

*First DRAFT*

# INLET TOWN BOARD AGENDA

**TUESDAY March 13th 2018**

**6:30 P.M.** - Highway, General Bill review – updates

**7:30 P.M.** - Call Regular Meeting to order

**Pledge of Allegiance** by Deputy Town Supervisor Herb Schmid

**Minute's Review** – 2/13/18 meeting ..... *See attached pages 2 - 5*

**Public Comment** –

**Power Rates** – Bill Scanlon to discuss locking power rate

**CAP-21** – Close outs needed in 2018 on L.W.R.P. grant

**Fern Park Master Plan** – Committee update

**Assessor/Codes, Parks/Building/Information/Clean Waters.**

*See attached pages through 6 - 10*

**Police** – Update on T.O.W. Board meetings discussing Police Chief & Consolidation

**Planning Board** – Town Comprehensive Master Plan 5year refresh, Dennis Hudson apt.

**Highway Department** – Review & vote on NYS 284 form - Agreement for the Expenditure of Highway \$\$  
-Design review on location of new Highway Building

**Transfer/Recycling** – Winter hours 9-12, 1-6 closed Tuesday & Wednesday

**Clean Waters** – Discuss adjustments of user rates for 2018 billing

**Town Clerk Report** – Rental & revenue reports

**Supervisors Report** – Limekiln Lake Campsite issues

-Town Tower committee report and county involvement

- Land swap for relocating snowmobile trail off Gilbert Rd. -

.... *A.P.A. jurisdictional approval review under way*

**Public Comment** –

**Audit Bills** - Highway, General

**Executive session:** None

**Next Regular Meeting– 4-10-18 - 6:30 Bills & updates, 7:30 Meeting**

## February 13, 2018 Regular Meeting Inlet Town Board

The meeting began with the Pledge of Allegiance led by Councilman Herb Schmid in Supervisor Frey's absence, at 7:30pm. Present were Shawn Hansen and Aimee VanWie. Officials present were Supervisor Frey (arrived late), Councilman Levi, Councilman Brownsell, Councilman Schmid, Councilman Townsend and Yvonne Lutz, Town Clerk

Supervisor Frey is attending the Town of Webb's monthly board meeting to approach the Board about the consolidation of police.

Councilman Schmid asked if anyone had any questions, requests for additions or deletions on the January 9 Regular Board meeting minutes.

Aimee VanWie has created a new form for an extended use trailer permit for the Town of Inlet. This permit allows a person to have a trailer on their property for more than the 7 day temporary permit we currently grant. This permit is only good up to 2 years as approved by the Board and is typically for people building a home and needs a temporary structure while building. She presented a permit application from Donald Kinney, 73 Uncas Road. A motion was made by Councilman Brownsell, seconded by Councilman Levi to approve the permit.

4 AYES 0 NAYS Motion carried Councilman Schmid asked for a moment of silence to remember Bruce Caldwell.

Aimee VanWie updated the board on the Fern Park Master Plan. Mr. Gerald Hienl, who is an engineer who has done park restoration, has offered his services pro bono to help the committee in their brainstorming and restoration of Fern Park.

ASSESSOR/CODES Aimee will be attending the annual Codes Training onverence in Lake Placid from March 4-8<sup>th</sup>.

CLEAN WATERS Councilman Brownsell reported that Barton & Loguidice has done their annual report of the closed landfill. A copy of the report is in the Town Clerk's office for anyone to review.

PARKS Councilman Townsend reported that Cycles Adirondack is looking to get a grant for electrical outlet work and Black Fly might match the grant. Parks Dept is looking at the option of having John in grooming stay on with the Town in the Park's Department when done grooming, to help with the roof for the cottage. Board stated they did not have an objection.

POLICE Supervisor Frey is at Town of Webb board meeting to discuss consolidation agreement further

PLANNING BOARD 5- year review and update of the Town Comprehensive Master Plan is being worked on

HIGHWAY Superintendent Hansen reported being very busy plowing and sanding. Councilman Schmid clarified that the Town Highway Department is happy to take care of the snow removal on the sidewalks, however, the roadways need to take priority. Owners will need to take on

responsibility to clean the

sidewalks on their property if the Town is busy taking care of roadways. The Town wants to keep the sidewalks clean, however, sometimes they need to prioritize and take care of roadways first.

