

*Final DRAFT*

# INLET TOWN BOARD AGENDA

**TUESDAY April 10th 2018**

**6:30 P.M.** - Highway, General Bill review – updates

**7:30 P.M.** - Call Regular Meeting to order

**Pledge of Allegiance**

**Minute's Review** – 3/13/18 meeting ..... *See attached pages 2 - 5*

**Public Comment** –

**Communications** – New Phone system update, Tower update - County Grant

**Power Rates** – Bill Scanlon to discuss locking power rate – postponed from March

**CAP-21** –L.W.R.P. grant Arrowhead Park & 6<sup>th</sup> Lake dock

**Fern Park Master Plan** – Committee update

**Assessor/Codes, Parks/Building/Information/Clean Waters.**

*See attached pages through 6 - 10*

**Police** – Update on Police Consolidation

**Planning Board** – Town Comprehensive Master Plan 5year update sessions

**Highway Department** – Spring work schedule?

**Transfer/Recycling** – Winter hours 9-12, 1-6 closed Tuesday & Wednesday

**Clean Waters** – Adjustments of user rates for 2018 billing, New Connections cost ?

**Town Clerk Report** – Rental & revenue reports

**Supervisors Report** – Limekiln Lake Campsite issues septic & State online reservations

- Land swap for relocating snowmobile trail off Gilbert Rd. -

.... *A.P.A. jurisdictional approval review under way*

**Public Comment** –

**Audit Bills** - Highway, General

**Executive session:** None

**Next Regular Meeting– 5-8-18 - 6:30 Bills & updates, 7:30 Meeting**

March 13, 2018 Regular Meeting Inlet Town Board

The meeting began with the Pledge of Allegiance led by Deputy Supervisor, Herb Schmid in Supervisor Frey's absence, at 7:30pm. Present were Shawn Hansen and Aimee VanWie. Officials present were Supervisor Frey (arrived late), Councilman Levi, Councilman Brownsell, Councilman Schmid, Councilman Townsend and Yvonne Lutz, Town Clerk

Supervisor Frey is attending the Town of Webb's monthly board meeting to answer any questions the Town of Webb board might have regarding the potential consolidation of police departments.

Deputy Supervisor Schmid asked if anyone had any questions, requests for additions or deletions on the Town Clerk's February 13<sup>th</sup> Regular meeting minutes.

Bill Scanlon will not make the meeting tonight due to inclement weather. He will ask to be added to the agenda for April to discuss changing our power rate plan.

Deputy Supervisor Schmid reported that CAP 21 will be looking for close outs for the 2018 LWRP grant. CAP 21, Robin Hill had sent an email stating that the donation account for the communication tower is now at \$11,065.63. Deputy Supervisor Schmid spoke about the success of the video/commercials made in effort to raise additional funds for the Emergency Communication Tower.

Aimee VanWie reported that the next meeting for the Fern Park Master Plan will be March 20<sup>th</sup> at 7:00 pm

ASSESSOR/CODES Aimee reported that the annual codes conference was informative.

CLEAN WATERS We will need to add money to the budget to EDU. Costs of repairs and equipment far exceeds our anticipated amounts. There will have to be a \$50/EDU increase for the Sewer plant. Currently at \$804 and will need to be at \$854.-855.

PARKS Report was given at Department Head Meeting

POLICE TOW Board voted to accept following agreement

**AMENDMENT TO MUNICIPAL COOPERATION AGREEMENT FOR JOINT POLICE SERVICES**

**THIS AGREEMENT** made this \_\_\_\_ day of \_\_\_\_\_, 20\_\_ by and between **THE TOWN OF INLET**, a municipal corporation having its offices on Route 28, Inlet, New York 13360 and **THE TOWN OF Webb**, a municipal corporation having its offices on Route 28, Old Forge, New York 13420.

