

*Final DRAFT*

# INLET TOWN BOARD AGENDA

**TUESDAY Febuary 13th 2018**

- 1 **6:30 P.M.** - Highway, General Bill review – updates  
 2 **7:30 P.M.** - Call Regular Meeting to order  
 3 **Pledge of Allegiance** by Deputy Town Supervisor Herb Schmid  
 4 **Minute’s Review** – 1/9/18 meeting ..... *See attached pages 2 & 3*  
 5 **Public Comment** –  
 6 **Moment of Silence – Bruce Caldwell**  
 7 **CAP-21** – DEC grant application in for equipment used for recycling  
 8 **Fern Park Master Plan** – committee update  
 9 **Assessor/Codes, Parks/Building/Information/Clean Waters.**  
 10 *See attached pages 4 through 9*  
 11 **Police** – Chief Kalil & Supervisor Frey at T.O.W. Board meeting tonight /discussing Consolidation  
 12 **Planning Board** –5-year review & update of Town Comprehensive Master Plan underway  
 13 **Highway Department** –Winter work, Sidewalk clearing – town & property owner reasonability’s  
 14 -Resolution allowing for posting of weight restrictions in 2018  
 15 *See attached page 10*  
 16 **Transfer/Recycling** – Winter hours 9-12, 1-6 closed Tuesday & Wednesday  
 17 **Clean Waters** – Training for Brad continues  
 18 **Town Clerk Report** – Rental & revenue reports, Tri County Clerks Conference  
 19 **Supervisors Report** – Life Flight contract  
 20 -Town Tower committee to meet in March, should have news soon about county involvement  
 21 - Land swap for relocating snowmobile trail off Gilbert Rd. -  
 22 .... *plans ready for A.P.A. jurisdictional approval on 2/13/18*  
 23 **Public Comment** –  
 24 **Audit Bills** - Highway, General  
 25 **Executive session:** None  
 26 **Next Regular Meeting– 3-13-18** - 6:30 Bills & updates, 7:30 Meeting

January 9, 2018  
 Regular Meeting  
 Inlet Town Board

The meeting began with the Pledge of Allegiance led by Supervisor Frey at 7:30pm.

Present were Shawn Hansen, Laurie Hansen, Aimee VanWie, Jamie Russell and Peter Klein

Officials present were Supervisor Frey, Councilman Levi, Councilman Brownsell, Councilman Schmid, Councilman Townsend and Yvonne Lutz, Town Clerk

Supervisor Frey asked if anyone had any questions, requests for additions or deletions on the December Regular Board meeting minutes or the Organizational Meeting Minutes of January 2 and mentioned that Town Clerk minutes do not need to be approved according to New York State. They are the Clerk's minutes. He thanked Patti Wittmeyer again for all her hard work and support to the Board and Town.

Peter Klein noted that we should have a resolution to abolish the APA.

The Recycling Grant that Patty Wittmeyer, Shawn Hansen and CAP 21 were working on has been submitted.

Aimee VanWie updated the board on the Fern Park Master Plan. They are working on a survey to find where the interest lies for use of the park. Want to find out what both locals and visitors would like to see at the park. They are also still looking for a Secretary for the committee. Also working on getting donations for the bike race coming through Inlet, "Cycle the Adirondack". Will be spending two nights in Inlet. The bikes will be traveling through many towns along the trip. Committee is looking for ideas to help be more cycle rider friendly such as upgrading fountains for water. Looking for ideas from cyclists.

New York State has questioned why we do not have a full time police chief. Being that we are looking toward consolidating with Town of Webb, a full time police chief would not be necessary. The Town was asked if there is a need for a Chief of Police civil service test. Supervisor Frey feels that if we were to post for a test, it would send the wrong message to any applicants and New York State that we are actively looking for a police chief instead of working toward consolidation with Town of Webb. Town of Webb is expected to review the consolidation proposal tonight at their regular meeting. Supervisor Frey, Chief Kalil and Chief Johnston will attend the next Town of Webb board meeting to answer any questions the Town of Webb Board may have. Currently they are moving forward with current pay plan for Chief Johnston and Chief Kalil.

PLANNING BOARD No updates

#### HIGHWAY

Superintendent Hansen did not have a formal report. They have been busy plowing. Supervisor Frey reminded the public that it is illegal to plow snow into any roadway.

#### TRANSFER STATION

Winter hours are in effect through May 1. The Transfer Station is Open 9-12 and 1-6 (closed 12-1) and closed Tuesdays and Wednesdays. Shawn reported that there was a small mishap with a garage door and the top panel was damaged. Supervisor Frey asked if this would cause a drive thru pattern change. Shawn did not feel it would. Herb expressed concern if where the County plow truck is parked could cause issues with blind spots for vehicles leaving the transfer station. Superintendent Hansen explained that it is parked there for the outlet to plug in. Discussion followed on ideas on how to move the outlet for future use or other places to park the County plow truck.