On a motion by Councilman Townsend, seconded by Councilman Levi the following resolution was ADOPTED by VOTE 4 AYES 0 NAYS

RESOLUTION NO. 6.18

REQUESTING AND AUTHORIZING THE COUNTY HIGHWAY SUPERINTENDENT TO POST WEIGHT RESTRICTIONS ON TOWN ROADS FOR THE YEAR 2018

DATED: February 13, 2018

WHEREAS, Vehicle and Traffic Law Article 41, Section 1660 gives authority to the Town Board to post weight limits on Town Roads when the Board deems necessary to protect roads from harm during spring breakup, and

WHEREAS, Vehicle and Traffic Law Article 40, Section 1650 gives authority to the county superintendent of highways to post weight limits on County Roads when the superintendent deems it necessary to protect County roads from harm during spring breakup, and

WHEREAS, the Town would need to place an ad in the local newspaper notifying the public of such postings, and

WHEREAS, the County Superintendent places a legal ad in the local newspaper notifying the public of such posting on County highways, and

WHEREAS, the Town roads are typically posted for the same duration as the County roads, and

WHEREAS, the Town Board and Town Highway Superintendent believes that it would be in the interest of the Town if the County Superintendent post weight restrictions on the Town roads in conjunction with the County Roads during spring breakup, be it

RESOLVED, the Town Board of the Town of Inlet hereby requests and authorizes the County Superintendent of Highways post weight restrictions on Town roads within the Town of Inlet when he deems necessary for the calendar year 2018.

**TRANSFER STATION** Winter hours are in effect through May 1. The Transfer Station is Open 9-12 and 1-6 (closed 12-1) and closed Tuesdays and Wednesdays.

Superintendent Hansen asked to speak regarding the trails. He reported that they have been grooming where weather permits and have moved snow to Rocky Mountain area. Town of Webb helped by bringing snow from Eagle Bay and Superintendent wants to thank them. He also wants to thank landowners who allow us to use their land for trail access and thanked all the downtown landowners for use of their property to put snow.

**TOWN CLERK** Town Clerk Yvonne Lutz reported that revenue collected in January from tax collections was in the amount of \$1,527,549.43. Councilman Levi asked how much of this is from NYS land. Town Clerk will get this figure and give it to the Board. Aimee VanWie discussed the potential tax cap the Governor is considering and how this could hurt towns like us financially. She mentioned that she needs to do an informal re-appraisal for specifically lakefront. Fourth Lake is really the "neighborhood" she is referring to because Seventh Lake and Limekiln don't have the sales to help with any kind of revaluation. She reported that she received the estimated Level of Assessment Ratio from the Office of Real property. The Town is at 98.17. Residential is slightly low at 94.34 and commercial is slightly high at 117.04. Commercial is high because there are so few sales of commercial property and the parcels used to base the sales model on one of them was from a sale in 2015. Time or more commercial sales will correct this.

Town Clerk also reported \$397.50 of revenue for January in pavers, dog license renewal, building permits and certificate of origin.

With a motion by Councilman Brownsell and seconded by Councilman Townsend, the Board APPROVED the Town Clerk to attend the annual NYS Town Clerks Association Conference on April 22 through April 25. She will take courses for registrar and also a Notary Public class to earn her Notary again. Town Clerk, Yvonne Lutz also reported that she applied for a scholarship to help with the costs.

The Town Clerk presented a resolution from the APA Review Board asking for support. The Board decided against offering any support.

Town Clerk presented a resolution from Life Flight asking for support. Councilman Schmid noted that the service is valuable, however, is rarely used and the Board decided against offering any support.

