 for the season, and the trails will open December 3, weather permitting.
3. During July 2018, \$3,090 was accepted from 39 vendors to reserve 41 ½ spaces for the 2019 "Arts in the Park." During September 2018, \$1,280 was accepted from 20 vendors to reserve 22 spaces for the 2019 Fall Festival. Applications for the 2019 shows will be available to everyone else on January 1st.
4. Adirondack Christmas on Main Street went well. Full report is available upon request.
5. The Holiday Open House shopping night went well. The downtown traffic seemed light, which might have been due to the earlier date.
6. The IABA's December meeting will be on the 4th at The Little Fox, starting at 6:30 p.m. The location and date for the January meeting has yet to be set. This group has lots of great ideas and is working well together. Notes from IABA meetings can be found at www.GoInletNY.com. They will soon be accepting dues for 2019. **You can pay your dues online!**
7. Fern Park Master Plan Committee continues to meet on the third Tuesday of each month at 7:00 p.m. in the meeting room of Inlet Town Hall. Anyone interested in the future of Fern Park is welcome to attend.
8. Waiting to hear from the DEC Grant application requesting funds to help with the "Sunsets by the Lake" summer concert series. You can check out the 2019 lineup at www.inletconcertseries.com.
9. Hamilton County Nurses are continuing to offer free Tai Chi in the Senior Room on Wednesday at 9:00 a.m. Anyone interested is welcome.
10. Looking good for Shootout! www.newyorkshootout.com
11. I still not sure if the Champagne Bus will be running this New Year's Eve.
12. Holly Koppe and the IABA are still planning a snowshoe race for February 2, 2019. Hoping to have specifics to share soon.
13. Lynn Durkin has gotten a commitment from the national kite association that they will be attending Frozen Fire & Lights, helping kids with kites.
14. Looking for the 2019 Frozen Royals. Open to any suggestions.
15. Keep checking www.InletNY.com, and send us all comments, suggestions, etc. We will also continue accepting photos, especially pictures with people in them enjoying Inlet! You can send pictures to info@inletny.com. And if you have any interest in blogging about Inlet, we need bloggers!
16. Information Office Window Hours for November will be: Saturday, Sunday & Monday 9:00 a.m.-6:00 p.m., Tuesday 8:00 a.m.-6:00 p.m., Wednesday & Thursday 8:00 a.m.-4:00 p.m., Friday 8:00 a.m.-6:00 p.m. The office will be closed on Thursday, November 22 for Thanksgiving.
17. Margie will continue to fill in on occasional days until she returns to regular hours in January.
18. Like Inlet, NY Information & Events on Facebook and then subscribe to our events to always know what's going on! Inlet is also on Instagram and Twitter!
19. Ongoing events & activities for September: Mondays – Youth Group @ Inlet Community Church
20. Some events between this and the next town board meeting:
 - December 11 – Young @ Heart Christmas Party @ Senior Room
 - December 11 – Inlet Barnstormers Christmas Party @ The Ole Barn

- December 15 – Scavenger Hunt @ Raquette Lake Supply
- December 18 – Inlet Christmas Party @ Senior Room
- December 18 – Trivia Night @ Raquette Lake Tap Room
- December 18 – Fern Park Meeting @ Town Hall
- December 20 – Christmas Lights Contest @ Raquette Lake
- December 29 – Polar Bear Plunge @ Long Lake
- January 1 – IABA Meeting ?

The rest of 2018 Dates for Events in Inlet:

- December 8 – New York Shootout @ Chip & Cindy's Track
- December 9 – Cookie Swap @ Inlet Town Hall
- December 31 – Champagne Bus????

2019 Dates for Events in Inlet:

- January 25-26 – Inlet Barnstormers Poker Run
- February 2 – Inlet Snowshoe Race
- February 23 – Frozen Fire & Lights
- March 9 – “Let’s Get Crooked!” @ Inlet Town Hall
- April 27 – Egg Hunt @ Arrowhead Park
- April 27 – Adult Egg Hunt @ Fern Park
- May 1 – Community Pride Day
- May 5 – Fire & Spice @ Seventh Lake House
- May 5 – Jon’s Party @ Screamen Eagle
- May 17-19 – The “Otter” Paddlesports Event @ Frisky Otter Tours
- May 24-26 – Great Adirondack Garage Sale
- May 27 – Post #1402 Wreath Laying Ceremony @ Legion Square
- May 31-June 1 – Thunder in the ADKS
- June 1 – National Trail Day
- June 8 – Black Fly Challenge @ Arrowhead Park & Indian Lake School
- June 16? – Cousins Pancake Breakfast @ The Ole Barn
- June 29 – Tom O’Carroll @ Arrowhead Lakefront
- July 4 – Ping Pong Ball Drop, Live Music & Fireworks
- July 6 – Annie & the Hedonists @ Arrowhead Lakefront
- July 13 – Live Music @ Arrowhead Lakefront
- July 20 – Dan Duggan & Peggy Lynn @ Arrowhead Lakefront
- July 20-21 – “Arts in the Park” @ Arrowhead Park
- July 26 – “An Evening with the Symphony” @ The Woods Inn & Arrowhead Park
- July 27 – Inlet Classic Car Cruise & Show @ Arrowhead Park
- July 27? – Shakespeare in the Adirondack Park @ Arrowhead Park
- July 27? – Navy Band @ Arrowhead Park
- July 27 – Shrinking Violets @ Arrowhead Lakefront
- July 28? – Army Band @ Arrowhead Park
- August 3 – 6th & 7th Lakes Improvement Association Picnic @ Fern Park & Fireworks over Seventh Lake
- August 3 – Karen Savoca & Pete Heitzman @ Arrowhead Lakefront
- August 4 – Inlet Public Library Ice Cream Social
- August 10 – Dan Berggren & Ed Lowman @ Arrowhead Lakefront
- August 17 – Bill Staines @ Arrowhead Lakefront
- August 18 – Gary Rudd Memorial Golf Tournament @ Inlet Golf Club
- August 24 – Fritz Henry @ Arrowhead Lakefront
- August 31 – The Jam Bones @ Arrowhead Lakefront
- September 6 – Adirondack Canoe Classic passes through
- September 7? – IVES Clam Bake @ IVES Building
- September 21-22 – Inlet Fall Festival @ Fern Park
- October 5 – Adirondack Kids Day @ Arrowhead Park
- October 25 – Halloween Parade & Party @ IVES Building
- November 29-December 1 – Adirondack Christmas on Main Street
- December 7? – New York Shootout
- December 8 – Cookie Swap