#### CLEAN WATERS

Operating well. Training for Brad continues. Will take him about 4 years to complete time to become fully licensed.

#### TOWN CLERK

Town Clerk Yvonne Lutz reported that revenue collected in December by her was from tax collecting. 66 tax payers paid early in 2017 totaling \$213,319.08. Supervisor Frey welcomed me.

SUPERVISOR REPORT

Supervisor Frey discussed the library report. Stated that Joanne Kelly is doing a great job, along with the rest of the staff. Frey added that it is a library to be proud of.

New York State Town Association meeting in February and delegates for the Town are Councilman, Dan Levi and Councilman, John Townsend. The rooms are reserved, however, will need to discuss train reservations. Because of cost of rooms, Supervisor Frey recommended that everyone return Tuesday after the conference. Town Clerk asked for clarification of who the primary and alternate delegate would be. Councilman Levi will be primary and Councilman Townsend the delegate.

Supervisor Frey mentioned that he and Aimee VanWie have a meeting with Dave Corasanti on Friday the 12<sup>th</sup> at 10:00. Plans and proposals will be discussed for any land swap or without. Hanna Schoen wants to see movement toward the land swap or purchase from Dave Corasanti. Councilman Levi expressed concern that the Schoen's are agreeable to everything. Supervisor Frey also mentioned that all proposed swaps and purchases will need a permissive referendum.

Peter Klein mentioned his concern for broadband cell service for rural areas and that there is a push for cell service to be available in rural areas. Supervisor Frey stated that APA has never denied a cell tower permit, however, it is nearly impossible to get the heights needed for reception with the APA restrictions. New York State adopted the Emergency Communication Plan that allows communication towers in all rural areas. The issue with this plan is that rural areas are way down the list. We are currently waiting to hear if Inlet was awarded a communication grant, however, Supervisor Frey has nothing to report at this time.

Shawn Hansen reminded Supervisor Frey to ask for a moment of silence for Margaret Chambers. Supervisor Frey spoke about her and expressed how much he will miss her.

No executive session.

RESOLUTION NO: 04.18 HIGHWAY VOUCHERS

On a motion offered by Councilman Levi, seconded by Councilman Townsend the following resolution was ADOPTED by VOTE to pay Highway vouchers numbered 9046-9048, 9051-9053, 9138, 9150 in the amount of \$52,390.60 (Fifty Two Thousand, Three Hundred Ninety dollars and Sixty cents)

5 AYES                      0 NAYS                      Motion carried

RESOLUTION NO: 05.18 GENERAL AND WASTEWATER VOUCHERS

On a motion offered by Councilman Schmid, seconded by Councilman Brownsell, the following resolution was ADOPTED by VOTE to pay General vouchers numbered 9048, 9049, 9054-9119, 9139-9149 in the amount of \$161,265.65 (One Hundred Sixty One Thousand Two Hundred Sixty Five dollars and Sixty Five cents) Wastewater Vouchers numbered 9131-9133 and 9135-9137 3 in the amount of \$1290.81 (One Thousand, Two Hundred, Ninety Dollars and eighty one cents).

5 AYES                      0 NAYS                      Motion carried

With all business heard, the Town Board adjourned at 8:00 pm with a motion made by Councilman Brownsell and seconded by Councilman Levi. The next general meeting of this Board will be on February 13, 2018 and will begin at 7:30pm.

Respectfully submitted,

Yvonne Lutz  
Town Board

**ASSESSOR/CODES  
MONTHLY REPORT  
January 2018**

**CODE ENFORCEMENT**

A copy of the monthly report for permit activity is on file in the Town Clerk's office.

The yearly Codes Training Conference will be held in Lake Placid, March 4th through March 8<sup>th</sup>, this will cover the mandated ICC code training required this year for all NYS Code Officers. The office will be closed while I attend the training.

**ASSESSOR**

I have received the estimated Level of Assessment Ratio from John Stacks and the Office of Real Property for The Town of Inlet, the Town is at 98.17, residential is slightly low at 94.34 and commercial is slightly high at 117.04. Commercial is high because there are so few sales of commercial property and the parcels used to base the sales model on was from a sale in 2015. Time and more commercial sales will correct this model. I have started an informal reappraisal of neighborhoods where sales indicate property values are increasing, most are neighborhoods with waterfront parcels.