WITNESSETH: WHEREAS, the Town of Inlet and the Town of Webb entered into a Municipal Cooperation Agreement for Joint Police Services, dated October 18, 2006, and having been

operating pursuant to the terms of that agreement ever since; and WHEREAS, the present Chief of Police in the Town of Inlet has retired from full time

service and the Town of Inlet therefore wishes to employ the Chief of Police of the Town of Webb to perform certain duties for the Town of Inlet and the parties, therefore, wish to amend the Municipal Cooperation Agreement for Joint Police Services, dated October 18, 2006, to provide for such services; and

NOW THEREFORE, in consideration of the covenants and agreements contained herein, the parties agree to amend the aforesaid agreement as follows:

1. The Chief of police of the Town of Webb shall provide supervising services on an as needed basis to the Town of Inlet at the request of the Supervisor of the Town of Inlet acting as Police Commissioner.
2. The services shall consist of, but shall not be limited to: oversight of personnel and investigations, processing and preservation of all physical evidence, case review and general supervision of the Town of Inlet Police Department.
3. For such services, the Town of Inlet shall compensate the Town of Webb Chief of Police at the rate of Four Hundred and Ninety (\$490.00) a week, payable bi- weekly.
4. While performing the services pursuant to this agreement, the Town of Webb Police Chief shall be considered to be an employee of the Town of Inlet and shall have the power and authority to act as the Town of

Inlet Police Chief.

5. The terms and conditions of this amendment shall remain in full force and effect until December 31<sup>st</sup>. 2018 or it is terminated by either party.

On a motion by Councilman Schmid, seconded by Councilman Levi the agreement was accepted 5 AYES 0 NAYS

PLANNING BOARD On a motion by Councilman Levi and seconded by Councilman Townsend, Dennis Hudson was appointed as Alternate on the Planning Board

4 AYES 0 NAYS (no abstain, John was absent)

HIGHWAY Superintendent Hansen reported being very busy plowing. Caught up on maintenance. Transfer Station looks good and everything caught up.

On a motion by Councilman Schmid, seconded by Councilman Levi it was agreed to sign the highway NYS 284 Form and it does match the budget. 4 AYES 0 NAYS

Discussion regarding the design and location of the new highway building followed.

TOWN CLERK Town Clerk Yvonne Lutz reported that revenue collected to date for property taxes are \$1,941,226.83, including \$470.47 in interest. Four taxpayers had to be reimbursed this year because of duplicate payments (overpayment). The taxpayer paid the bill in 2017 to take advantage of the tax reform and their escrow management also paid the bill. The check could not be returned to the escrow management because it included other taxpayer's payments on the check.

Town Clerk also reported \$2887.50 in revenue for February for Town Clerk's revenue.

SUPERVISOR REPORT Supervisor Frey reported that there is an issue with the septic in Limekiln Campsites that the DEC is now addressing. We were never notified, however, the State does not have to report to a Town Government. He also indicated that Limekiln Campsites are looking to go to a first come, first serve basis for rental of campsites.

Supervisor Frey reported that there are reported problems with scam phone calls to mainly seniors. Warning everyone to be aware of this and be careful. There is an application to discourage these scam

phone calls. Councilman Schmid stated that there are also programs online to blacklist certain numbers.

Supervisor Frey reported that we have the appraisal for the land swap decisions with Dave Corisanti. They look good and are only a few thousand apart.

Superintendent of Highways, Shawn Hansen wanted to add that he would like to thank landowners again for use of their private property for trails and dumping snow. He is happy with all his staff and said they are all doing a great job. He will be on vacation from the 16<sup>th</sup> of March until April 1<sup>st</sup>. They will continue to groom as long as there is snow.

No executive session.

RESOLUTION NO: 09.18 HIGHWAY VOUCHERS On a motion offered by Councilman Levi, seconded by Councilman

Brownsell the following resolution was ADOPTED by VOTE to pay Highway vouchers numbered 9341, 9346-9348, 9350 in the amount of Two Thousand Seven Hundred Eighty Four and Forty cents (2,784.40)

5 AYES 0 NAYS Motion carried

RESOLUTION NO: 10.18 GENERAL AND WASTEWATER VOUCHERS On a motion offered by Councilman Brownsell, seconded by

Councilman Levi, the following resolution was ADOPTED by VOTE to pay General vouchers numbered 9303-9340, 9342, 9349, 9351-9358 in the amount of Thirty Two Thousand Eight Hundred Ninety and Twenty One cents (\$32,890.21)

5 AYES 0 NAYS Motion carried

With all business heard, the Town Board adjourned at 8:20 pm with a motion made by Councilman Levi and seconded by Councilman Townsend. The next general meeting of this Board will be on April 10, 2018 and will begin at 7:30pm.

Respectfully submitted,

Yvonne Lutz Town Clerk

## ASSESSOR/CODES MONTHLY REPORT March 2018

A copy of the monthly report for permit activity is on file in the Town Clerk's office. Permit activity is increasing.