**SUPERVISOR REPORT** Councilman Schmid reported on behalf of Supervisor Frey that the Town Tower committee will meet in March and that it looks like the County should get \$500,000-\$600,000 for Communication towers, however, more areas are looking for assistance with funding. Originally it was Raquette Lake and Inlet and now Cat Mountain and Moorhead are now seeking assistance. It was mentioned that CAP 21 is assisting with a fund to be utilized by communication needs in the Town of Inlet. There is currently \$10,000 in the fund, in addition to the \$50,000 donation by Mr. and Mrs. Millikan. Councilman Schmid also discussed that there is a video being produced to express the need for communication improvements in the area. There is hope that the video will generate more funds.

Supervisor Frey joined the meeting from the Town of Webb meeting. He reported that the Town of Webb Board showed little to no resistance in consolidating police departments by the end of year. It was discussed we will do everything to move toward consolidation while waiting for State approval.

The Town of Webb Board did ask if Inlet will require a minimum amount of coverage from the consolidated department.

Supervisor Frey reported that we are moving forward with the possibility of a land swap with Dave Corisanti. Eric Sunderhaft was here for the appraisal on the afternoon of 2/13. We will be looking for a permissive referendum most likely this summer.

Supervisor Frey mentioned that the light pole caps in the park look great.

No executive session.

RESOLUTION NO: 07.18 HIGHWAY VOUCHERS On a motion offered by Councilman Levi, seconded by Councilman Townsend the following

resolution was ADOPTED by VOTE to pay Highway vouchers numbered 9210, 9211, 9244, 9245, 9250, 9251, and 9254-9256, in the amount of Twelve Thousand One Hundred Fifty One Dollars and Sixty Seven Cents (\$12,151.67)

4 AYES 0 NAYS Motion carried

RESOLUTION NO: 08.18 GENERAL AND WASTEWATER VOUCHERS On a motion offered by Councilman Brownsell, seconded by Councilman Levi, the following

resolution was ADOPTED by VOTE to pay General vouchers numbered 9210, 9212-9249, 9258-9266 in the amount of Fifty Two Thousand Two Hundred Eighteen Dollars and Fifty-Nine cents (\$52,218.59)

4 AYES 0 NAYS Motion carried

With all business heard, the Town Board adjourned at 8:30 pm with a motion made by Councilman Townsend and seconded by Councilman Levi. The next general meeting of this Board will be on March 13, 2018 and will begin at 7:30pm.

Respectfully submitted,

Yvonne Lutz Town Board

**ASSESSOR/CODES  
MONTHLY REPORT  
February 2018**

**CODE ENFORCEMENT**

A copy of the monthly report for permit activity is on file in the Town Clerk's office.

The yearly Codes Training Conference was held in Lake Placid, March 4th through March 8<sup>th</sup>. One of the interesting topics covered this year was Zombie properties, how are communities, towns and states creating new laws to handle the growing problems created by abandon homes. I received credit for my annual 24 hours of mandated training.

**ASSESSOR**

I have received the preliminary list of Taxable State Land Parcels for 2018 assessment roll, there doesn't appear to be any changes, once I have studied the report I will be certifying by April 11<sup>th</sup>. I have also received from Barry Baker an estimated impact on State owned land taxes if the 2019 proposed pilot cap is imposed, the impact could be approximately \$5000.00.

Respectfully submitted,

Aimee VanWie

**Inlet Parks Dept Report For February 2018**  
**Mitch Lee Parks Dept Supervisor**

1. Our Town Hall Cleaning Staffer is expected back on March 18th.
2. John Rouse accepted the position available at the Parks Department with a starting Date of April 1st.
3. The materials for Cottage 3 roof are on hand and the roof project will start the first day the weather improves.
4. All the furniture and stalls are done and in place for the Changing rooms and the Furniture for the Rest Rooms in Arrowhead park will be completed by March 14th.
5. The Ice rink has not been open since the warm up of Late February and without a few very cold nights we are not able to add water to freeze the surface.
6. Fern Park has been groomed each and every day that the weather has provided us good conditions. But the Golf Course remains un-groomed until snow totals on the surface improve.
7. The Floors and offices in the Basement all received a new coat of paint, while Our Codes officer was away at classes.
8. The Arrowhead Rest Rooms interiors were repainted and the Floors should be done by the end of the month.