Respectfully submitted,

Aimee VanWie

# **Inlet Parks Department Report For January 2018**

Mitch Lee Parks Dept. Supervisor

1. The Polaris snowmobile is back from the shop and in use grooming again. Now with the new drag from snowgromers.net
2. Daily Grooming and Ice Rink maintenance have been great during January with only two days where weather did not permit good surfaces.
3. After the mid month rainstorm we had washouts on Fern Park one causing us to replace an entire bridge.
4. After a recent maintenance installation by time-warner we had a severe power outage to the ground floor of the Town Hall Building. All repairs will be paid for by Time - Warner.
5. Action Items by the staff, Groomed the Children's Kitty Kat Track and Sledding hill Weekly - Changed out the furniture in the Justice Room- Serviced sleds - Water testing & Monitoring - Shoveled Town Hall Roof - Transported the Pallet of Four Season Guides - Maintained the Restrooms at Fern and Town Hall.
6. Our Cleaning Staffer remains out for at least another six weeks.

1. The Inlet Lamp Lighter is still on hold.
2. Balance in Petty Cash on January 31 was \$53.16.
3. From April 1, 2017 to January 31, 2018 this office has processed 808 snowmobile permits for the 2017/18 season (343 Preseason, 17 Deal, 334 Seasonal, 97 Weekly, 2 Upgrade, 15 Replacement). Old Forge processed 11,583 (7,485 Preseason, 107 Deal, 3,022 Seasonal, 807 Weekly, 37 Upgrade, 125 Replacement). Stillwater processed 37 (3 Deal, 21 Seasonal, 13 Weekly). Waters Edge processed 76 (7 Deal, 39 Seasonal, 30 Weekly). OF Camping Resort processed 20 (4 Deal, 10 Seasonal, 6 Weekly). Total permits compared to last year listing last year's number first: 6,749/7,828 Preseason, 113/138 Deal, 3,763/3,426 Seasonal, 913/953 Weekly, 51/39 Upgrade, 116/140 Replacement. Total of 819 more transactions this year.
4. On January 1<sup>st</sup>, applications for the 2018 crafts shows were made available online and an email was sent notifying those who wished to receive applications by email. Paper applications were mailed to those who attended last year, and requested applications by snail mail. During the 2017 "Arts in the Park," \$2,480 was collected from 29 vendors to reserve 30 spaces (two also paid for additional space) for the 2018 "Arts in the Park". During the 2017 Fall Festival and up until September 30, \$1,280 was collected from 20 vendors to reserve 23 spaces for the 2018 Fall Festival. Since January 1<sup>st</sup>, we have collected an additional \$960 from 11 vendors to reserve 12 spaces for "Arts in the Park" and \$235 from 4 vendors to reserve 4 spaces in Fall Festival. Applications and a list of vendors signed up can be found at [www.inletartsinthepark.com](http://www.inletartsinthepark.com) and [www.inletfallfestival.com](http://www.inletfallfestival.com).
5. ROOST's Annual Meeting on January 15 at the Olympic Ski Jumping Complex in Lake Placid was a nice event, and I am glad I was able to attend.
6. Thank you to the Parks Department and the Highway Department for hanging the Go Maddie! & Go Erin flags downtown.
7. Expecting the 2018 CAA vacation planners soon. 15 businesses bought space on Inlet's 2-page spread. These two pages also include five photos that were submitted by visitors.
8. Registration for the 23<sup>rd</sup> running of the Black Fly Challenge opens on February 2<sup>nd</sup>. The committee has been meeting, and is looking forward to another awesome event. Race day is June 9<sup>th</sup>, and the race starts in Arrowhead Park this year. [www.blackflychallenge.com](http://www.blackflychallenge.com)
9. The IABA will hold a regular meeting on February 6<sup>th</sup> at The Bay Café, and their March 6<sup>th</sup> meeting will be aboard the WW Durant Winter Boat. This group has lots of great ideas and is working well together. Notes from IABA meetings can be found at [www.GoInletNY.com](http://www.GoInletNY.com). They are now accepting dues for 2018. **You can pay your dues online!**
10. The IABA has a subcommittee working on the idea of a youth hockey tournament for 2019. If you know anyone interested in any aspect of this idea, let me know.
11. Fern Park Master Plan Committee has set the third Tuesday of each month at 7:00 p.m. in the meeting room of Inlet Town Hall for regular meetings. Anyone interested in the future of Fern Park is welcome to attend.
12. Paul is collecting donations for the fireworks during Frozen Fire & Lights – February 24. If you would like to help, please contact him at 315-357-3046 or you can leave a donation at my office. We are looking forward to crowning this year's king and queen and the first princess. Coronation takes place in front of Town Hall at 10:00 a.m. **It is always nice to see town officials at these kinds of events.** The complete schedule is at [www.inletfrozenfireandlights.com](http://www.inletfrozenfireandlights.com)
13. The Northern New York Vintage Snowmobile Racing has ice oval races planned for Fourth Lake on Saturday, March 3<sup>rd</sup> – hot laps starting at 10:30 a.m.