### ASSESSOR

I have sent the Tentative Roll to county. Parcels from Eagle Bay to Town center along Route 28 with lake frontage were the parcels that had changes to their assessments for equalization reasons most were 2% to 10%. We have had some sales in that area that gave me a list of comparables to base the adjustments on. The only other changes to assessments were made were due to improvements or demolitions.

Respectfully submitted, Aimee VanWie

### Parks Report for March 2018 Mitch Lee Parks Supervisor

1. Our new Parks Staffer John Rouse is now on board and doing great. We hope to get a multitude of projects completed.
2. Our Grooming at Fern Park is done for the season.
3. Our Ice at Fern Park is now gone and soon we will pressure wash the floor repaint it and put in the lines for Pickle Ball.
4. Our Arrowhead Rest Room updating project is almost complete as we are awaiting new sinks and faucets.
5. We have started the refurbish of the Fern Park Rest Rooms and the update there will look most satisfying to our visitors.
6. We painted the floors in the office and hallways in the basement of Town Hall.
7. Our Polaris Snowmobile is at Clarks Marina to have a new footboard peg Fabricated so that it will not interfere with the heat exchanger when you stand up on it.
8. Our quarterly Water samples were submitted and all good with Verona Labs.
9. A new Banner Sign is being ordered from Steffen In the next week for the trails at Fern Park.
10. Roofing work on Cottage 3 will start next week as all our materials are on sight.

## Information Office Report

of the month March 2018

- Balance in Petty Cash on March 31 was \$55.41.
- From April 1, 2017 to March 31, 2018 this office has processed 1,062 snowmobile permits for the 2017/18 season (343 Preseason, 24 Deal, 371 Seasonal, 216 Weekly, 9 Upgrade, 24 Replacement, 75 Snofest). Old Forge processed 13,191 (7,492 Preseason, 156 Deal, 3,370 Seasonal, 1,834 Weekly, 141 Upgrade, 198 Replacement, 730 Snofest). Stillwater processed 61 (3 Deal, 25 Seasonal, 33 Weekly). Waters Edge processed 170 (18 Deal, 67 Seasonal, 85 Weekly). OF Camping Resort processed 41 (4 Deal, 15 Seasonal, 22 Weekly). Beaver River was newly added to the report selling 13 (2 Preseason, 8 Seasonal, 3 Weekly). Not sure if the preseason are for last year or next year, so won't include them in totals. Total permits compared to last year listing last year's number first: 6,761/7,838 Preseason, 236/205 Deal, 4,314/3,856 Seasonal, 2,647/2,193 Weekly, 199/150 Upgrade, 208/372 Replacement. Total of 621 more transactions this year, not including preseason sold for next year – see below the chart.

Below totals are from Inlet only:

Year	Preseason	Season	Weekly	Deal	Upgrade	Total*
96/97	906	438	532	NA	NA	1876
97/98	1022	462	403	NA	NA	1887
98/99	1065	332	353	NA	NA	1750
99/00	974	510	402	NA	NA	1886
00/01	1245	564	642	NA	NA	2451
01/02	1266	709	532	NA	NA	2507
02/03	1283	632	518	NA	NA	2433
03/04	1278	494	436	45	7	2260
04/05	1241	206	362	30	8	1847
05/06	1094	361	320	28	13	1816
06/07	949	352	404	18	19	1742
07/08	1048	403	369	34	23	1877
08/09	869	355	326	14	30	1594
09/10	600	433	385	46	33	1497
10/11	585	274	270	24	25	1178
11/12	510	169	299	18	21	1017
12/13	454	347	340	20	20	1181
13/14	453	241	274	25	19	1012
14/15	420	302	304	23	8	1080
15/16	385	218	105	17	0	725
16/17	347	489	250	31	13	1030
17/18	343	371	216	24	9	963

\*These totals do not include any Replacements or Snofest deals.

During March, this office sold 75 permits for the 2018/19 season at the preseason rate of \$65. Old Forge sold 730. (Last year we sold 18. I do not have record of how many Old Forge sold.) The Information Office will continue to sell 2018/19 Snowmobile Permits for the preseason rate of \$65 each until November 15, 2018. Permits can also be purchased at the Town of Webb Visitor Center and online at OldForgeNY.com. Stickers will be printed some time in September and will be then be mailed to anyone who has purchased one prior to printing.