## Information Office Report of the month February 2018

1. Balance in Petty Cash on February 28 was \$53.16.
2. From April 1, 2017 to February 28, 2018 this office has processed 979 snowmobile permits for the 2017/18 season (343 Preseason, 24 Deal, 371 Seasonal, 210 Weekly, 9 Upgrade, 22 Replacement). Old Forge processed 13,112 (7,492 Preseason, 156 Deal, 3,367 Seasonal, 1,789 Weekly, 129 Upgrade, 179 Replacement). Stillwater processed 61 (3 Deal, 25 Seasonal, 33 Weekly). Waters Edge processed 170 (18 Deal, 67 Seasonal, 85 Weekly). OF Camping Resort processed 41 (4 Deal, 15 Seasonal, 22 Weekly). Total permits compared to last year listing last year's number first:  
6,761/7,838 Preseason, 229/205 Deal, 4,256/3,845 Seasonal, 2,552/2,139 Weekly, 196/138 Upgrade, 201/201 Replacement. Total of 171 more transactions this year.
3. During the 2017 "Arts in the Park," \$2,480 was collected from 29 vendors to reserve 30 spaces (two also paid for additional space) for the 2018 "Arts in the Park". During the 2017 Fall Festival and up until September 30, \$1,280 was collected from 20 vendors to reserve 23 spaces for the 2018 Fall Festival. Since January 1<sup>st</sup>, we have collected an additional \$1,360 from 16 vendors to reserve 17 spaces for "Arts in the Park" and \$335 from 6 vendors to reserve 6 spaces in Fall Festival. Applications and a list of vendors signed up can be found at [www.inletartsinthepark.com](http://www.inletartsinthepark.com) and [www.inletfallfestival.com](http://www.inletfallfestival.com).
4. 2018 CAA vacation planners are in. Please help distribute them!
5. Registration for the 23<sup>rd</sup> running of the Black Fly Challenge opened on February 2<sup>nd</sup>. The committee has been meeting regularly, and is looking forward to another awesome event. Race day is June 9<sup>th</sup>, and the race starts in Arrowhead Park this year. [www.blackflychallenge.com](http://www.blackflychallenge.com)
6. The IABA will hold a regular meeting on March 6<sup>th</sup> aboard the WW Durant Winter Boat, and their April 3<sup>rd</sup> meeting will be at Fourth Lake Wine & Spirits. Their May 1<sup>st</sup> meeting will also be their spring social, and will be held at Red Dog Tavern. This group has lots of great ideas and is working well together. Notes from IABA meetings can be found at [www.GoInletNY.com](http://www.GoInletNY.com). They are now accepting dues for 2018. **You can pay your dues online!**
7. The IABA has a subcommittee working on the idea of a youth hockey tournament for 2019. If you know anyone interested in any aspect of this idea, let me know.
8. Fern Park Master Plan Committee has set the third Tuesday of each month at 7:00 p.m. in the meeting room of Inlet Town Hall for regular meetings. Anyone interested in the future of Fern Park is welcome to attend.
9. Frozen Fire & Lights went very well even with the lack of snow. A thank you and recap of the day's activities was posted in the local papers and at [www.inletfrozenfireandlights.com](http://www.inletfrozenfireandlights.com). Full report available upon request.
10. On February 28<sup>th</sup> the Northern New York Vintage Snowmobile Racing moved their ice oval races planned for Fourth Lake on Saturday, March 3<sup>rd</sup> to Raquette Lake. On March 1<sup>st</sup> they cancelled the races completely.
11. March 10<sup>th</sup> will be the 5<sup>th</sup> annual "Let's Get Crooked!" fundraiser. Bring a crockpot of your favorite soup to share, along with a \$10 donation to the local food pantry, and enjoy some company, good soup, and we will vote for People's Choice!
12. Old Forge's St. Patty's Day Parade is Friday, March 16<sup>th</sup>. Inlet has been well represented in this parade the last few years. Hoping to keep this going. Our king, queen & princess plan to participate and hand out beads.
13. I will be out of the office during the school spring break starting on March 17<sup>th</sup> and returning on April 3<sup>rd</sup>. As always, I will be checking emails and voice messages and will respond appropriately. Margie will be filling in on the Wednesdays and Thursdays that I am gone.
14. Mitch will have a booth representing Inlet and the Black Fly Challenge at the Adirondack Sports & Fitness Summer Expo in Saratoga Springs on March 17 & 18. Margie will be alone in the office these two days.