14. March 10<sup>th</sup> will be the 5<sup>th</sup> annual “Let’s Get Crooked!” fundraiser. Bring a crockpot of your favorite soup to share, along with a \$10 donation to the local food pantry, and enjoy some company, good soup, and we will vote for People’s Choice!
15. Community Pride Day Shirt Contest is open to ninth grade students in Town of Webb, Long Lake, Indian Lake, Speculator and Wells. Deadline for submissions is February 9<sup>th</sup>. Finalists’ designs will be posted on Inlet’s Facebook page for public voting from February 16 – March 16, with the winner announced on March 17<sup>th</sup>. Sponsorship will open March 6<sup>th</sup> with a deadline of April 6<sup>th</sup> to be listed on the back of the shirts. As always, I will be looking for ideas for activities to do with the Inlet School children and for any suggested projects for adult cleaners on that day.
16. The Decentralization Grant Program’s award ceremony will take place at 2:00 p.m. on Saturday, April 28 at the Plattsburgh Library. I plan to attend this, and hope to bring home a check that day. You can find this year’s lineup at [www.InletConcertSeries.com](http://www.InletConcertSeries.com).
17. Information Office Window Hours for February will be: Saturday, Sunday & Monday 9:00 a.m.-6:00 p.m., Tuesday, Wednesday & Thursday 8:00 a.m.-6:00 p.m., Friday 8:00 a.m.-8:00 p.m. as long as there is snow to ride the trails.
18. Keep checking [www.InletNY.com](http://www.InletNY.com), and send us all comments, suggestions, etc. We will also continue accepting photos, especially pictures with people in them enjoying Inlet! You can send pictures to [info@inletny.com](mailto:info@inletny.com). And if you have any interest in blogging about Inlet, we need bloggers!
19. Like Inlet, NY Information & Events on Facebook and then subscribe to our events to always know what’s going on! Inlet is also on Instagram and Twitter!
20. Some area events between this and the next town board meeting:
  - February 13 – Sweetheart Dessert Contest @ Old Forge Library
  - February 14 – Valentine’s Day Night Out @ View
  - February 16 – Tricky Tray @ Indian Lake School
  - February 17-18 – Winter Carnival @ Raquette Lake
  - February 17 – Chili Bowl Luncheon @ View
  - February 17 – Pig & Chick Roast @ Trackside Blazers Club House
  - February 18 – Trivia Night @ The Woods Inn
  - February 18 – The Adirondack Roots of American Philosophy @ Adirondack Experience
  - February 20 – Fern Park Master Plan Meeting @ Inlet Town Hall
  - February 24 – Frozen Fire & Lights
  - February 25 – Trivia Night @ The Woods Inn
  - February 26 – Trivia Night @ The Winter Boat
  - March 3 – Vintage Ice Races @ Fourth Lake
  - March 3 – Adult/Child Ice Fishing Derby @ Long Lake
  - March 3 – James Taylor Simon & Garfunkel Tribute Concert @ Long Lake
  - March 4 – Trivia Night @ The Woods Inn
  - March 4 – Life & Times of Adirondack French Louie Seymour @ Adirondack Experience
  - March 9-10 – Snofest @ North Street Pavilion
  - March 10 – “Let’s Get Crooked!” @ Inlet Town Hall
  - March 11 – Defensive Driver Class @ Raquette Lake School
  - March 11 – Trivia Night @ The Woods Inn

#### 2018 Dates for Events in Inlet:

- February 2-3 – Inlet Barnstormers Poker Run
- February 24 – Frozen Fire & Lights