- During the 2017 "Arts in the Park," \$2,480 was collected from 29 vendors to reserve 30 spaces (two also paid for additional space) for the 2018 "Arts in the Park". During the 2017 Fall Festival and up until September 30, \$1,280 was collected from 20 vendors to reserve 23 spaces for the 2018 Fall Festival. Since January 1<sup>st</sup>, we have collected an additional \$1,440 from 17 vendors to reserve 18 spaces for "Arts in the Park" and \$335 from 6 vendors to reserve 6 spaces in Fall Festival.

Applications and a list of vendors signed up can be found at [www.inletartsinthepark.com](http://www.inletartsinthepark.com) and [www.inletfallfestival.com](http://www.inletfallfestival.com).

4. The IABA held a regular meeting on April 3<sup>rd</sup> meeting will be at Fourth Lake Wine & Spirits. Their May 1<sup>st</sup> meeting will also be their spring social, and will be held at Red Dog Tavern. The June 5<sup>th</sup> meeting will be a bag stuffing event at Inlet Town Hall, and there will be no meetings in July or August. This group has lots of great ideas and is working well together. Notes from IABA meetings can be found at [www.GoInletNY.com](http://www.GoInletNY.com). They are now accepting dues for 2018. **You can pay your dues online!**
5. Fern Park Master Plan Committee has set the third Tuesday of each month at 7:00 p.m. in the meeting room of Inlet Town Hall for regular meetings. Anyone interested in the future of Fern Park is welcome to attend.
6. The 5<sup>th</sup> annual "Let's Get Crooked!" fundraiser went well. 13 crockpots, 23 votes, and \$280 collected for St. Bart's Food Pantry.
7. The Frozen king, queen & princess handed out beads from the back of Inlet Rescue One, driven by Dennis Hudson.
8. Mitch says the Adirondack Sports & Fitness Summer Expo in Saratoga Springs had a fair turnout. The weekend competed with the St. Patrick's holiday and made parking for spectators difficult.
9. The Adult Egg Hunt will be on the same day as the Youth Commission's Egg Hunt – Saturday, April 7<sup>th</sup>.
10. I will be attending the APA's Local Government Day in Lake Placid on April 18 & 19. Margie will be in the office to cover me those days. She will return on the 22<sup>nd</sup> to cover for Mitch.
11. The Decentralization Grant Program's award ceremony will take place at 2:00 p.m. on Saturday, April 28 at the Plattsburgh Library. I plan to attend this, and hope to bring home a check that day. You can find this year's summer concert lineup at [www.InletConcertSeries.com](http://www.InletConcertSeries.com).
12. The Community Pride Day is May 2<sup>nd</sup>. The shirt contest ended with Annaliese Eddy's design having the most likes and will be on the front of this year's shirt. Sponsors are asked to commit prior to April 6<sup>th</sup> to be listed on the back of the shirts. Still looking for ideas for activities to do with the Inlet School children on that day.
13. Fire & Spice at Seventh Lake House will be May 6<sup>th</sup>. This day is also usually the day for Screamen Eagle's Pizza Eating Contest. Instead, they are planning a "Party for Jon" that day, which will be a local appreciation day - \$10 at the door includes food & drinks.
14. The Hamilton County Memorial Day Parade will be held in Indian Lake this year.
15. Thunder in the ADKS will be held on June 1 & 2. The four businesses that took over the event (Slicker's, TOW Bar, The Back Door & Tony Harpers) still want to include Inlet, if there is interest. (On this same day will be memorial services for Margaret Chambers and Bruce Caldwell.)
16. About 350 have registered for the 23<sup>rd</sup> running of the Black Fly Challenge. This is slightly ahead of last year and will again be capped at 1,000. The committee has been meeting regularly, and is looking forward to another awesome event. Race day is June 9<sup>th</sup>, and the race starts in Arrowhead Park this year. [www.blackflychallenge.com](http://www.blackflychallenge.com)
17. Ping Pong Ball Drop?
18. Keep checking [www.InletNY.com](http://www.InletNY.com), and send us all comments, suggestions, etc. We will also continue accepting photos, especially pictures with people in them enjoying Inlet! You can send pictures to [info@inletny.com](mailto:info@inletny.com). And if you have any interest in blogging about Inlet, we need bloggers!
19. Information Office Window Hours for March will be: Saturday, Sunday & Monday 9:00 a.m.-6:00 p.m., Tuesday, Wednesday & Thursday 8:00 a.m.-6:00 p.m., Friday 8:00 a.m.-8:00 p.m. as long as there is snow to ride the trails.
20. Like Inlet, NY Information & Events on Facebook and then subscribe to our events to always know what's going on! Inlet is also on Instagram and Twitter!
21. Some events between this and the next town board meeting:
  - April 14 – Scavenger Hunt @ Raquette Lake
  - April 18-19 – APA Local Government Day @ Lake Placid
  - April 21 – Lunch in Boonville @ bus leaves Raquette Lake