15. The Community Pride Day Shirt Contest was open to ninth grade students in Town of Webb, Long Lake, Indian Lake, Speculator and Wells. Deadline for submissions was February 9<sup>th</sup>. Twelve designs were submitted, all from Town of Webb students. The top four designs are posted on Inlet's Facebook page for public voting. The one with the most likes at 10:00 p.m. on Friday, March 16 will be the front of this year's shirt. Sponsors are asked to commit prior to April 6<sup>th</sup> to be listed on the back of the shirts. Still looking for ideas for activities to do with the Inlet School children on that day.
16. I have begun collecting prizes and eggs for the Adult Egg Hunt, which will be on the same day as the Youth Commission's Egg Hunt – Saturday, April 7<sup>th</sup>.
17. The Decentralization Grant Program's award ceremony will take place at 2:00 p.m. on Saturday, April 28 at the Plattsburgh Library. I plan to attend this, and hope to bring home a check that day. You can find this year's summer concert lineup at [www.InletConcertSeries.com](http://www.InletConcertSeries.com).
18. Bikes & Brews has renamed their event to Thunder in the ADKS. The four businesses that took over the event (Slicker's, TOW Bar, The Back Door & Tony Harpers) want to include Inlet, if there is interest. The hope would be to have one Inlet business take on the role as the "Inlet hub" for the day. This year's date is June 2<sup>nd</sup>. (On this same day will be memorial services for Margaret Chambers and Bruce Caldwell.)
19. Ping Pong Ball Drop?
20. Keep checking [www.InletNY.com](http://www.InletNY.com), and send us all comments, suggestions, etc. We will also continue accepting photos, especially pictures with people in them enjoying Inlet! You can send pictures to [info@inletny.com](mailto:info@inletny.com). And if you have any interest in blogging about Inlet, we need bloggers!
21. Information Office Window Hours for March will be: Saturday, Sunday & Monday 9:00 a.m.-6:00 p.m., Tuesday, Wednesday & Thursday 8:00 a.m.-6:00 p.m., Friday 8:00 a.m.-8:00 p.m. as long as there is snow to ride the trails.
22. Like Inlet, NY Information & Events on Facebook and then subscribe to our events to always know what's going on! Inlet is also on Instagram and Twitter!
23. Some events between this and the next town board meeting:
  - ☞ March 16 – St. Patty's Day Parade @ Old Forge
  - ☞ March 17-18 – Adirondack Sport & Fitness Summer Expo @ Saratoga Springs
  - ☞ March 17 – Scavenger Hunt @ Raquette Lake
  - ☞ March 17 – Irish Road Bowling @ Pelon Road, Indian Lake
  - ☞ March 17 – Annie & the Hedonists @ Long Lake Library
  - ☞ March 18 – Bubble Trouble @ Long Lake Town Hall
  - ☞ March 18 – Mohawk Iron Workers @ Adirondack Experience
  - ☞ March 19 – Pizza for Kids @ Raquette Lake Fire Hall
  - ☞ March 21 – Eastern Star Spaghetti Dinner @ Long Lake Diner
  - ☞ March 27 – Trivia Night @ Raquette Lake Tap Room
  - ☞ March 29 – Ladies' Night @ View
  - ☞ April 1 – Kids Egg Hunt @ Raquette Lake School
  - ☞ April 7 – Easter Egg Hunt @ Arrowhead Park
  - ☞ April 7 – Adult Egg Hunt @ Fern Park
  - ☞ April 8 – Horse Shoe – An Adirondack Creation @ Adirondack Experience