- March 10 – “Let’s Get Crooked!” @ Inlet Town Hall
- April 7 – Egg Hunt @ Arrowhead Park
- April 7 – Adult Egg Hunt @ Fern Park
- May 2 – Community Pride Day
- May 6 – Fire & Spice @ Seventh Lake House
- May 6? – Locals Appreciation Day @ Screamen Eagle
- May 18-20 – The “Otter” Paddlesports Event @ Frisky Otter Tours
- May 19-20? – Health, Wellness & Holistic Weekend @ The Woods Inn
- May 28 – Post #1402 Wreath Laying Ceremony @ Legion Square
- June 2 – National Trail Day
- June 2? – Bikes & Brews
- June 9 – Black Fly Challenge @ Arrowhead Park & Indian Lake School
- June 17? – Cousins Pancake Breakfast @ The Ole Barn
- June 30 – Tom O’Carroll @ Arrowhead Lakefront
- July 4 – Ping Pong Ball Drop, Live Music & Fireworks
- July 7 – Annie & the Hedonists @ Arrowhead Lakefront
- July 14 – Kathy Sommer & Paul Hubert @ Arrowhead Lakefront
- July 21 – Dan Duggan & Peggy Lynn @ Arrowhead Lakefront
- July 21-22 – “Arts in the Park” @ Arrowhead Park
- July 27 – “An Evening with the Symphony” @ The Woods Inn & Arrowhead Park
- July 28 – Inlet Classic Car Cruise & Show @ Arrowhead Park
- July 28? – Shakespeare in the Adirondack Park @ Arrowhead Park
- July 28? – Navy Band @ Arrowhead Park
- July 28 – Shrinking Violets @ Arrowhead Lakefront
- July 29? – Army Band @ Arrowhead Park
- August 4 – 6<sup>th</sup> & 7<sup>th</sup> Lakes Improvement Association Picnic @ Fern Park & Fireworks over Seventh Lake
- August 4 – Karen Savoca & Pete Heitzman @ Arrowhead Lakefront
- August 5 – Inlet Public Library Ice Cream Social
- August 11 – Bill Staines @ Arrowhead Lakefront
- August 18 – Dan Berggren & Ed Lowman @ Arrowhead Lakefront
- August 19 – Gary Rudd Memorial Golf Tournament @ Inlet Golf Club
- August 20-22 – Cycle Adirondacks @ Fern Park
- August 21? – Inlet’s Walk for Memory Loss @ Arrowhead Park
- August 25 – My Sweet Patootie @ Arrowhead Lakefront
- September 1 – The Jam Bones @ Arrowhead Lakefront
- September 7 – Adirondack Canoe Classic passes through
- September 8 – IVES Clam Bake @ IVES Building
- September 15 & 16 – Inlet Fall Festival @ Fern Park
- October 6 – Adirondack Kids Day @ Arrowhead Park
- October 6 – Breast Cancer Awareness Bike Ride @ Pedals & Petals
- October 26 – Halloween Parade & Party @ IVES Building
- November 23-25 – Adirondack Christmas on Main Street
- December 8 – New York Shootout @ Chip & Cindy’s Track
- December 9 – Cookie Swap @ Inlet Town Hall
- December 31 – Champagne Bus



**INLET WATER RESOURCE RECOVERY FACILITY**  
**JANUARY 2018 OPERATION REPORT**

The waste water treatment plan has not experienced any excursions from the NYSPDES permit parameters.

Daily flows continue to decline as residents and visitors leave the area for the season.

**Daily Flows**

1	5934
2	4802
3	5234
4	4290
5	4835
6	5138
7	4645
8	4175
9	4700
10	4765
11	4459
12	7618
13	2757
14	5319
15	6638
16	5356
17	4555
18	4921
19	5230
20	6082
21	4339
22	5101
23	4871
24	4588
25	4142
26	6143
27	4995
28	5480
29	4402
30	6827
31	5034

Regards,  
Donald Haehl

**RESOLUTION NO.****REQUESTING AND AUTHORIZING THE COUNTY HIGHWAY  
SUPERINTENDENT TO POST WEIGHT RESTRICTIONS ON TOWN ROADS  
FOR THE YEAR 2018****DATED:****BY**

WHEREAS, Vehicle and Traffic Law Article 41, Section 1660 gives authority to the Town Board to post weight limits on Town Roads when the Board deems necessary to protect roads from harm during spring breakup, and

WHEREAS, Vehicle and Traffic Law Article 40, Section 1650 gives authority to the county superintendent of highways to post weight limits on County Roads when the superintendent deems it necessary to protect County roads from harm during spring breakup, and

WHEREAS, the Town would need to place an ad in the local newspaper notifying the public of such postings, and

WHEREAS, the County Superintendent places a legal ad in the local newspaper notifying the public of such posting on County highways, and

WHEREAS, the Town roads are typically posted for the same duration as the County roads, and

WHEREAS, the Town Board and Town Highway Superintendent believes that it would be in the interest of the Town if the County Superintendent post weight restrictions on the Town roads in conjunction with the County Roads during spring breakup, be it

RESOLVED, the Town Board of the Town of Inlet hereby requests and authorizes the County Superintendent of Highways post weight restrictions on Town roads within the Town of Inlet when he deems necessary for the calendar year 2018.

Seconded by