- April 22 – Tales from the Woods @ Adirondack Experience
- April 24 – Trivia Night @ Raquette Lake Tap Room
- April 26 – Ladies’ Night @ View
- April 28 – DEC Grant Awards @ Plattsburgh Library
- April 30 – Kids Crafting @ Raquette Lake School
- May 2 – Community Pride Day
- May 4 – Howl Story Slam @ Old Forge Library
- May 6 – Fire & Spice @ Seventh Lake House
- May 6 – Jon’s Party @ Screamen Eagle

#### 2018 Dates for Events in Inlet:

- February 2-3 – Inlet Barnstormers Poker Run
- February 24 – Frozen Fire & Lights
- March 10 – “Let’s Get Crooked!” @ Inlet Town Hall
- April 7 – Egg Hunt @ Arrowhead Park
- April 7 – Adult Egg Hunt @ Fern Park
- May 2 – Community Pride Day
- May 6 – Fire & Spice @ Seventh Lake House
- May 6 – Jon’s Party @ Screamen Eagle
- May 18-20 – The “Otter” Paddlesports Event @ Frisky Otter Tours
- May 28 – Post #1402 Wreath Laying Ceremony @ Legion Square
- June 1-2 – Thunder in the ADKS
- June 2 – National Trail Day
- June 9 – Black Fly Challenge @ Arrowhead Park & Indian Lake School
- June 17? – Cousins Pancake Breakfast @ The Ole Barn
- June 30 – Tom O’Carroll @ Arrowhead Lakefront
- July 4 – Ping Pong Ball Drop, Live Music & Fireworks
- July 7 – Annie & the Hedonists @ Arrowhead Lakefront
- July 14 – Kathy Sommer & Paul Hubert @ Arrowhead Lakefront
- July 21 – Dan Duggan & Peggy Lynn @ Arrowhead Lakefront
- July 21-22 – “Arts in the Park” @ Arrowhead Park
- July 27 – “An Evening with the Symphony” @ The Woods Inn & Arrowhead Park
- July 28 – Inlet Classic Car Cruise & Show @ Arrowhead Park
- July 28 – Shakespeare in the Adirondack Park @ Arrowhead Park
- July 28? – Navy Band @ Arrowhead Park
- July 28 – Shrinking Violets @ Arrowhead Lakefront
- July 29? – Army Band @ Arrowhead Park
- August 4 – 6<sup>th</sup> & 7<sup>th</sup> Lakes Improvement Association Picnic @ Fern Park & Fireworks over Seventh Lake
- August 4 – Karen Savoca & Pete Heitzman @ Arrowhead Lakefront
- August 5 – Inlet Public Library Ice Cream Social
- August 11 – Bill Staines @ Arrowhead Lakefront
- August 18 – Dan Berggren & Ed Lowman @ Arrowhead Lakefront
- August 19 – Gary Rudd Memorial Golf Tournament @ Inlet Golf Club
- August 20-22 – Cycle Adirondacks @ Fern Park
- August 21? – Inlet’s Walk for Memory Loss @ Arrowhead Park
- August 25 – My Sweet Patootie @ Arrowhead Lakefront
- September 1 – The Jam Bones @ Arrowhead Lakefront
- September 7 – Adirondack Canoe Classic passes through

- September 8 – IVES Clam Bake @ IVES Building
- September 15 & 16 – Inlet Fall Festival @ Fern Park
- October 6 – Adirondack Kids Day @ Arrowhead Park
- October 6 – Breast Cancer Awareness Bike Ride @ Pedals & Petals
- October 26 – Halloween Parade & Party @ IVES Building
- November 23-25 – Adirondack Christmas on Main Street
- December 8 – New York Shootout @ Chip & Cindy's Track
- December 9 – Cookie Swap @ Inlet Town Hall
- December 31 – Champagne Bus