#### 2018 Dates for Events in Inlet:

- ☞ February 2-3 – Inlet Barnstormers Poker Run
- ☞ February 24 – Frozen Fire & Lights
- ☞ March 10 – "Let's Get Crooked!" @ Inlet Town Hall
- ☞ April 7 – Egg Hunt @ Arrowhead Park
- ☞ April 7 – Adult Egg Hunt @ Fern Park
- ☞ May 2 – Community Pride Day
- ☞ May 6 – Fire & Spice @ Seventh Lake House

- ☞ May 6? – Locals Appreciation Day @ Screamen Eagle
- ☞ May 18-20 – The “Otter” Paddlesports Event @ Frisky Otter Tours
- ☞ May 19-20? – Health, Wellness & Holistic Weekend @ The Woods Inn
- ☞ May 28 – Post #1402 Wreath Laying Ceremony @ Legion Square
- ☞ June 1-2 – Thunder in the ADKS
- ☞ June 2 – National Trail Day
- ☞ June 9 – Black Fly Challenge @ Arrowhead Park & Indian Lake School
- ☞ June 17? – Cousins Pancake Breakfast @ The Ole Barn
- ☞ June 30 – Tom O’Carroll @ Arrowhead Lakefront
- ☞ July 4 – Ping Pong Ball Drop, Live Music & Fireworks
- ☞ July 7 – Annie & the Hedonists @ Arrowhead Lakefront
- ☞ July 14 – Kathy Sommer & Paul Hubert @ Arrowhead Lakefront
- ☞ July 21 – Dan Duggan & Peggy Lynn @ Arrowhead Lakefront
- ☞ July 21-22 – “Arts in the Park” @ Arrowhead Park
- ☞ July 27 – “An Evening with the Symphony” @ The Woods Inn & Arrowhead Park
- ☞ July 28 – Inlet Classic Car Cruise & Show @ Arrowhead Park
- ☞ July 28 – Shakespeare in the Adirondack Park @ Arrowhead Park
- ☞ July 28? – Navy Band @ Arrowhead Park
- ☞ July 28 – Shrinking Violets @ Arrowhead Lakefront
- ☞ July 29? – Army Band @ Arrowhead Park
- ☞ August 4 – 6<sup>th</sup> & 7<sup>th</sup> Lakes Improvement Association Picnic @ Fern Park & Fireworks over Seventh Lake
- ☞ August 4 – Karen Savoca & Pete Heitzman @ Arrowhead Lakefront
- ☞ August 5 – Inlet Public Library Ice Cream Social
- ☞ August 11 – Bill Staines @ Arrowhead Lakefront
- ☞ August 18 – Dan Berggren & Ed Lowman @ Arrowhead Lakefront
- ☞ August 19 – Gary Rudd Memorial Golf Tournament @ Inlet Golf Club
- ☞ August 20-22 – Cycle Adirondacks @ Fern Park
- ☞ August 21? – Inlet’s Walk for Memory Loss @ Arrowhead Park
- ☞ August 25 – My Sweet Patootie @ Arrowhead Lakefront
- ☞ September 1 – The Jam Bones @ Arrowhead Lakefront
- ☞ September 7 – Adirondack Canoe Classic passes through
- ☞ September 8 – IVES Clam Bake @ IVES Building
- ☞ September 15 & 16 – Inlet Fall Festival @ Fern Park
- ☞ October 6 – Adirondack Kids Day @ Arrowhead Park
- ☞ October 6 – Breast Cancer Awareness Bike Ride @ Pedals & Petals
- ☞ October 26 – Halloween Parade & Party @ IVES Building
- ☞ November 23-25 – Adirondack Christmas on Main Street
- ☞ December 8 – New York Shootout @ Chip & Cindy’s Track
- ☞ December 9 – Cookie Swap @ Inlet Town Hall
- ☞ December 31 – Champagne Bus